

**REGULAR CITY COUNCIL AGENDA  
TUESDAY, OCTOBER 11, 2016, 7:00 P. M.  
SAN DIMAS COUNCIL CHAMBERS  
245 E. BONITA AVE.**

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**CITY COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem Emmett Badar  
Councilmember Denis Bertone  
Councilmember John Ebiner  
Councilmember Jeff Templeman

**1. CALL TO ORDER AND FLAG SALUTE**

**2. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

**3. CONSENT CALENDAR**

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

**RESOLUTION 2016-49**, A Resolution of the City Council of the City of San Dimas approving certain demands for the months of September and October 2016

b. Approval of minutes for September 27, 2016 regular City Council meeting.

END OF CONSENT CALENDAR

**4. PLANNING MATTERS**

**Update on Appeal of DPRB Case No. 16-16D;**

**Continued from the September 13, 2016, City Council Meeting**

An appeal to City Council of the Development Plan Review Board's (DPRB) decision, which was an appeal of a Director's approval of a 119-square foot expansion to an existing 196-square foot second-story deck attached to the rear elevation of a single-family residence located at 1315 Paseo Placita (APN: 8395-004-024).

**RESOLUTION 2016-50, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, DENYING THE APPEAL AND UPHOLDING THE DEVELOPMENT PLAN REVIEW BOARD'S DECISION TO DENY THE REQUEST TO EXPAND THE EXISTING 196-SQUARE FOOT SECOND STORY DECK TO THE SOUTH BY 119 SQUARE FEET AT THE SINGLE-FAMILY RESIDENCE LOCATED AT 1315 PASEO PLACITA (APN: 8395-004-024).**

**5. OTHER BUSINESS**

Nomination of Councilmember Margaret Clark to the San Gabriel Basin Water Quality Authority

**6. ORAL COMMUNICATIONS**

- a. Members of the Audience (*Speakers are limited to five (5) minutes or as may be determined by the Chair.*)
- b. City Manager
- c. City Attorney
- d. Members of the City Council
  - 1) Reappoint Youth Member to Parks & Recreation Commission
  - 2) Councilmembers' report on meetings attended at the expense of the local agency.
  - 3) Individual Members' comments and updates.

**7. ADJOURNMENT**

The next meeting is on October 17<sup>th</sup>, 2016 at 5:00 p.m.



**Notice Regarding American with Disabilities Act:** In compliance with the ADA, if you need assistance to participate in a city meeting, please contact the City Clerk's Office at (909) 394-6216. Early notification before the meeting you wish to attend will make it possible for the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Copies of documents distributed for the meeting are available in alternative formats upon request. Any writings or documents provided to the City Council regarding any item on this agenda will be made available for public inspection at the Administration Counter at City Hall and at the San Dimas Library during normal business hours. In addition most documents are posted on the City's website at [cityofsandimas.com](http://cityofsandimas.com).

**Posting Statement:** On October 7, 2016 a true and correct copy of this agenda was posted on the bulletin board at 245 East Bonita Avenue (San Dimas City Hall), 145 North Walnut Avenue (Los Angeles County Library), 300 East Bonita Avenue (United States Post Office), Von's Shopping Center (Puente/Via Verde Avenue) and the City's website [www.cityofsandimas.com/minutes.cfm](http://www.cityofsandimas.com/minutes.cfm)

**RESOLUTION 2016-49**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SAN DIMAS, CALIFORNIA, APPROVING  
CERTAIN DEMANDS FOR THE MONTHS SEPTEMBER  
AND OCTOBER 2016**

**WHEREAS**, the following listed demands have been audited by the Director of Finance;  
and

**WHEREAS**, the Director of Finance has certified as to the availability of funds for  
payment thereto; and

**WHEREAS**, the register of audited demands have been submitted to the City Council for  
approval.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of San  
Dimas does hereby approve Prepaid Warrant Register 09/30/16 in the amount of \$524,111.60  
checks (25856-25895) and Warrant Register 10/14/16 in the amount of \$376,795.33  
checks(156521-156617).

**PASSED, APPROVED AND ADOPTED** this 11<sup>th</sup>, day of October 2016.

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Curtis W. Morris, Mayor City of San Dimas

**ATTEST:**

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Debra Black, Assistant City Clerk

**I, DEBRA BLACK, ASSISTANT CITY CLERK, HEREBY CERTIFY** that  
Resolution 2016-49 was approved by vote of the City Council of the City of San Dimas at its  
regular meeting of October 11th, 2016 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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Debra Black, Assistant City Clerk

09/30/2016

PREPAID

WARRANT REGISTER

Ck#'s 25856 - 25895

Total: \$524,111.60

WARRANT DATE VENDOR  
BANK OF AMERICA

Disbursement Journal

CLAIM INVOICE

PO#

F 9 S ACCOUNT

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
25856	09/30/16 L.A. CO. CLERK/REGIS	10540 POSTING FEE FOR NOI	75.00			N M 001.4309.016.000
25857	09/30/16 SOUTHERN CALIF EDISO	16314 2-18-769-0995	2,570.53			N M 008.4414.022.001
25858	09/30/16 GARWICK/SHARI	11857 COMPUTER LOAN PROGRAM	831.49			N M 001.117.199
25859	09/30/16 SAN DIMAS PAYROLL/CI	16050 P/E 9/10/2016	161,897.88			N M 001.110.004
25860	09/30/16 PERS RETIREMENT CONT	15639 EMP PORT. 7% P/E 9/10/16	12,144.66			N M 001.210.004
25860	09/30/16 PERS RETIREMENT CONT	15639 CITY PORT. 8.003% P/E 9/10/16	14,533.70			N M 001.210.004
25860	09/30/16 PERS RETIREMENT CONT	15639 SURVIVOR BENE. 9/10/16	54.87			N M 001.210.004
25860	09/30/16 PERS RETIREMENT CONT	15639 EMP. 6.25% P/E 9/10/16	1,327.24			N M 001.4190.200.002
25860	09/30/16 PERS RETIREMENT CONT	15639 CITY 6.55% P/E 9/10/16	1,827.24			N M 001.210.004
25860	09/30/16 PERS RETIREMENT CONT	15639 SURVIVOR BENE. 9/10/16	14.88			N M 001.210.004
25860	09/30/16 PERS RETIREMENT CONT	15639 EMP. 6.25% P/E 9/10/16	18.67			N M 001.210.004
				*CHECK TOTAL		N M 001.4190.200.002
25861	09/30/16 EMPLOYMENT DEVELOPME	12343 SIT P/E 9/10/16	8,443.87			N M 001.210.004
25862	09/30/16 LINCOLN NATIONAL LIF	14286 EMP DEDUCT P/E 9/10/16	1,190.00			N M 001.210.004
25862	09/30/16 LINCOLN NATIONAL LIF	14286 CITY PORTION P/E 9/10/16	2,019.16			N M 001.212.001
				*CHECK TOTAL		N M 001.210.004
25863	09/30/16 NATIONWIDE RETIREMNT	14735 EMP DEDUCT P/E 9/10/16	7,820.57			N M 001.210.004
25863	09/30/16 NATIONWIDE RETIREMNT	14735 CITY PORTION P/E 9/10/16	15,422.90			N M 001.212.001
				*CHECK TOTAL		N M 001.210.014
25864	09/30/16 U.S. BANK	10590 EMP DEDUCT P/E 9/10/16	779.84			N M 001.210.004
25864	09/30/16 U.S. BANK	10590 CITY PORTION P/E 9/10/16	163.50			N M 001.212.014
				*CHECK TOTAL		N M 001.210.004
25865	09/30/16 SAN DIMAS EMPLOYEES	15995 DUES FOR OCT 2016	413.00			N M 001.210.004
25866	09/30/16 VANTAGEPOINT TRANSFE	17090 EMP DEDUCT P/E 9/10/16	1,007.60			N M 001.210.004
25867	09/30/16 VANTAGEPOINT TRANSFE	17090 EMP DEDUCT P/E 9/10/16	2,355.00			N M 001.210.004
25867	09/30/16 VANTAGEPOINT TRANSFE	17090 CITY PORTION P/E 9/10/16	2,605.00			N M 001.212.001
				*CHECK TOTAL		N M 001.210.004
25868	09/30/16 WAGE WORKS INC	10677 UMREIMB. MEDICAL 9/10	877.08			N M 001.210.004
25869	09/30/16 SO CAL ASSOC. OF GOV	16294 REG HOUSING SUMMIT 10/	50.00			N M 001.4308.021.000
25870	09/30/16 RODE/PAIGE	11263 DRIVER TIPS 7/28-8/24	75.00			N M 072.4125.434.000
25870	09/30/16 RODE/PAIGE	11263 SR. BOUTIQUE-N. BRADY	79.50			N M 001.4420.013.009
				*CHECK TOTAL		N M 001.4110.021.000
25871	09/30/16 RENAISSANCE LONG BEA	.00002 HOTEL LEAGUE CA CITIE	459.66			N M 001.4110.021.000

WARRANT DATE VENDOR  
BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT CLAIM INVOICE

PO# F 9 S ACCOUNT

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
25872 09/30/16	TEMPLEMAN/JEFF	MILEGAGE REIMB 10/5-7	86.44				N M 001.4110.021.000
25873 09/30/16	L.A. CO. CLERK/REGIS	POSTING FEE TTM 14-01	75.00				N M 001.4309.016.000
25874 09/30/16	BALBOA MANAGEMENT GR	TRANS FEE-168 COMMERC	225.00				N M 034.4802.865.513
25875 09/30/16	SAN DIMAS PAYROLL/CI	P/E 9/24/16	164,867.24				N M 001.110.004
25876 09/30/16	AFLAC BENEFIT SERVIC	CANCER INS SEPT/16	563.60				N M 001.210.004
25876 09/30/16	AFLAC BENEFIT SERVIC	SPECIAL EVENT SEPT/16	200.50				N M 001.210.004
25876 09/30/16	AFLAC BENEFIT SERVIC	ACCIDENT INS SEPT/16	210.30				N M 001.210.004
25876 09/30/16	AFLAC BENEFIT SERVIC	HOSPITAL INS SEPT/16	177.26				N M 001.210.004
25876 09/30/16	AFLAC BENEFIT SERVIC	VISION INS SEPT/16	124.40				N M 001.210.004
25876 09/30/16	AFLAC BENEFIT SERVIC	DENTAL INS SEPT/16	24.09				N M 001.210.004
25876 09/30/16	AFLAC BENEFIT SERVIC	OPTIONAL BEN SEPT/16	0.03				N M 001.4190.200.002
			1,488.19				*CHECK TOTAL
25877 09/30/16	PERS RETIREMEN	EMP DED SEP FOR OCT	5,597.14				N M 001.210.004
25877 09/30/16	PERS RETIREMEN	CITY FOR SEP FOR OCT	49,509.96				N M 001.210.004
25877 09/30/16	PERS RETIREMEN	RETIRE FEE SEP FOR OCT	1,203.00				N M 001.4190.200.005
25877 09/30/16	PERS RETIREMEN	ADMIN FEE SEP FOR OCT	2,033.70				N M 001.4190.200.002
			58,132.80				*CHECK TOTAL
25878 09/30/16	DELTA DENTAL INSURAN	CITY POR SEPT FOR OCT	807.14				N M 001.212.001
25879 09/30/16	DELTA DENTAL OF CALI	EMP DED SEP FOR OCT/16	71.29				N M 001.210.004
25879 09/30/16	DELTA DENTAL OF CALI	CITY FOR SEP FOR OCT/16	523.29				N M 001.212.001
25879 09/30/16	DELTA DENTAL OF CALI	EMP PYMT SEP FOR OCT/16	2,662.98				N M 001.4190.200.002
							*CHECK TOTAL
25880 09/30/16	EMPLOYMENT DEVELOPME	SIT P/E 9/24/16	8,537.28				N M 001.210.004
25881 09/30/16	HARTFORD LIFE	EMP DED OCT/16	598.40				N M 001.210.004
25881 09/30/16	HARTFORD LIFE	CITY FOR OCT/16	3,570.32				N M 001.4190.200.018
							*CHECK TOTAL
25882 09/30/16	INLAND EMPIRE UNITED	EMP DED SEPT/16	270.00				N M 001.210.004
25883 09/30/16	LINCOLN NATIONAL LIFE	EMP DED P/E 9/24/16	1,190.00				N M 001.210.004
25883 09/30/16	LINCOLN NATIONAL LIFE	CITY FOR P/E 9/24/16	2,019.16				N M 001.212.001
							*CHECK TOTAL
25884 09/30/16	NATIONWIDE RETIREMENT	EMP DED P/E 9/24/16	7,820.57				N M 001.210.004
25884 09/30/16	NATIONWIDE RETIREMENT	CITY FOR P/E 9/24/16	7,820.57				N M 001.212.001
							*CHECK TOTAL
25885 09/30/16	PERS RETIREMENT	EMP 7% P/E 9/24/16	12,195.36				N M 001.210.004
25885 09/30/16	PERS RETIREMENT	CITY FOR P/E 9/24/16	14,582.30				N M 001.210.004
25885 09/30/16	PERS RETIREMENT	SUBVIVOR P/E 9/24/16	54.87				N M 001.4190.200.002
25885 09/30/16	PERS RETIREMENT	OPTIONAL P/E 9/24/16	50.02				N M 001.210.004
25885 09/30/16	PERS RETIREMENT	EMP 6.25% P/E 9/24/16	1,845.45				N M 001.210.004
25885 09/30/16	PERS RETIREMENT	CITY 6.55% P/E 9/24/16	1,935.51				N M 001.212.001

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA							
25885 09/30/16	PERS RETIREMENT CONT	15639 SURVIVOR P/E 9/24/16	14.88				N M 001.210.004
25885 09/30/16	PERS RETIREMENT CONT	15639 OPTIONAL P/E 9/24/16	30,640.41	*CHECK TOTAL			N M 001.4190.200.002
25886 09/30/16	LEGAL SHIELD	11231 EMP DED SEPT/16	265.78				N M 001.210.004
25886 09/30/16	LEGAL SHIELD	11231 CITY PORT SEPT/16	1.42	*CHECK TOTAL			N M 001.4190.200.018
25887 09/30/16	U.S. BANK	10590 EMP DED P/E 9/24/16	947.04				N M 001.210.014
25887 09/30/16	U.S. BANK	10590 CITY PORT P/E 9/24/16	1,145.63	*CHECK TOTAL			N M 001.212.014
25888 09/30/16	VANTAGEPOINT TRANSFE	17090 EMP DED P/E 9/24/16	1,007.31				N M 001.210.004
25889 09/30/16	VANTAGEPOINT TRANSFE	17090 EMP DED P/E 9/24/16	355.00				N M 001.210.004
25889 09/30/16	VANTAGEPOINT TRANSFE	17090 CITY PORT P/E 9/24/16	2,605.00	*CHECK TOTAL			N M 001.212.001
25890 09/30/16	VISION SERVICE PLAN	17182 EMP DED SEP FOR OCT/16	17.08				N M 001.210.004
25890 09/30/16	VISION SERVICE PLAN	17182 CITY PORT SEP FOR OCT	988.96				N M 001.212.001
25890 09/30/16	VISION SERVICE PLAN	17182 EMP PYMT SEP FOR OCT	1,055.94	*CHECK TOTAL			N M 001.4190.200.002
25891 09/30/16	WAGE WORKS INC	10677 UNREIMB MED P/E 9/24	877.08				N M 001.210.004
25892 09/30/16	WAGE WORKS INC	10677 ADMIN FEES SEPT/16	84.00				N M 001.210.004
25892 09/30/16	WAGE WORKS INC	10677 ADMIN/OPTIONAL SEPT/16	41.00				N M 001.4190.200.002
25892 09/30/16	WAGE WORKS INC	10677 ADMIN/OPTIONAL SEPT/16	175.00	*CHECK TOTAL			N M 001.4190.200.002
25893 09/30/16	BASAL/ROY	10725 REPLACES WR #154312	80.00				M M 001.4420.020.000
25894 09/30/16	CONVERT-A-DOC	11011 REPLACES CK #156174	6,204.20				N M 001.4310.020.000
25894 09/30/16	CONVERT-A-DOC	11011 REPLACES CK #156174	5,833.25	*CHECK TOTAL			N M 001.4310.020.000
25895 09/30/16	SO CAL COMMUNITY NEW	11293 REPLACES WR #156369	420.00				N M 001.4341.024.010
154312 09/30/16	BASAL/ROY	10725 WR #154312 VOID	80.00CR				M M 001.4420.020.000
155521 09/30/16	BUREAU LAND MANAGEME	.00001 WR#155521 VOID	100.00CR				N M 001.341.002
155842 09/30/16	QUALITY INSTANT PRIN	15661 WR#155842 VOID	65.40CR				N M 001.4190.018.000
156174 09/30/16	CONVERT-A-DOC	11011 WR #156174 VOID	11,843.45CR				N M 001.4310.020.000
156369 09/30/16	SO CAL COMMUNITY NEW	15984 WR #156369 VOID	420.00CR				M M 001.4341.024.010
BANK OF AMERICA			TOTAL				
			524,111.60				

ACS FINANCIAL SYSTEM  
10/03/2016 13:45:50  
WARRANT DATE VENDOR  
REPORT TOTALS:

GL540R-V07.27 PAGE 4  
CITY OF SAN DIMAS  
F 9 S ACCOUNT  
PO#

Disbursement Journal  
DESCRIPTION AMOUNT  
CLAIM INVOICE  
524,111.60

RECORDS PRINTED - 000086

ACS FINANCIAL SYSTEM  
10/03/2016 13:45:50

Disbursement Journal

CITY OF SAN DIMAS  
GL0605-V07.27 RECAPPAGE  
GL540R

FUND RECAP:

FUND DESCRIPTION -----  
001 GENERAL FUND  
008 LANDSCAPE PARCEL TAX  
034 HOUSING AUTHORITY 2-1-12  
072 PROP A LOCAL TRANSPORTATION  
TOTAL ALL FUNDS

DISBURSEMENTS

521,241.07  
2,570.53  
225.00  
75.00  
524,111.60

BANK RECAP:

BANK NAME -----  
CHEK BANK OF AMERICA  
TOTAL ALL BANKS

DISBURSEMENTS

524,111.60  
524,111.60

10/14/2016

WARRANT REGISTER

Ck#'s 156521-156617

Total: \$376,795.33

ACS FINANCIAL SYSTEM  
10/05/2016 13:29:21

Disbursement Journal  
GL050S-V07.27 COVERPAGE  
CITY OF SAN DIMAS  
GL540R

Report Selection:

RUN GROUP... 101416 COMMENT... 10/14/16WARRANT REGISTER  
DATA-JE-ID DATA COMMENT  
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D-10142016-917 10/14/16WARRANT REGISTER

Run Instructions:  
Job Banner Copies Form Printer Hold Space LPI Lines CPI CP SP  
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WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	ACCOUNT
BANK OF AMERICA										
156536	10/14/16	CHICCO/LETICIA	.00003 REFUND DEPOSIT 10/1/1	500.00				N	D	001.341.002
156537	10/14/16	COAST FITNESS REPAIR	11649 RPR & PARTS/VISION BI	345.86	64223			N	D	001.4430.015.000
156538	10/14/16	COAST FITNESS REPAIR	11649 RPR STAR TRAC & PARTS	874.05	64244			N	D	001.4430.015.000
156538	10/14/16	CS LEGACY CONSTRUCTI	11179 VIAVERDE/FOOTHILL M 2,	210.00				N	D	012.4841.650.003
156538	10/14/16	CS LEGACY CONSTRUCTI	11179 RETENTION	110.50				N	D	012.210.006
156538	10/14/16	CS LEGACY CONSTRUCTI	11179 VIAVERDE/FOOTHILL M 2,	015.00				N	D	012.4841.650.003
156538	10/14/16	CS LEGACY CONSTRUCTI	11179 RETENTION	100.75				N	D	012.210.006
156539	10/14/16	DAMON'S STEAK HOUSE	10209 SOMETHINGS AFOOT LUNC	685.02				N	D	001.4420.034.002
156540	10/14/16	DAPEER,ROSENBLIT & L	11960 AUG M.C. PROSECUTIONS	700.00	11653			N	D	001.4170.020.001
156541	10/14/16	DAVIS/JOHN	11847 DAVIS MTG 9/1	50.00				M	D	001.4309.021.001
156542	10/14/16	DJP ENGINEERING INC	12379 CC2016-01 BONITA PR	3,600.00	16017-3			N	D	012.4841.692.007
156543	10/14/16	EMERGENCY COMMUNICAT	11928 CODERED 10/16-10/1	15,150.00	ECN-024539			N	D	001.4210.020.026
156544	10/14/16	ENTERPRISE RENT A CA	11402 CAR RENTAL 9/21 C.URR	126.84	5PJ5ZN			N	D	001.4342.011.003
156545	10/14/16	EWING IRRIGATION PRO	12340 IRRIGATION SUPPLIES	40.28	2212936			N	D	001.4415.020.009
156545	10/14/16	EWING IRRIGATION PRO	12340 IRRIGATION SUPPLIES	150.83	2220097			N	D	001.4415.020.009
156545	10/14/16	EWING IRRIGATION PRO	12340 IRRIGATION SUPPLIES	127.84	2220097			N	D	001.4415.020.009
156545	10/14/16	EWING IRRIGATION PRO	12340 IRRIGATION SUPPLIES	139.10	2227236			N	D	008.4414.020.016
156545	10/14/16	EWING IRRIGATION PRO	12340 IRRIGATION SUPPLIES	40.44	2227236			N	D	008.4414.020.016
156545	10/14/16	EWING IRRIGATION PRO	12340 IRRIGATION SUPPLIES	110.05	2243784			N	D	008.4414.020.016
156545	10/14/16	EWING IRRIGATION PRO	12340 IRRIGATION SUPPLIES	92.81	2250730			N	D	001.4415.020.009
156545	10/14/16	EWING IRRIGATION PRO	12340 IRRIGATION SUPPLIES	106.21	2250730			N	D	008.4414.020.016
156545	10/14/16	EWING IRRIGATION PRO	12340 IRRIGATION SUPPLIES	795.20	2257934			N	D	008.4414.020.016
156546	10/14/16	F & H TIRE CO	10701 CARLISE TRAIL,TIRE FE	118.59	IN00728023			N	D	001.4342.011.000
156547	10/14/16	FENCE CRAFT OF UPLAN	12361 REPLACE PARTS&RPR F	1,204.00	179303			N	D	008.4414.033.000
156548	10/14/16	GAS COMPANY/THE	16323 163 717 4800 1	767.46				N	D	001.4430.022.002
156548	10/14/16	GAS COMPANY/THE	16323 103 017 1500 6	383.53				N	D	053.4410.022.002
156549	10/14/16	GEO-ADVANTEC INC.	10932 GEOTECH./PAVMT EN	10,625.00	663			N	D	012.4841.638.003
156550	10/14/16	GESCHWIND/SASHA	.00001 REIMB.MILEAGE SEPT201	201.96				N	D	001.4310.021.000
156551	10/14/16	GLENDALE CENTRE THEA	10212 TICKETS SOMETHINGS AF	984.00				N	D	001.4420.034.002

WARRANT DATE VENDOR

PO# INVOICE CLAIM INVOICE

F 9 S ACCOUNT

AMOUNT

DESCRIPTION

STATE WATER

COLDEN

10/14/16

156553

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WARRANT DATE VENDOR  
BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT

156562	10/14/16	JOHNNY ALLEN TENNIS	11772	INSTR. TENNIS 9/20-1	1,818.32
156563	10/14/16	KNOX/JAMES	11014	GIS CONSULTING SERVIC	777.00
156564	10/14/16	L.A. CO. DEPT OF PUB	14297	INDUSTRIAL WASTE	6,120.98
156564	10/14/16	L.A. CO. DEPT OF PUB	14297	MAINTENANCE	406.26
156564	10/14/16	L.A. CO. DEPT OF PUB	14297	ELECTRICAL	94.99
				CHECK TOTAL	6,622.23
156565	10/14/16	L.A. COUNTY ASSESSOR	14300	MAPS BY E'MAIL	20.00
156566	10/14/16	LA VERNE POWER EQUIP	11666	FLUSH/OVERHAUL CARB.	98.75
156567	10/14/16	LAWRENCE ROLL-UP DOO	10436	SERVICE & REPAIR DOOR	301.00
156568	10/14/16	LIFEGUARD STORE, INC	11227	DECK SHORTS	71.25
156568	10/14/16	LIFEGUARD STORE, INC	11227	LIFEGUARD CLOTHING	450.25
				CHECK TOTAL	521.50
156569	10/14/16	LOS ANGELES FREIGHTL	11038	SWITCH PRESSURE	21.79
156570	10/14/16	LOS ANGELES SUPERIOR	15370	JULY 16 CITATIONS	4,753.20
156570	10/14/16	LOS ANGELES SUPERIOR	15370	JULY 16 CITATIONS	1,188.30
156570	10/14/16	LOS ANGELES SUPERIOR	15370	AUG 16 CITATIONS	4,448.00
156570	10/14/16	LOS ANGELES SUPERIOR	15370	AUG 16 CITATIONS	11,501.50
156571	10/14/16	LOWE'S HOME IMPROVEM	10479	CALCIUM LIME DUSTER	34.29
156571	10/14/16	LOWE'S HOME IMPROVEM	10479	ALL PRO LED EXIT SIGN	49.03
156571	10/14/16	LOWE'S HOME IMPROVEM	10479	TC GREEN DOUG LUMBER	4.76
156571	10/14/16	LOWE'S HOME IMPROVEM	10479	JANITORIAL SUPPLIES	11.31
156571	10/14/16	LOWE'S HOME IMPROVEM	10479	AJAX BRUSH DROPS, TAPE	27.33
156571	10/14/16	LOWE'S HOME IMPROVEM	10479	LIGHT POLE OUTLET COVER	10.27
156571	10/14/16	LOWE'S HOME IMPROVEM	10479	FIRE REPAIR OPERATIONS	37.88
156571	10/14/16	LOWE'S HOME IMPROVEM	10479	PROJECT SOURCE, RAYOVAC	209.91
156572	10/14/16	MAR-CO EQUIPMENT CO	12263	G.B. MOTOR, PARKER TG	757.01
156572	10/14/16	MAR-CO EQUIPMENT CO	12263	FILTER	106.82
				CHECK TOTAL	863.83
156573	10/14/16	MARKOSSIAN/ANNETTE H	10816	INSTR. TINYTOTS8/22-	1,177.20
156574	10/14/16	MARSAN TURF & IRRIGA	14540	SUPERIOR PT DIA BRS K	141.41
156574	10/14/16	MARSAN TURF & IRRIGA	14540	SUPERIOR PT DIA BRS K	134.29
				CHECK TOTAL	275.70
156575	10/14/16	MARTIN & CHAPMAN CO.	10387	2017ELECTION & WORKSH	200.00
156576	10/14/16	MOLINA/TOMAS E.	11143	MOLINA MTG 9/1 & 9/15	100.00

F 9 S ACCOUNT

PO#

CLAIM INVOICE

M	D	001.4420.020.000
M	D	001.4310.020.007
N	D	006.4310.020.002
N	D	007.4345.020.002
N	D	007.4345.022.001
N	D	001.4309.016.000
M	D	001.4342.011.000
N	D	001.4342.020.003
N	D	001.4430.034.000
N	D	001.4430.034.000
N	D	001.4342.011.000
N	D	001.332.001
N	D	001.332.001
N	D	001.332.011
N	D	001.4410.031.000
N	D	034.4802.033.001
N	D	001.4341.031.000
N	D	001.4410.031.000
N	D	001.4411.023.000
N	D	001.4411.023.000
N	D	008.4415.033.000
N	D	001.4342.011.002
N	D	001.4342.011.002
M	D	001.4420.020.000
N	D	008.4414.020.016
N	D	003.4410.023.000
N	D	001.4120.020.001
M	D	001.4309.021.001

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WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
10/14/16	BANK OF AMERICA	3RD QTR SUBSCRIPTIO	1,600.00		4713		N D 001.4190.020.002
10/14/16	OFFICE SOLUTIONS	OFFICE SUPPLIES	472.52		I-01031085		N D 001.4190.030.000
10/14/16	OFFICE SOLUTIONS	OFFICE SUPPLIES	56.12		I-01032841		N D 001.4190.030.000
10/14/16	OFFICE SOLUTIONS	OFFICE SUPPLIES	755.41		I-01035065		N D 001.4190.030.000
				*CHECK TOTAL			
10/14/16	PACIFIC COAST RACE T	DATA MGMT, FEE REGIST	229.00		11106		M D 001.4420.020.000
10/14/16	PAPA	PAPA SEMINAR J.ROBERTS	80.00		NOV 1,2016		N D 001.4414.021.000
10/14/16	PLUMBING WHOLESAL	SLOAN EBV CART ASSY	117.57		S100125415.001		N D 001.4411.033.000
10/14/16	POMONA VALLEY TRANSP	2ND QTR GET-ABOUT	44,448.00		FY2016-2017-2		N D 072.4125.433.000
10/14/16	POMONA VALLEY TRANSP	2ND QTR DUAL-CAB	62,229.00		FY2016-2017-2		N D 072.4125.445.000
10/14/16	POMONA VALLEY TRANSP	2ND QTR CAPITAL	107,523.00		FY2016-2017-2		N D 072.4125.041.001
				*CHECK TOTAL			
10/14/16	POOL & ELECTRICAL PR	HALOGEN BULB	12.17		07396251		N D 001.4411.033.000
10/14/16	PRINT CONNECTION	TRIFOLD BROCHURES SR	433.82		13395		M D 001.4420.018.000
10/14/16	PRINT CONNECTION	5K RUN SHIRT SUPPLI	3,507.82		13611		M D 001.4420.034.010
				*CHECK TOTAL			
10/14/16	PROSOURCE FACILITY S	EZ HAND HYGIENE FOAM	62.08		18520		N D 001.4430.031.000
10/14/16	PRUDENTIAL OVERALL S	MATTS // GRAY	22.93		22295291		N D 001.4430.019.000
10/14/16	PRUDENTIAL OVERALL S	MATTS // GRAY	22.93		22298961		N D 001.4430.019.000
10/14/16	PRUDENTIAL OVERALL S	MATTS // GRAY	22.93		22302251		N D 001.4430.019.000
10/14/16	PRUDENTIAL OVERALL S	MATTS // GRAY	22.93		22305827		N D 001.4430.019.000
10/14/16	PRUDENTIAL OVERALL S	MATTS // GRAY	114.65		22309121		N D 001.4430.019.000
				*CHECK TOTAL			
10/14/16	QUALITY CODE PUBLISH	CODE PUBLISHING	1,168.33		2016-349		M D 001.4120.016.000
10/14/16	QUILL CORPORATION	QUILL 2PLY PRINT ROLL	128.61		9548458		N D 001.4190.030.000
10/14/16	RECONCILED TERMITE &	SEPT CTRL MARTIN	30.00		7105		M D 001.4411.023.000
10/14/16	RECONCILED TERMITE &	SEPT CTRL SP. CNT	45.00		7105		M D 001.4412.023.000
10/14/16	RECONCILED TERMITE &	SEPT CTRL MARCHAN	35.00		7105		M D 001.4410.023.000
10/14/16	RECONCILED TERMITE &	SEPT CTRL SVCAMOR	35.00		7105		M D 001.4410.023.922
10/14/16	RECONCILED TERMITE &	SEPT CTRL CITY&RA	100.00		7105		M D 001.4410.023.000
10/14/16	RECONCILED TERMITE &	SEPT CTRL CITY&H	128.00		7105		M D 001.4410.023.000
10/14/16	RECONCILED TERMITE &	SEPT CTRL LADERA	128.00		7105-LADERA		M D 001.4410.023.000
10/14/16	RECONCILED TERMITE &	SEPT CTRL LONE HI	329.00		7105-LONE HILL		M D 001.4410.023.000
				*CHECK TOTAL			
10/14/16	RICOH USA, INC	SEPT IMAGES#3352753	537.89		5044617727		N D 001.4190.015.000
10/14/16	RICOH USA, INC	SEPT IMAGES#3333044	83.88		5044617747		N D 001.4190.015.000
10/14/16	RICOH USA, INC	SEPT IMAGES#3333031	22.91		5044617848		N D 001.4190.015.000

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA								
156590	10/14/16	RICOH USA, INC	SEPT IMAGES#33367617	52.21		5044618007		N D 001.4190.015.000
156590	10/14/16	RICOH USA, INC	SEPT IMAGES #33381035	197.73		5044671675		N D 001.4190.015.000
156590	10/14/16	RICOH USA, INC	SEPT IMAGES #33370163	281.43		5044671677		N D 001.4190.015.000
156590	10/14/16	RICOH USA, INC	SEPT IMAGES #33367607	167.92		5044671686		N D 001.4190.015.000
				1,398.81	*CHECK TOTAL			
156591	10/14/16	RIGHT OF WAY INC	NEIGHBORHOOD WATCH SI	232.67		23800		N D 001.4210.428.000
156591	10/14/16	RIGHT OF WAY INC	POST TELESPAR	232.25		24057		N D 001.4345.033.000
156591	10/14/16	RIGHT OF WAY INC	TRAFFIC CONTROL SIGNS	125.90		24172		N D 001.4345.033.000
156591	10/14/16	RIGHT OF WAY INC	5K TRAFFIC CONTROL	735.00		24197		N D 001.4345.020.000
156591	10/14/16	RIGHT OF WAY INC	LIGHT BEACON	433.23		24225		N D 001.4342.011.000
				3,819.05	*CHECK TOTAL			
156592	10/14/16	RINITI/JOSEPHINE	REFUND, CUSTOMER W/DREW	20.00				N D 001.367.002
156593	10/14/16	RKA CONSULTING GROUP	ON-CALL BLDG PLAN C	4,195.00		25262		N D 001.4311.020.001
156593	10/14/16	RKA CONSULTING GROUP	CITY ENGINEER SVC S	3,879.75		253224		N D 001.4308.020.002
156593	10/14/16	RKA CONSULTING GROUP	GOLD LINE/SAN DIMAS	183.75		253225		N D 010.211.822
156593	10/14/16	RKA CONSULTING GROUP	NUD REVISIONS	156.25		253228		N D 010.211.861
156593	10/14/16	RKA CONSULTING GROUP	NUD REVISIONS	156.25		253228		N D 001.4308.020.002
				9,489.75	*CHECK TOTAL			
156594	10/14/16	ROSS/TED	ROSS MTG 9/1 & 9/15	100.00				M D 001.4309.021.001
156595	10/14/16	SAN DIMAS GROVE STAT	OCT H.O.A.264 S.S.D.A	299.27				N D 034.4802.865.512
156595	10/14/16	SAN DIMAS GROVE STAT	OCT H.O.A.334 S.S.D.A	298.60				N D 034.4802.865.512
				597.87	*CHECK TOTAL			
156596	10/14/16	SAN DIMAS HARDWARE I	SOCKET	8.70		3250178791		N D 001.4342.033.000
156596	10/14/16	SAN DIMAS HARDWARE I	LINK CHAIN LAP	4.05		3250178792		N D 001.4342.033.000
156596	10/14/16	SAN DIMAS HARDWARE I	FUSE PAINT ACT	14.33		3250179233		N D 001.4342.033.000
156596	10/14/16	SAN DIMAS HARDWARE I	SPRAY PAINT	14.09		3250179253		N D 001.4342.033.000
156596	10/14/16	SAN DIMAS HARDWARE I	GRABBER STAKES	21.09		32541179265		N D 001.4420.033.000
156596	10/14/16	SAN DIMAS HARDWARE I	MASKING TAPE	20.99		32541179306		N D 001.4420.033.000
156596	10/14/16	SAN DIMAS HARDWARE I	STAKE TAPE BATTERY	61.12		32541179319		N D 001.4420.033.000
156596	10/14/16	SAN DIMAS HARDWARE I	SHOWER & MAGNET LINERS	17.57		3300178860		N D 001.4430.033.000
				151.54	*CHECK TOTAL			
156597	10/14/16	SCHWEITZER/DORA	INSTR.TINYTOTS8/22-	1,438.80				M D 001.4420.020.000
156598	10/14/16	SCP DISTRIBUTORS LLC	SPLASH POOL COVER	366.01		35755104		N D 001.4430.033.000
156599	10/14/16	SKEELS & CO./ROBERT	PRIMUS KEY BLANKS/MON	234.22		27773		N D 034.4802.033.001
156600	10/14/16	SLADDEN ENGINEERING	TECH.SVC CORING REP	4,500.00		36361		N D 001.4310.020.006
156601	10/14/16	SMART & FINAL	FITNESS FESTIVAL SUPPL	26.00		176027		N D 001.4420.034.010
156601	10/14/16	SMART & FINAL	FITNESS FESTIVAL B'FA	264.81		176085		N D 001.4420.034.010

WARRANT DATE VENDOR

PO# F 9 S ACCOUNT

CLAIM INVOICE

DESCRIPTION AMOUNT

BANK OF AMERICA

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
1566601	10/14/16	SMART & FINAL	FAMILY FESTIVAL BREAKF	14.06		176132		001.4420.034.010
1566601	10/14/16	SMART & FINAL	STUDENT UNION SNACK B	188.68		1789559		001.4420.033.735
1566601	10/14/16	SMART & FINAL	WHITE VINEGAR	114.14		1795588		001.4410.013.000
1566601	10/14/16	SMART & FINAL	SENIOR TRIP 9/29	87.23		1802209		001.4420.013.002
1566601	10/14/16	SMART & FINAL	SNACK BAR	21.45		1832240		001.4420.033.735
1566601	10/14/16	SMART & FINAL	RTN ITEMS/CREDIT	664.86		700856		001.4420.033.000
			*CHECK TOTAL					
1566602	10/14/16	SOUTHERN CALIF EDISO	2-09-9990-3478	2,567.46		008.4414		008.4414.022.001
1566602	10/14/16	SOUTHERN CALIF EDISO	2-09-9990-2018	2,335.51		034.4802		007.4345.022.001
1566602	10/14/16	SOUTHERN CALIF EDISO	2-09-9990-4781	268.47		075.4440		007.4445.022.001
1566602	10/14/16	SOUTHERN CALIF EDISO	2-09-9990-4781	594.56		008.4415		007.4443.022.001
1566602	10/14/16	SOUTHERN CALIF EDISO	2-09-9899-8306	4,797.99		001.4430		007.4441.022.001
1566602	10/14/16	SOUTHERN CALIF EDISO	2-09-9990-2637	3,554.15		053.4411		001.4441.022.001
1566602	10/14/16	SOUTHERN CALIF EDISO	2-09-9990-2637	2,672.98		001.4441		001.4441.022.001
1566602	10/14/16	SOUTHERN CALIF EDISO	2-09-9990-2637	2,672.98		001.4441		001.4441.022.001
1566602	10/14/16	SOUTHERN CALIF EDISO	2-18-3709-8817	1,348.58		007.4419		001.4419.022.001
1566602	10/14/16	SOUTHERN CALIF EDISO	2-03-202-9469	825.21		001.4342		001.4342.022.001
1566602	10/14/16	SOUTHERN CALIF EDISO	2-30-175-4430	24.44		003.4415		003.4415.022.001
1566602	10/14/16	SOUTHERN CALIF EDISO	2-12-253-3768	30,437.67		001.4415		001.4415.022.001
			*CHECK TOTAL					
1566603	10/14/16	STATE WIDE MECHANICA	10565 ADD'L PARTS POOL HEATE	18.62		61015		001.4430.015.000
1566604	10/14/16	THE SPYGLASS GROUP I	.00007 CONTINGENCY CONSULTING	20.18		11208		001.4190.020.034
1566605	10/14/16	THOMSEN/DEL	.00004 REFUND,CUSTOMER W/DREW	34.00				001.367.002
1566606	10/14/16	TOLLY INC	12319 SEPT LANDSCAPE SVC	1,236.95		19679		003.4410.023.000
1566607	10/14/16	TUCKER & SON INC/ J	16700 TOOLS FOR UNITS#61,66,	49.05		3604		001.4410.033.000
1566608	10/14/16	UNITED ROTARY BRUSH	15805 RECONDITION MATERIAL	435.37		292247		001.4342.011.002
1566608	10/14/16	UNITED ROTARY BRUSH	15805 WIRE MATERIAL KIT	228.07		292365		001.4342.011.002
			*CHECK TOTAL					
1566609	10/14/16	VAN GAALEN CONSTRUCT	11118 INSTALL KEYPAD,CABLE	299.85		25425		001.4342.020.003
1566610	10/14/16	VOLZ DESIGN/DAVID	10983 RHODES PARK CURB AL	3,664.00		421443		073.4841.660.001

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA								
156611	10/14/16	WALTERS WHOLESALE EL	10860 RCP COVER	14.64		S106365219.001		N D 001.4411.023.000
156611	10/14/16	WALTERS WHOLESALE EL	10860 ELECTRIC SUPPLIES	90.03		S106375400.001		N D 001.4414.033.000
156611	10/14/16	WALTERS WHOLESALE EL	10860 QUAD HPS BAL, QUAD BAL	328.68		S106376250.001		N D 001.4410.023.000
156611	10/14/16	WALTERS WHOLESALE EL	10860 RCP COVER	447.99		S106399146.001		N D 001.4411.023.000
					*CHECK	TOTAL		
156612	10/14/16	WATERLINE TECHNOLOGI	10242 HYPOCHLORITE SOLUTION	264.56		5353592		N D 001.4430.033.000
156612	10/14/16	WATERLINE TECHNOLOGI	10242 HYPOCHLORITE SOLUTION	303.89		5354258		N D 001.4430.033.000
156613	10/14/16	WEST COAST MOBILE HO	10205 1205 W. CYPRESS #16 2,800.00	5252		5252		N D 034.4802.851.040
156614	10/14/16	WESTERN ENVIRONMENTA	10319 CLEAN OUT WASH RACK P	400.00		21613		N D 001.4341.028.000
156614	10/14/16	WESTERN ENVIRONMENTA	10319 RMV,DISPOSE HAZ.WASTE	800.00		21642		N D 001.4341.028.000
					*CHECK	TOTAL		
156615	10/14/16	WILLIAMS SIGN CO	17363 SWIM & RACQUET MONUMN	450.00		16-22292#		N D 020.4430.430.003
156615	10/14/16	WILLIAMS SIGN CO	17363 SWIM & RACQUET MONUMN	325.00		16-22292#		N D 020.4430.430.003
					*CHECK	TOTAL		
156616	10/14/16	XEROX CORPORATION	17425 WC7428P PRINTER	250.48		086052652		N D 001.4190.015.000
156616	10/14/16	XEROX CORPORATION	17425 6204CP COPIER	43.00		086129384		N D 001.4190.015.000
					*CHECK	TOTAL		
156617	10/14/16	ZEP SALES & SERVICE	17452 SUPPLIES	1,022.21		9002458662		N D 001.4342.033.000
BANK OF AMERICA								
			TOTAL	376,795.33				

ACS FINANCIAL SYSTEM  
10/05/2016 13:29:21  
WARRANT DATE VENDOR  
REPORT TOTALS:

DESCRIPTION      Disbursement Journal  
AMOUNT  
376,795.33

CITY OF SAN DIMAS  
GL540R-V07:27 PAGE  
F 9 S ACCOUNT

CLAIM INVOICE      PO#

RECORDS PRINTED - 000245

FUND RECAP :  
 FUND DESCRIPTION -----  
 001 GENERAL FUND  
 002 STATE GAS TAX  
 003 WALKER HOUSE LLC FUND  
 006 SEWER EXPANSION  
 007 CITY WIDE LIGHTING DISTRICT  
 008 LANDSCAPE PARCEL TAX  
 012 INFRASTRUCTURE REPLACEMENT  
 020 COMMUNITY PARK DEVELOPMENT  
 027 CIVIC CENTER PARKING DIST  
 034 HOUSING AUTHORITY 2-1-12  
 053 GOLF COURSE MAINT & OPERATIO  
 070 EQUIPMENT REPLACEMENT  
 071 AIR QUALITY MANAGEMENT DIST  
 072 PROP A LOCAL TRANSPORTATION  
 073 PROP C LOCAL TRANSPORTATION  
 075 LANDSCAPE MAINTENANCE DIST  
 110 TRUST AND AGENCY  
 TOTAL ALL FUNDS

DISBURSEMENTS  
 109,955.12  
 6,035.45  
 2,196.48  
 6,120.98  
 34,485.15  
 11,959.89  
 68,775.00  
 61.27  
 4,601.33  
 4,370.60  
 5,093.06  
 279.98  
 108,631.00  
 3,847.75  
 2,201.60  
 7,817.13  
 376,795.33

BANK RECAP :  
 BANK NAME -----  
 CHEK BANK OF AMERICA  
 TOTAL ALL BANKS

DISBURSEMENTS  
 376,795.33  
 376,795.33



**REGULAR CITY COUNCIL MINUTES  
TUESDAY SEPTEMBER 27, 2016, 7:00 P. M.  
SAN DIMAS COUNCIL CHAMBERS  
245 E. BONITA AVE.**

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**CITY COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem Emmett Badar  
Councilmember Jeff Templeman  
Councilmember Denis Bertone  
Councilmember John Ebner

**1. CALL TO ORDER AND FLAG SALUTE**

**Mayor Morris** called the meeting to order and led the flag salute at 7:00 p.m.

**2. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

Seeing no one come forward Mayor Morris moved onto the consent calendar.

**CONSENT CALENDAR**

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

**RESOLUTION 2016-46**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTH OF SEPTEMBER 2016

b. Approval of minutes for regular City Council meeting of September 13, 2016.

c. Denial of claim Mercury Insurance vs. City of San Dimas

d. Denial of Claim Mendoza vs. City of San Dimas

e. Approve Resolution 2016-47, Authorizing Application for Grant Funding from CalRecycle for the Tire-Derived Product Grant Program.

f. A request to adjust the property boundaries for 1042-1054 Gladstone Street – APN: 8383-009-106 & -108 (Parcel A) and 1024-1036 Gladstone Street - APN: 8383-009-107 & -105 (Parcel B)

## **END OF CONSENT CALENDAR**

**Councilmember Ebner** abstained from approval of Resolution 2016-46 for the October Warrant which processed a reimbursement for him.

**Councilmember Ebner** asked that the minutes of September 13, 2016, item 6a, include the descriptions and ideas of the suggested plant types.

There being no further discussion the following action was taken to approve the consent calendar:

**MOTION:** Bertone  
**SECOND:** Templeman  
**YES:** Badar, Bertone, Ebner, Morris, Templeman  
**NOES:** None

Motion carried by vote of five to zero. **(5-0)**

## **OTHER BUSINESS**

Letter of Agreement between the City and San Dimas Chamber of Commerce for 2016-17

**Recommended Action:** Authorize the Mayor to sign the agreement.

**City Manager Blaine Michaelis** presented staff's report on this item.

Responding to questions from the Council regarding the amount and events suggested, Mr. Michaelis provided the following explanation:

There was a subcommittee review by the Chamber who prepared an estimate of what might be needed. As part of the review to identify areas of importance to both the city and chamber two philosophies were used: 1) there needs to be a taxpayer benefit associated with tax payer expenditures and 2) which items were Chamber of Commerce membership oriented.

**Councilmember Badar** added that when these discussions began there were twice as many events and they were narrowed down to half. At the end of the year some events will be reevaluated for future involvement.

**Chamber Board Member Rick Hartmann** commented that it is a partnership between the city and chamber. The Chamber re-evaluated their role in the community and came up with the list presented tonight and will continue to look at items and report back.

There being no further discussion the following action was taken to authorize the Mayor to sign the Letter of Agreement:

**MOTION:** Badar  
**SECOND:** Templeman  
**YES:** Badar, Ebner, Morris, Templeman

**NOES:** None  
**ABSTAIN:** Bertone

**Councilmember Bertone** abstained from voting because of his seat on the Chamber Board.

The motion carried by vote of four to zero. **(4-0)**

**Adjustment in the Health Insurance Benefit Program for City Employees**

**RESOLUTION 2016-48, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, ADOPTING AND EXTENDING THE PAY PLAN AND REIMBURSEMENT SCHEDULE FOR CITY EMPLOYEES**

**Recommended Action:** Approve Resolution 2016-48 implementing a \$50.00 per month increase for full-time employees and \$25.00 per month increase for regular part-time employees toward health insurance premiums in December 2016; and effective with pay period July 1, 2017 \$50.00 per month increase for full time employees and \$25.00 per month for regular part time employees for Cafeteria Benefit.

Mr. Michaelis presented staff's report on this item.

There being no discussion the following action was taken to approve Resolution 2016-48:

**MOTION:** Ebner  
**SECOND:** Templeman  
**YES:** Badar, Bertone, Ebner, Morris, Templeman  
**NOES:** None

The motion carried by vote of five to zero. **(5-0)**

**Verbal Update on Downtown Renovation Project**

**Director of Public Works Krishna Patel** provided a Power Point presentation on the status of the project.

Council and staff discussed the options for the sidewalk finish and timeframe for the test phase. Councilmember Ebner preferred staying with the acid wash method instead of experimenting with the wet sand blast method in order to save time. Mr. Patel explained the plan of testing the wet sand blast method and invited council out to see the results. Mr. Michaelis assured council that staff will make sure that the best method is chosen for the project.

**ORAL COMMUNICATIONS**

- a. Members of the Audience (Speakers are limited to five (5) minutes or as may be determined by the Chair.)
- b. City Manager
- c. City Attorney

Nothing reported.

- d. Members of the City Council

1) Councilmembers' report on meetings attended at the expense of the local agency.

Nothing reported.

2) Individual Members' comments and updates.

**Councilmember Ebiner** attended Family Fitness Festival's record registration year.  
**Councilmember Bertone** - Senior Citizens Club contributions to the community. Chamber of Commerce members are pleased with the agreement.

### **ADJOURNMENT**

Meeting adjourned at 7:45 p.m. The next meeting will be on October 13, 2015 at 7:00 p.m.

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Debra Black, Assistant City Clerk

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Curtis W. Morris, Mayor



## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*October 11, 2016*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Marco A. Espinoza, Senior Planner

**Subject:** **Update on Appeal of DPRB Case No. 16-16D;  
Continued from the September 13, 2016, City Council Meeting**  
An appeal to City Council of the Development Plan Review Board's (DPRB) decision, which was an appeal of a Director's approval of a 119-square foot expansion to an existing 196-square foot second-story deck attached to the rear elevation of a single-family residence located at 1315 Paseo Placita (APN: 8395-004-024).

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### SUMMARY

On September 13, 2016, City Council considered the above referenced appeal to expand an existing 196-square foot second-story deck. After hearing public testimony on the appeal, the City Council made a motion to continue the item to allow the appellant and adjacent property owner to the south to further discuss the expansion of the deck and possible solutions that both parties can agree.

On September 13, 2016, the City Council reviewed the appeal and voted to continue the item to allow the two neighbors involved, Mrs. Desiree Martinez (appellant) and Mr. Don Meredith, to work together on a design for the second-story deck that would meet each of their needs.

Sometime after the City Council Meeting, Mrs. Martinez contacted Mr. Meredith via email to discuss the possibility of redesigning the deck extension by reducing the size of it to six-inches to the south of the bedroom window as shown on the photo below.



At this point, Mr. Meredith is not interested in having further discussion with Mrs. Martinez. Mr. Meredith expressed to Staff that he had reservations about his neighbor's second-story addition and deck at the time it was being reviewed by the City. He stated that he lost his privacy in his back yard and pool area since the second story addition was constructed in 2013 and no longer is willing to have his family's privacy encroached upon any further. Therefore, he will not agree to any extension to the south end of the deck.

Since both parties were not able to arrive to a compromise, Staff moved forward to set the appeal to be heard by City Council in order to meet the 40-day review time limit as required by the San Dimas Municipal Code Section 18.212.100. Mr. Meredith indicated that he would not be available to attend the October 11<sup>th</sup> or 25<sup>th</sup>, 2016 City Council meetings. Staff informed Mr. Meredith that postponing the appeal on a meeting after October 11<sup>th</sup> would require the City Council to waive the time limit in which an appeal must be considered as required by Municipal Code Section 18.212.110 that states "*Whenever the ends of justice so require, the council may waive the requirements of this chapter so as to permit consideration of an appeal by the council.*"

Staff recommends that if the Council is not inclined to uphold the Board's decision that they vote to waive Code Section 18.212.100 Failure to act, of the Appeal section of the Code to allow both parties involved in the appeal to attend the City Council meeting.



**RESOLUTION 2016-50**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,  
COUNTY OF LOS ANGELES, DENYING THE APPEAL AND UPHOLDING THE  
DEVELOPMENT PLAN REVIEW BOARD'S DECISION TO DENY THE REQUEST TO  
EXPAND THE EXISTING 196-SQUARE FOOT SECOND STORY DECK TO THE  
SOUTH BY 119 SQUARE FEET AT THE SINGLE-FAMILY RESIDENCE LOCATED AT  
1315 PASEO PLACITA (APN: 8395-004-024).**

**WHEREAS**, an appeal was filed for DPRB Case No. 16-16D by:

Desiree Martinez  
1315 Paseo Placita  
San Dimas, CA 91773

**WHEREAS**, the appeal of DPRB Case No. 16-16D is described as:

The property owner of 1315 Paseo Placita filed an appeal to overturn the Development Plan Review Board's decision to deny the 119 sq. ft. second-story deck expansion to the south. The applicant's original request included an expansion of 162 square feet to an existing 196-square foot second-story deck attached to the rear elevation of the single-family residence at 1315 Paseo Placita, consisting of 42.5 square feet (8'-6" x 5) to the north side and 119 square feet (8'-6" x 13'-11") to the south side of the deck.

**WHEREAS**, the appeal of DPRB Case No. 16-16D applies to the following described real property:

1315 Paseo Placita (APN: 8395-004-024)

**WHEREAS**, on September 13, 2016, the City Council received the written report and recommendation of Staff and the Development Plan Review Board; and

**WHEREAS**, after consideration of all of the evidence presented (both written and oral), as well as the public testimony received, and after deliberation by the Council members, the City Council voted 4-0 to continue the appeal to allow the affected parties to further discussed the project in an effort to reach a compromise.

**WHEREAS**, Staff contacted both parties regarding the expansion of the deck on the south side and no comprise was reached;

**NOW, THEREFORE, BE IT RESOLVED** in consideration of the evidence received at the City Council meeting, and for the reasons discussed by the City Council at their meeting of September 13, 2016, and October 11, 2016, and subject to Staff responses to the appellat's appeal letter within the attached Staff report as "Exhibit A", the City Council determined the following:

1. The City Council determined that the proposed 119 sq. ft. (8'-6" x 13'-11") expansion to the south side of the existing deck would further affect the neighbor's enjoyment of his rear yard and pool area by intruding into his family's privacy.
2. The City Council determined that the proposed 119 sq. ft. (8'-6" x 13'-11") expansion to the south side of the existing deck would have an adverse effect to the neighbor's privacy and enjoyment of his pool and rear yard. The neighborhood was originally developed as a one-story housing development. The subject house had a second-story and deck added in 2012/2013, which negatively affected the neighbor's privacy of his back yard. The proposed south end deck extension would further encroach into the enjoyment and privacy of his family's rear yard, as the deck would be set back 9'-8" from the property line instead of the current setback of 23'-7".
3. The City Council determined that the proposed 119 sq. ft. (8'-6" x 13'-11") expansion to the south side of the existing deck does not comply with the Code Section 18.12.060.A.5 Findings – Standards of review which states "*The location and configuration of buildings should minimize interference with the privacy and views of occupants of surrounding buildings*". The expansion would further interfere with the neighboring family's privacy when using their back yard and pool area.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2016 by the following vote:

\_\_\_\_\_  
Curtis W. Morris, Mayor City of San Dimas

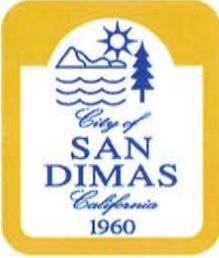
**ATTEST:**

\_\_\_\_\_  
Debra Black, Assistant City Clerk

**I HEREBY CERTIFY**, that Resolution 2016-50 was adopted by the vote of the City Council of San Dimas at its regular meeting of \_\_\_\_\_, \_\_\_\_\_, 2016 by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
Debra Black, Assistant City Clerk



## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*September 13, 2016*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Marco A. Espinoza, Senior Planner

**Subject:** **Appeal of DPRB Case No. 16-16D**  
An appeal to City Council of the Development Plan Review Board's (DPRB) decision, which was an appeal of a Director's approval of a 119-square foot expansion to an existing 196-square foot second-story deck attached to the rear elevation of a single-family residence located at 1315 Paseo Placita (APN: 8395-004-024).

### SUMMARY

On June 27, 2016, Staff approved a Director's approval (DPRB Case No. 16-16D) to expand a second-story deck by 119 square feet. The proposed expansion included expanding on both sides of the existing deck (north and south). The plans submitted depicted a 42.5-square foot addition (8'-6" x 5') on the north side and a 119-square foot addition (8'-6" x 13'-11") on the south side of the existing 196-square foot deck for a total of 358-square feet. Upon approval, Notices of Construction indicating the Director's approval of the deck expansion were mailed to the property owner and 20 other adjacent neighbors. During the 14 days appeal period, City Council Member Denis Bertone appealed the Director's approval to the Development Plan Review Board on behalf of the property owner to the south of the subject site, Mr. Don Meredith, who objects to the deck expansion due to privacy issues.

On July 28, 2016, the Development Plan Review Board (DPRB) reviewed the appeal and voted to uphold the appeal. In upholding the appeal, the Board sought to find a compromise by modifying the original Director's approval by upholding the approval of the 42.5 sq. ft. (8'-6" x 5') expansion on the north but not the 119 sq. ft. (8'-6" x 13'-11") expansion to the south.

On August 15, 2016, the property owner's daughter-in-law, Ms. Desiree Martinez, who resides at the property, submitted an appeal to City Council of the Development Plan Review Board's decision.

## **BACKGROUND**

The property owner at 1315 Paseo Placita commenced an expansion of a second-story deck without building permits. A City building inspector observed the construction activity and issued a stop work notice. The property owner responded to the notice by submitting an application to the Planning Department requesting approval for expansion of the deck. The deck expansion was later approved by Staff based on the standards set forth in the San Dimas Municipal Code Section 18.12.050.

The Board considered the appeal on July 28 2016. In order to better understand the issues brought up by Mr. Meredith regarding the deck design and potential privacy impacts, the Board and Staff visited the subject site, 1315 Paseo Placita and the neighbor's property at 1321 Paseo Placita the morning of the DPRB meeting.

At the meeting, Staff presented the staff report and the reasons for the Director's approval. Both affected parties attended the meeting and provided public testimony. The Board discussed different design options for the deck with the property owner and the neighbor; none of them were agreeable to both parties. The Board focused on the issues brought up by the appellant since the neighbor to the north had submitted a letter stating that she did not object to the deck expansion.

After a lengthy discussion, the Board voted against allowing the south side deck expansion. In arriving to the decision, the Board considered the following:

- The neighborhood is a one-story neighborhood, except for the subject property.
- The addition of a second-story approved in 2012/2013 that included the existing 196-square foot deck affected the neighbor's privacy. The appellant had raised the same issues when the original deck was approved. A screening wall was required but once the deck was completed, the appellant decided it was fine without the screen wall. As such, the screen wall was not constructed.
- Lastly, expansion of the deck would potentially exacerbate privacy impacts onto adjacent neighbors. However, due to the letter submitted by the property owner to the north, the Board approved the proposed 42.5-square foot expansion on the north side of the deck.

As mentioned above, the property owner's daughter-in-law submitted an appeal to the Board's decision in not allowing the south side deck expansion. In her appeal letter to the City Council, she alleges that the Board was biased and that there was a conflict of interest due to "*a personal relationship between him (Mr. Meredith) and the Board members.*" In her appeal letter she also states that she is willing to install a privacy wall along the south elevation plane as part of the deck extension. She believes that the privacy wall would address the privacy concerns raised by the neighbor to the south, Mr. Meredith. The privacy wall screen option was discussed by the Board but was not offered by the property owner at that time nor preferred by the Board. Before



# DEVELOPMENT PLAN REVIEW BOARD FACT SHEET



**DATE:** July 28, 2016

**TO:** Development Plan Review Board

**FROM:** Marco A. Espinoza, Senior Planner

**SUBJECT:** **Appeal of DPRB Case No. 16-16D**  
An appeal to DPRB of a Director's Review approving a 162- square foot expansion to an existing 196 square feet second-story deck attached to the rear elevation of a single-family residence located at 1315 Paseo Placita (APN: 8395-004-024).

## **BACKGROUND/FACTS:**

The subject site has a 196-square foot second-story deck that was approved in 2012/2013 as part of a second-story addition to the single-family dwelling. Originally, when the 196-square foot second-story deck was proposed as part of the improvements to the subject site, the property owner to the south raised concerns about the deck design and privacy issues. However, both parties were able to reach an agreement on the deck design to address privacy concerns, which included the construction of a screen wall. Once the deck was completed, both parties agreed at the time that the wall was not necessary and the deck was fine the way it was constructed.

On March 29, 2016, the City's building inspector observed construction in progress at the subject site, 1315 Paseo Placita. The inspector was granted consent to observe the work being done. The building inspector took photos of the construction and left a note asking the property owner to contact Planning.

The property owner contacted Planning within a few days acknowledging that review and approval from the City is required for the deck expansion. On May 29, 2016, the owner's contractor, John Mitchell, submitted an application for a 162-square foot expansion that proposed expanding the deck on both sides (north and south). The plans submitted depicted a 42.5-square foot addition (8'-6" x 5') on the north side and a 119-square foot addition (8'-6" x 11') on the south side of the existing deck for a total of 358 square feet (see site plan).

On June 27, 2016, Planning Staff approved DPRB No. 16-16D for the proposed second-story deck expansion. Approval letters were mailed to the applicant and property owner. Notification letters of the Director's approval of the deck were mailed to 22 neighbors, including the property owners abutting the site, which stated the

description of the project, decision rendered, and time frame to appeal Staff's decision on the project (see Exhibit B & C).

On June 29, 2016, Planning Staff was contacted by the neighbor to the south. Mr. Don Meredith, expressing his objection to the deck expansion.

On July 6, 2016, City Council Member Denis Bertone appealed DPRB Case No. 16-16 D on behalf of Mr. Don Meredith, who resides at 1321 Paseo Placita.

On July 8, 2016 Staff received a detailed email from Mr. Don Meredith that stated his concerns with the project (see Exhibit A).

## **ANALYSIS**

The proposed 162-square foot deck expansion, as designed, would align with the existing deck. The deck, as proposed, would run the entire length of the second-story, stopping 3 feet away from the south edge of the dwelling unit. The existing deck can be accessed from a bedroom and a family room; no additional access points are proposed with the expansion.

A deck without cantilever design or retaining wall supports and not visible from the public right-of-way can be approved at a Staff level per Code Section 18.12.050 – Development Plan Review Authority Table (see Exhibit E). The proposed deck is not designed with a retaining wall support or a cantilevered design and not visible from the public right-of-way. However, per Code Section 18.12.050.B – Exempt, the Director/Staff may determine that the project can be reviewed at a higher level to determine if the project would be incompatible or have an adverse effect on the existing property and or surrounding properties. The deck expansion was reviewed under Code Section 18.12.050.C – Review by Director to allow a 14-day appeal period from neighbors having a concern with the deck expansion.

As part of the Director's review, the project was evaluated under Code Section 18.12.060 Findings – Standards of Review. It was determined that the deck expansion was compatible with the existing development at the site, the overall square footage of the deck was not oversized, it was designed to match the existing deck and the expansion was not out of character for developments of single-family residences (see Exhibit B).

Twenty-two surrounding neighbors were notified in writing of the Director's approval of the deck expansion at the subject site (see Exhibit C). Staff notified the same properties that were notified for the second-story addition and deck back in 2012. The Notice of Construction describes the project and notifies the neighbors that they have the right to appeal the Director's decision to approve the project within 14 days from the date of the letter.

Staff received an email from the adjacent property owner to the south, Mr. Don Meredith, expressing his objection to the deck expansion due to privacy issues and further exacerbating his loss of privacy that originated when the original deck was constructed back in 2012/2013; thus depreciating his property value (see Exhibit A). The neighbor also submitted photos of the existing deck as viewed from different locations from his rear yard.

The daughter-in-law of the property owner of the subject site, who also lives at the property with her family, submitted a letter on behalf of the property owner discussing the reason for the proposed deck expansion, which is primarily to have additional outdoor space to be used by her family (see Exhibit F). As part of the deck expansion, or as a separate item, the property owner would like to install a retractable awning and remove the temporary cloth shade installed.

As discussed in the DPRB Case No. 16-16D Approval Letter, the deck expansion was approved because it is compatible with the existing dwelling unit (see Exhibit B). The deck was designed to match the existing deck in materials and color, aligns with the existing deck, and it does not protrude further than the length of the dwelling unit rear elevation wall.

Staff approved the project based on the regulations set forth in the San Dimas Municipal Code. As part of the appeal process, Staff visited the subject site and Mr. Don Meredith's property. Staff agrees that the original balcony has a view of Mr. Don Meredith's rear yard and that any expansions to the deck have the potential to further impact his privacy (see Exhibit G).

**RECOMMENDATION:**

In light of the concerns related to privacy issues that might prevent the property owner enjoyment of his backyard, Staff recommends that the Board considers all the facts presented by Staff and make a recommendation to either deny the appeal and uphold the Director's Approval or overturn the Director's Approval of DPRB Case No. 16-16D, a request to add 162 square feet to an existing second-story deck.

Attached:

- Exhibit A - Neighbor's objection letter and photo exhibits
- Exhibit B - DPRB Case No. 16-16D, Approval Letter
- Exhibit C - Neighbor's Notice of Construction
- Exhibit D - Building Department Stop Work Notification
- Exhibit E - Chapter 18.12 Development Plan Review
- Exhibit F - Letter from the property owner relative of subject site
- Exhibit G - Photos taken from the deck
- Exhibit H - photos taken from inside the second-story

## Marco Espinoza

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**From:** Don Meredith  
**Sent:** Friday, July 08, 2016 5:16 PM  
**To:** Marco Espinoza  
**Cc:** Larry Stevens; Denis Bertone; Jeff Templeman  
**Subject:** Re: Second email re DRPB Case No. 16-16D  
**Attachments:** PICS re 1315.docx

Mr. Espinoza,

I am sorry that I missed your call yesterday, I called today and they said you were out. So I am emailing my response to your inquiry re; July 28 DRB appeal at 8:30. Yes I will be there.

Interesting to note, that just as I logged on to send this, I found the attached post on Via Verde in your neighborhood. It is from one of the residents at 1315 Paseo Placita asking for an ASAP contractor referral as they have been approved for the extension. They want to start construction immediately and with a new contractor.

**So presuming the appeal is set for July 28, I am curious as to how they can begin construction immediately.**

As for your staff report on my objections, you may include my comments in prior emails as well as the following.

This track was designed by Pardee Homes for single story residences not for two story residences, when I bought in 1992 I believed it would remain as such. Reluctantly, like the other neighbors in the interest of neighborhood harmony I dropped my objection to the construction in 2012, something I regret.

The second story addition and balcony provide an unobstructed view into my yard, patio and pool eliminating and privacy I had.

1- Focusing on the existing balcony Denise, a resident of the 1315 Paseo Placita told me in June 2016, that the original contractor had performed shoddy work and the balcony had to be repaired to make it safe. She followed that statement with, "we plan to extend it to the edges of the house." I advised her I objected to the extension and that the existing balcony was already imposing in my yard and that I lost all privacy to the yard, the pool and even the patio and windows of my house on the north and west sides.

She stated, "I understand, you can look into our bedroom from your yard and we can see your whole yard, so we are thinking of some kind of drape or screen, and "I will talk to Marco for ideas."

*This is an admission that the residents of 1315 Paseo Placita are aware that the existing balcony took away my privacy.*

2- Further expansion or extension of the balcony will only exacerbate the loss of privacy and decrease my property value on an future sale of my house, ultimately loss of thousands of dollars compared to other houses in the area.

3- The existing balcony has forced me to try and screen my patio with shades for privacy, but as you can see it doesn't work well. In the attached photo you will see even with 2 shades there is little privacy.

4- The extension of the balcony will further intrude upon any potential effort to provide privacy as it will be above and with 4 feet of the wall dividing the properties.

5- The current structure is composed of wood and at times has a propane BBQ and paint stored upon it. I believe this creates a public safety issue, in that if a brush fire occurs within the Walnut Creek area any flying embers could land upon it and ignite the balcony. Though I have an aluminum patio cover, the radiated heat from the balcony could easily endanger my residence. I believe the flying ember issue is why San Dimas enacted the ordinance that eliminates the installation of new wood shake roofs.

6- The Extension of the balcony would allow a better view of my entire yard including viewing into my kitchen dining and den area.

7- The existing balcony has already enhanced noise levels by people sitting there talking, drinking, watching TV or using the external wall mounted speakers.

8- The residents were stopped once by the city in 2016 from doing an un-permitted expansion of the patio according to your email, thus why should they be rewarded the opportunity without consideration to the neighbors.

9- The existing patio was part of a 2nd story addition that originated in July 2012 and took over two years to complete. Denise at 1315 Paseo Placita told me that the original contractor did shoddy work and as it result interior walls and flooring needed repair, as did the patio which she called, "unsafe."

10- There is an extensive email trail between myself and the city on this project since 2012. I presume you maintain a file, if not I did. In this case allowance of a rebuild of the original footprint is acceptable. Any extension is not acceptable as it would further intrude on the privacy and property rights of the adjacent properties on Paseo Placita and those on Paseo Cielo.

11- the extension would devalue the adjacent properties resulting in lower resale value and could subject various parties to civil litigation.

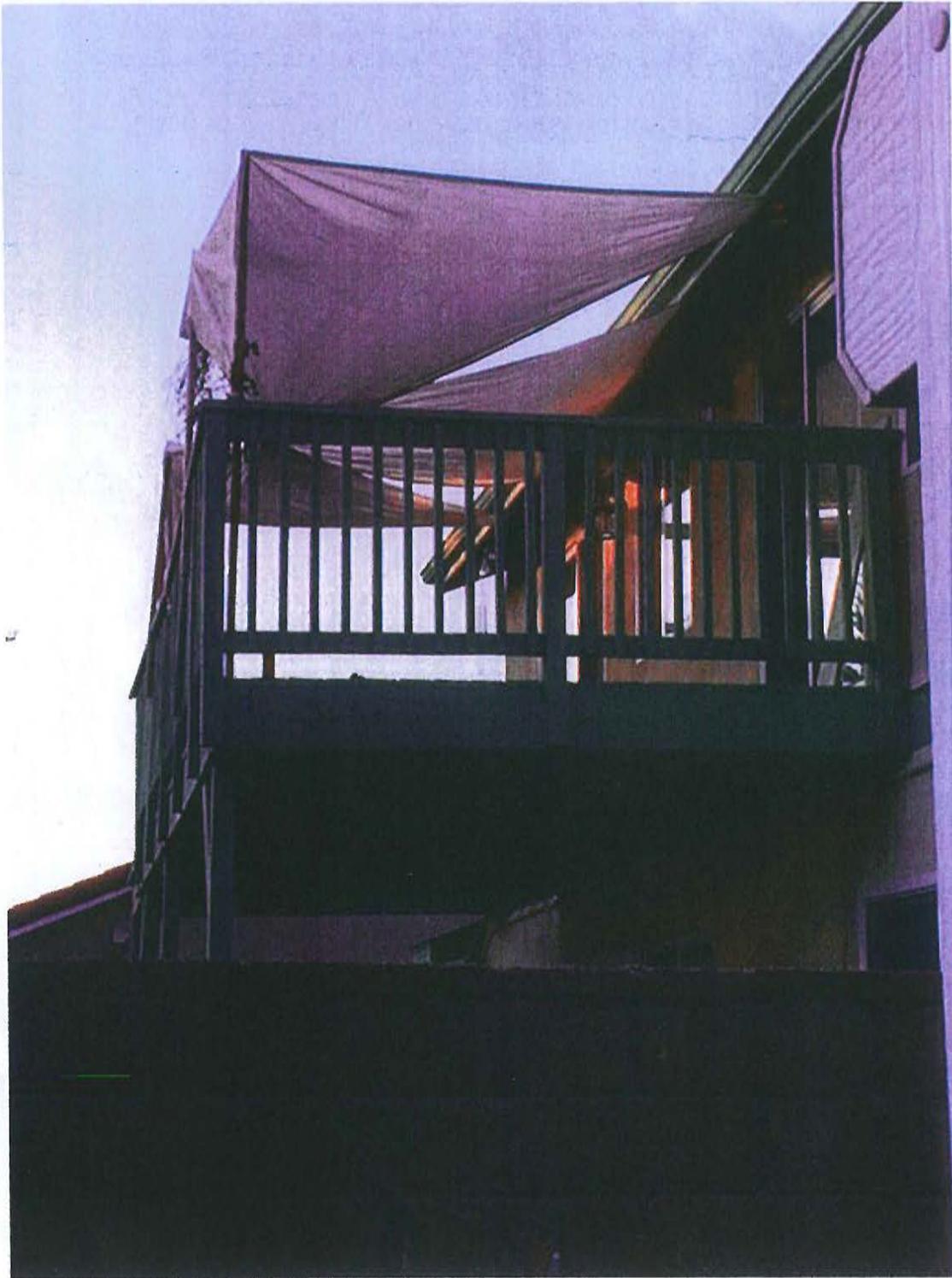
12- There is no legitimate need or justification to allow further expansion of the balcony. It currently is large enough to accommodate a number of people, tables and chairs.

See attached photos.

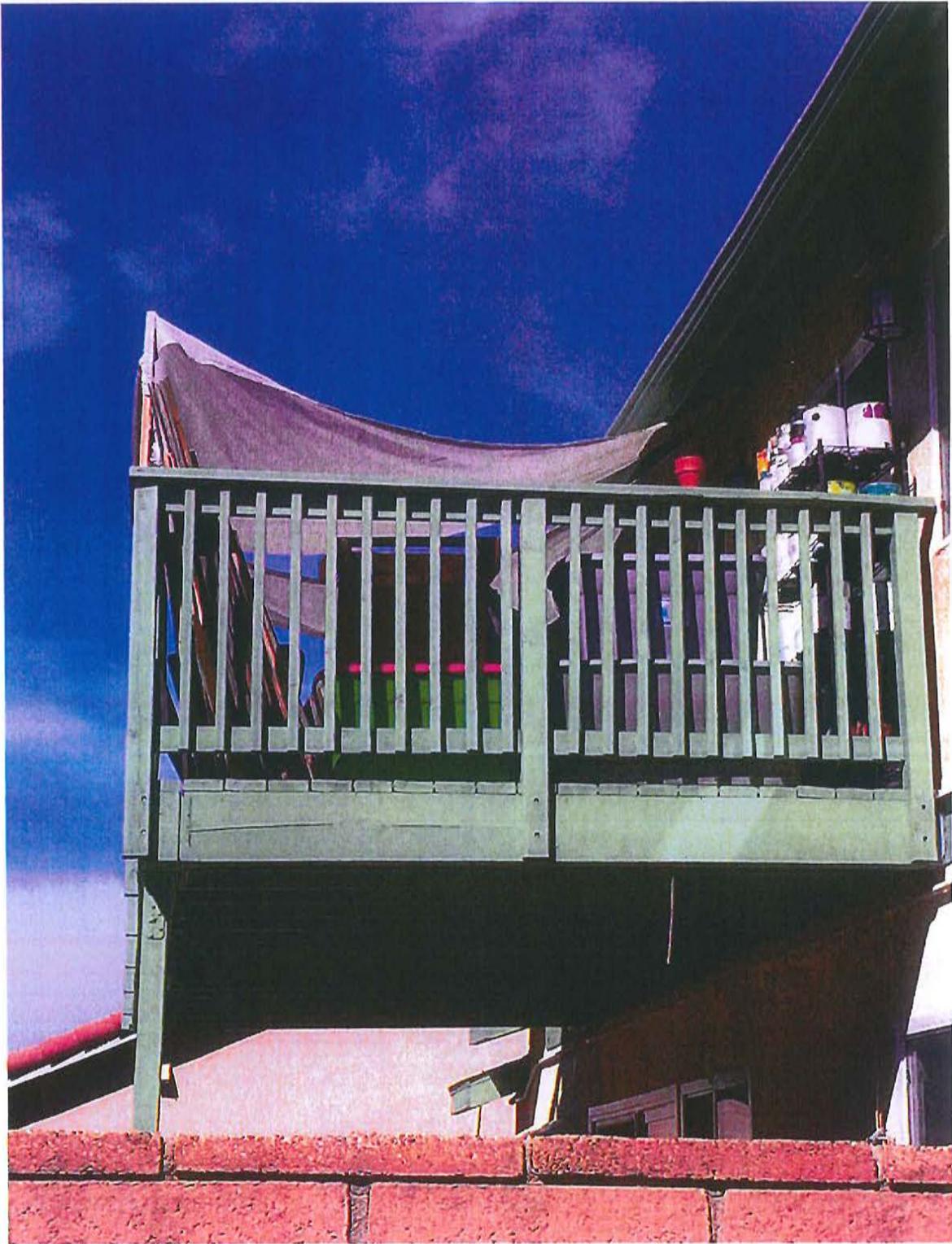
Don Meredith



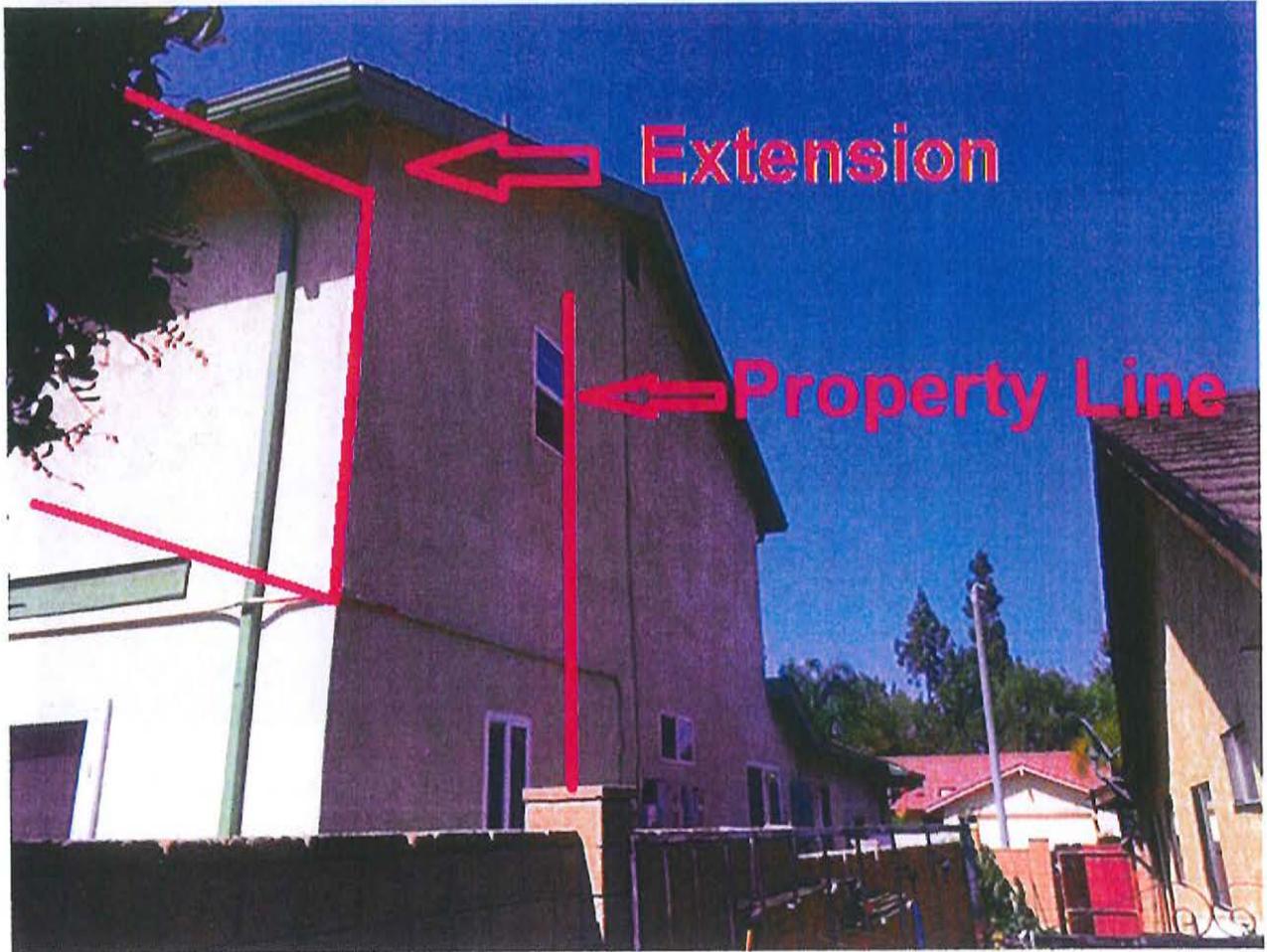
Looking north from backyard of 1321 Paseo Placita (Meredith residence)  
to 1315 Paseo Placita (the permit for extension applicant's address.)



Looking north from backyard of 1321 Paseo Placita (Meredith residence)  
to 1315 Paseo Placita (the permit for extension applicant's address.)



Looking north from backyard of 1321 Paseo Placita (Meredith residence)  
to 1315 Paseo Placita (the permit for extension applicant's address.)



Looking east from backyard of 1321 Paseo Placita (Meredith residence) on right to 1315 Paseo Placita (the permit for extension applicant's address.) on left



Even with screens privacy lost and at night with lighting there is no privacy.

Note there are 2 screens used here.

Looking north from backyard of 1321 Paseo Placita (Meredith residence)  
to 1315 Paseo Placita (the permit for extension applicant's address.)



From the furthest point in the yard of 1321 Paseo Placita  
looking toward the yard from 1315 Paseo Placita

Redline denotes the edge of house where the neighbor told me they plan to extend to.



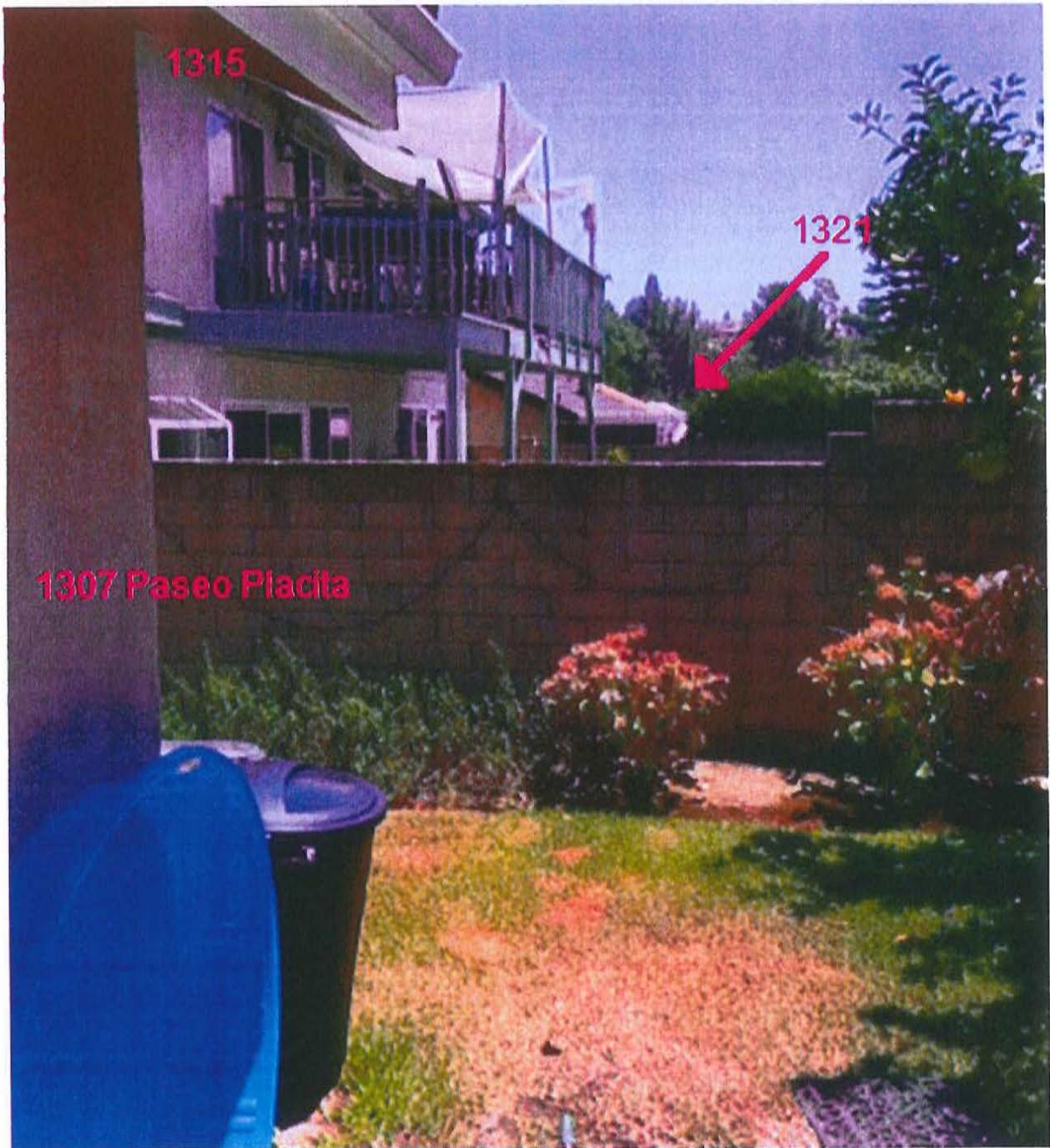
From pool area of 1321 Paseo Placita looking toward 1315 Paseo Placita

Note that I have been forced to grow my shrubs beyond the wall height in an attempt to get privacy, even then you can see the existing balcony looks over them and an extension to the red line. Might as well take wall and shrubs down.



View look north to 1315 Paseo Placita from 1321 Paseo Placita.

As you can see the existing balcony footprint overlooks the yard of 1321 Paseo Placita, denying any privacy. Extension to where the red line is would deny any attempt at privacy. As it is now a Gazebo, patio cover and umbrella have to be used. To try and obtain privacy for dinner or coffee on the patio.



View looking south from the backyard of 1307 Paseo Placita

You will note that the footprint of the existing balcony looks directly into the backyard of 1307 Paseo Placita and any extension would further intrude on their privacy. This picture illustrates how the existing balcony towers over and views into the backyard of 1321 Paseo Placita. There for any further extension of the balcony would have a dire impact on property values and privacy. Also note that 1315 Paseo Placita is the third house from the Walnut Creek Wilderness area and is a wood frame exposed structure with cloth canopy. This makes it exceptionally vulnerable to flying embers in a brush fire.

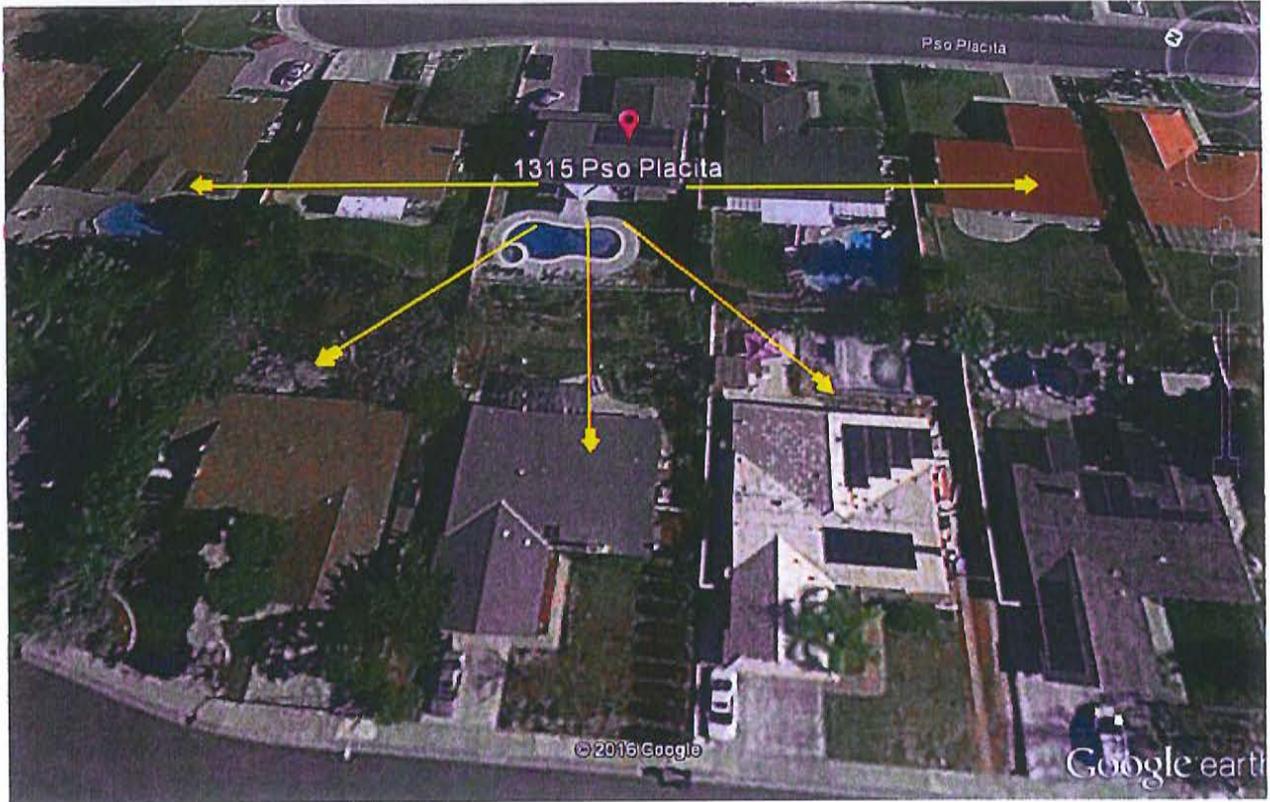


This is looking west with 1321 Paseo Placita on the left and 1315 Paseo Placita on the right. The red line indicates the edge of the house where the residents wish to extend the patio. Note how intrusive that would be.

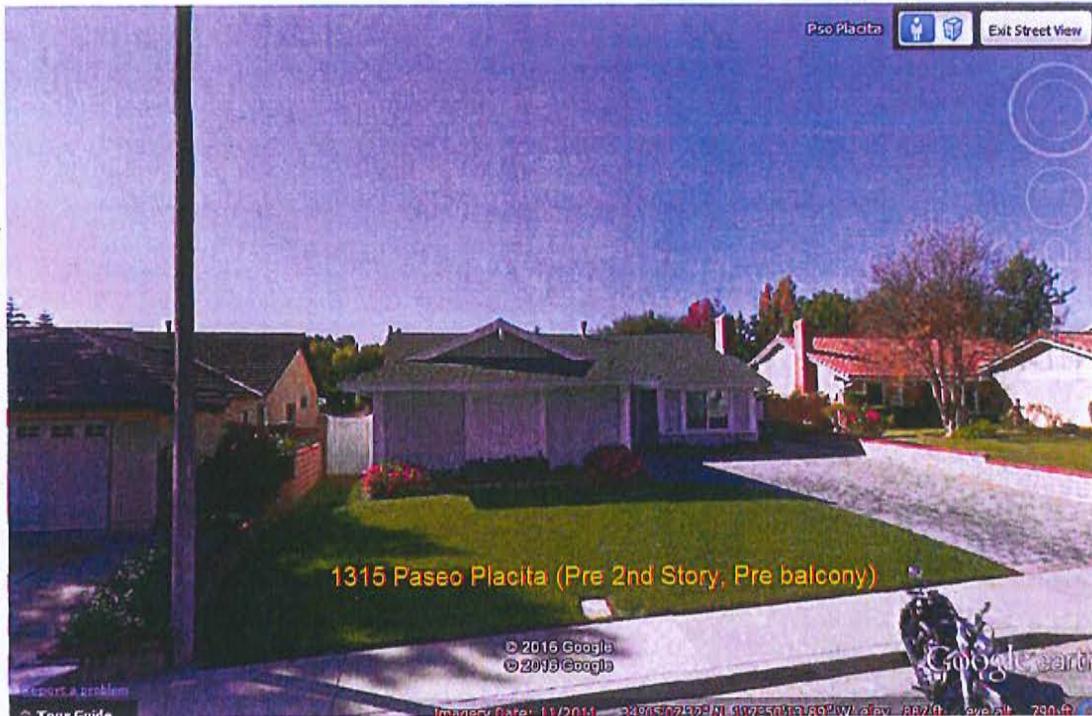


This is looking west at 1315 Paseo Placita on left and 1307 Paseo Placita on the right.

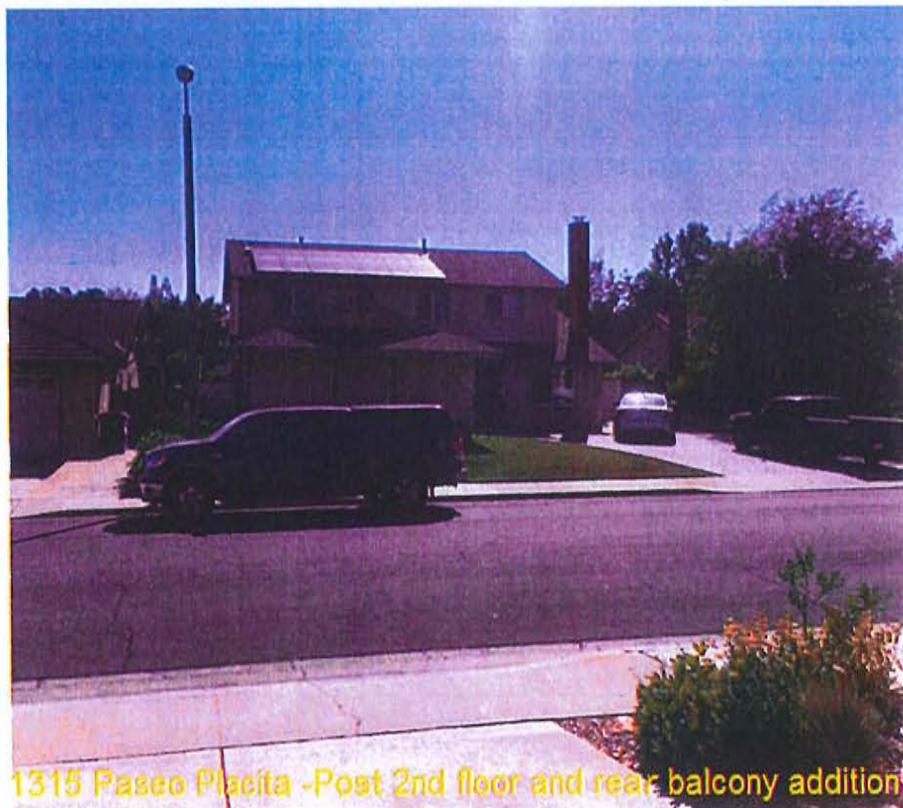
The red line denotes where planned extension would come to and extend west from. As you can see this makes it visible from the street.



Aerial view showing 1315 Paseo Placita existing balcony field of view (intrusion) as it looks north and south over back yards of Paseo Placita and west overlooking the backyards of homes on Paseo Cielo which are approximately 30 feet lower than the property at 1315 Paseo Placita. Any extension of the balcony would further impact no less than six homes.



This pre 2<sup>nd</sup> story, pre balcony perspective provides an idea of the privacy denial the current addition and balcony provides (photo below) and how any extension would be further intrusion to the neighbor's privacy and safety. Photo below shows the impact of the balcony



City Council  
CURTIS W. MORRIS, Mayor  
EMMETT BADAR, Mayor Pro Tem  
DENIS BERTONE  
JEFF TEMPLEMAN  
JOHN EBINER

City Manager  
BLAINE M. MICHAELIS

Assistant City Manager  
Treasurer/City Clerk  
KENNETH J. DURAN



Assistant City Manager of  
Community Development  
LAWRENCE STEVENS

Director of Public Works  
KRISHNA PATEL

Director of Parks  
and Recreation  
THERESA BRUNS

City Attorney  
MARK W. STERES

June 27, 2016

John Mitchell  
760 E. Glenlyn Drive  
Azusa, CA 91702

**SUBJECT: DPRB Case No. 16-16D, Approval Letter**

A request to add a total of 162 sq. ft. to an existing 196 sq. ft. second-story deck attached to the rear elevation of the single-family residence at 1315 Paseo Placita (APN: 8395-004-024). 42.5 sq. ft. (8'-6" x 5) to the north side of the deck and 119 sq. ft. (8'-6" x 13'-11") to the south side.

Dear Mr. Mitchell,

The request to add a total of 162 sq. ft. to an existing 196 sq. ft. second-story deck attached to the rear elevation of the single-family residence; 42.5 sq. ft. (8'-6" x 5) to the north side of the deck and 119 sq. ft. (8'-6" x 13'-11") to the south side at 1315 Paseo Placita was approved on June 27, 2016, by the Director of Development Services. This approval is based on the following findings and is subject to the conditions set forth in Exhibit A.

Findings

1. The development of the site in accordance with the development plan is suitable for the use or development intended.

The proposed addition of 162 sq. ft. to the existing 196 sq. ft. second-story deck is consistent with other single-family residential developments within the city and in this community. Other such proposals have been previously approved within this development. This same property was approved in 2013 for a 196 sq. ft. second-story deck. The deck will be aligned with the existing deck at 8'-6" in depth and will not protrude out any further. The deck will be increased in length by 5' to the north and 13'-11" to the south. The total size of the deck will be 358 sq. ft. which is suitable and not out of proportion for this size residential development (house and lot size).

**EXHIBIT B**

2. The total development is so arranged as to avoid traffic congestion, ensure public health, safety, and general welfare and prevent adverse effects on neighboring property.

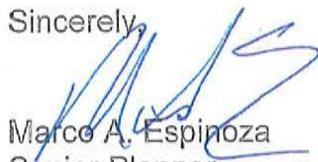
The proposed construction has been thoughtfully designed in a manner that is compatible with the existing house and neighborhood, minimizing any public health, safety, and general welfare concerns. The additions will not create negative impacts on surrounding properties. The second-story deck expansion will be set back 9'-8" from the south property line and 9'-5" from the north. In the original approval of DPRB Case No. 13-23D for the 196 sq. ft. second-story deck the property owner worked with the neighbor to the south to add a semi-privacy wall along the south elevation of the deck. The semi-privacy deck wall was not constructed and the neighbor submitted a letter to the City stating that he was in agreement with not requiring the privacy wall after all. Due to the understanding between the neighbors, Staff did not require a semi-privacy wall as part of the expansion of the deck. However, if DPRB Case No. 16-16D is appealed due to privacy issues, the privacy wall may be a consideration to remedy the neighbor's concern.

3. The development is in general accord with all elements of the general plan, zoning ordinance and all other ordinances and regulations of the City.

The proposed construction meets the intent of the General Plan land use designation and complies with all zoning standards of the SF-7,500 zone.

Any decision, determination or action by the Director of Development Services may be appealed to the Development Plan Review Board provided that such appeal is filed within fourteen days after issuance of the decision, determination or action by the Director of Development Services. The appeal shall contain a statement of the grounds for the appeal and shall be accompanied with a \$109 fee. If you have any questions about this approval, the conditions listed in Exhibit A, the process for obtaining permits or any other inquiry, please contact me at (909) 394-6259.

Sincerely,



Marco A. Espinoza  
Senior Planner

Attached: Exhibit A - Conditions of Approval  
Acceptance of Conditions Affidavit

Cc: Maria Martinez, 1315 Paseo Placita, San Dimas, CA 91773

**EXHIBIT B**

**EXHIBIT A**

**Conditions of Approval for  
DPRB Case No. 16-16D**

A request to add a total of 162 sq. ft. to an existing 196 sq. ft. second-story deck attached to the rear elevation of the single-family residence at 1315 Paseo Placita (APN: 8395-004-024). 42.5 sq. ft. (8'-6" x 5) to the north side of the deck and 119 sq. ft. (8'-6" x 13'-11") to the south side.

1. The applicant shall agree to defend at his sole expense any action brought against the City, its agents, officers or employees because of the issuance of such approval, or in the alternative, to relinquish such approval. The applicant shall reimburse the City, its agents, officers or employees for any Court costs and attorney's fees which the City, its agents, officers or employees may be required by a court to pay as a result of such action. The City may, at its sole discretion, participate at its own expense in the defense of any such action but such participation shall not relieve applicant of his obligations under this condition.
2. The applicant shall be responsible for any City Attorney costs incurred by the City for the project, including, but not limited to, consultations, and the preparation and/or review of legal documents. The applicant shall deposit with the City to cover these costs in an amount to be determined by the City.
3. Copies of the Conditions of Approval shall be included on the plans (full size). The sheet(s) are for information only to all parties involved in the construction/grading activities and are not required to be wet sealed/stamped by a licensed Engineer/Architect.
4. The developer shall comply with all requirements of the SF-7,500 zone.
5. All conditions are final unless appealed to the Development Plan Review Board within 14 days of the issuance of the conditions in accordance with the provisions of Chapter 18.212 of the San Dimas Zoning Code.
6. The building permits for this project must be issued within one year from the date of approval or the approval will become invalid. A time extension may be granted under the provisions set forth in Chapter 18.12.070 E.

7. The applicant shall sign an affidavit accepting all conditions prior to the issuance of building permits.
8. The applicant shall comply with all City of San Dimas Business License requirements and shall provide a list of all contractors and subcontractors that are subject to business license requirements.
9. The plans shall be prepared in compliance with the 2013 edition of the codes as adopted by reference by the City of San Dimas: California Residential Code, California Mechanical Code, California Plumbing Code, California Green Building Code and California Electrical Code
10. Building architecture and site plan shall be consistent with plans presented to the Director of Development Services on June 27, 2016, provided that the Director of Development Services is authorized to make revisions consistent with the San Dimas Municipal Code.
11. Plans for all exterior design features, including shall be submitted to the Planning Division for review and approval before issuance of building permits.
12. Construction hours shall be limited in a residential zone, or within a 500 foot radius thereof, to between 7:00 a.m. and 8:00 p.m., and shall be prohibited at any time on Sundays or public holiday, per San Dimas Municipal Code Section 8.36.100.
13. All exterior building colors and materials shall match the approved plans on file with the Planning Division. Any revision to the approved building colors shall be submitted to the Planning Division for review and approval.

**End of Conditions**

## NOTICE OF CONSTRUCTION

Dear San Dimas Property Owner,

This notice is to inform you of a proposed construction project on a property that adjoins your property. The following is a description of the project:

**Property Address:** 1315 Paseo Placita  
**Applicant:** John Mitchell  
**Project Description:** DPRB Case No. 16-16D

A request to add a total of 162 sq. ft. to an existing 196 sq. ft. second-story deck attached to the rear elevation of the single-family residence at 1315 Paseo Placita 42.5 sq. ft. (8'-6" x 5) to the north side of the deck and 119 sq. ft. (8'-6" x 13'-11") to the south side.

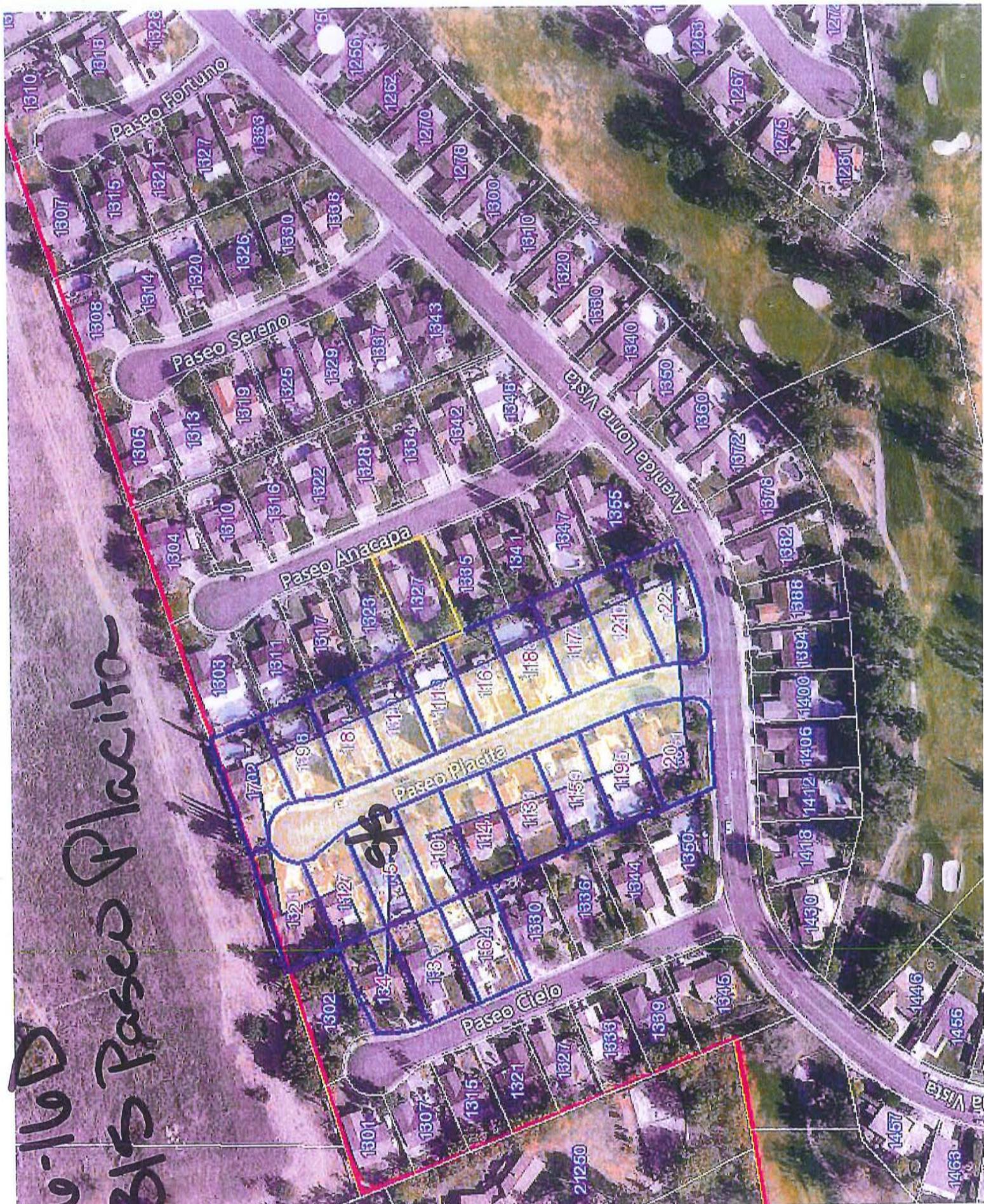
APN: 8395-004-024

**Status of Project:**

*This item has been approved by the Director of Development Services on June 27, 2016 and is subject to a 14-day appeal period that will end at 5:30 p.m. on **July 11, 2016**. Appeals must be submitted in writing explaining the reasons for the appeal, and must include the appeal fee of \$109 as adopted by City Council.*

Plans for the project referenced above are available for review at the Planning Division located in City Hall at 245 East Bonita Avenue. You may contact **Marco Espinoza, Senior Planner, in the Planning Division at 909-394-6259** or visit the Planning Division. City Hall is open Monday through Thursday 7:30 a.m. to 5:30 p.m. and on Fridays from 8:00 a.m. to 5:00 p.m.

16-16D  
1315 Paseo Placita



1315 PASCO PLACITA

① The BALCONY DECK  
IN THE REAR YARD  
IS BEING ALTERED FROM  
THE LOCATION THAT WAS  
PERMITTED AND APPROVED.  
SUBMIT PLANS TO THE  
PLANNING DEPARTMENT  
IN CITY HALL FOR  
APPROVAL.

3-29-16

Doug Myshak



EXHIBIT D



EXHIBIT D



EXHIBIT D



EXHIBIT D



EXHIBIT D



EXHIBIT D

## Chapter 18.12

### DEVELOPMENT PLAN REVIEW\*

#### Sections:

- 18.12.010 Purpose.
- 18.12.020 Development plan review board created.
- 18.12.030 Review required.
- 18.12.040 Submission of development plan.
- 18.12.045 Resubmittal of denied application.
- 18.12.050 Review authority.
- 18.12.060 Findings—Standard of review.
- 18.12.070 Procedure.
- 18.12.090 Issuance of permit.
- 18.12.100 Dedications and improvements required.
- 18.12.104 Reimbursement for public improvements.
- 18.12.110 Single-family residences—Limitation on requirements.
- 18.12.120 Limitation on board authority.

\* Prior ordinance history: Ords. 99, 199 and 287.

#### 18.12.010 Purpose.

The purpose of this chapter is to permit the city to review proposed development projects to ensure compliance with the general plan goals, policies and objectives favoring high-quality development which is both internally balanced and harmonious and is complimentary to adjacent properties. The city recognizes that architectural design and treatment of buildings and structures, integrity of design, orientation and configuration of buildings and structures upon a site, compatibility of development with adjacent development, traffic circulation and parking, and landscaping and open areas are all factors which should be addressed with respect to development of any property so as to create attractive, desirable and healthy neighborhoods for work and residence. The city's objective is to encourage and to promote development which is not only

functional and attractive, but is also functionally and aesthetically compatible with surrounding development and enhancing to the area in which it is located. In furtherance of this purpose, this chapter provides for detailed site plan review of development proposals to ensure compliance with the zoning ordinance and other regulations of the city by creating a development plan review board to review such proposals and impose such conditions as the board deems necessary to carry out the purposes of this chapter. Where the proposed development plan creates adverse effects on surrounding properties, or environmental impacts are found to so require, the director of development services or the development plan review board, as the case may be, may establish more stringent regulations than those otherwise specified. (Ord. 1170 § 1, 2007; Ord. 909 § 1, 1989; Ord. 703 § 1, 1980; Ord. 292 § 1, 1970; Ord. 99 § 4, 1964; Ord. 37 § 795.0, 1961)

#### 18.12.020 Development plan review board created.

A. Creation. There is created a development plan review board consisting of the president of the Chamber of Commerce; a member of the city council; a member of the planning commission; the director of public works; the city manager; the director of development services; or their designated representatives; and, an appointed member of the general public at large with a designated alternate. In the event that the board attendance is not sufficient to reach a quorum, the director of community development shall appoint a temporary board member(s). The term "DPRB," when used in this chapter, refers to the development plan review board. The DPRB shall carry out the duties prescribed in this chapter.

B. Meetings. The DPRB shall meet regularly in open meeting at a time to be determined by the development plan review board.

C. Rules of Procedure. The DPRB may adopt such procedural rules as are necessary for the conduct of its business. (Ord. 1170 § 1, 2007; Ord. 1005 § 1 (Exh. A, § 1), 1993; Ord. 897 § 1, (B),

18.12.030

1989; Ord. 737 § 1, 1981; Ord. 703 § 1, 1980; Ord. 484 § 1, 1975; Ord. 342 § 1, 1971; Ord. 292 § 1, 1970; Ord. 99 § 4, 1964; Ord. 37 § 795.2, 1961)

**18.12.030 Review required.**

A. Building Review. No person shall construct any building or structure, or relocate, rebuild, alter, enlarge or modify any existing building or structure, until a development plan has been reviewed and approved in accordance with this chapter, and no building permit, relocation permit or business license shall be issued until the requirements of this chapter are met.

B. Sign Review. No person shall install or construct a sign or implement a sign program until a sign plan or sign program has been reviewed and approved in accordance with this chapter and the sign regulations pursuant to Chapter 18.152 of this title. (Ord. 1170 § 1, 2007; Ord. 1005 § 1 (Exh. A, § 2), 1993; Ord. 897 § 1, (D), 1989; Ord. 703 § 1, 1980; Ord. 480 § 1, 1974; Ord. 292 § 1, 1970; Ord. 99 § 4, 1964; Ord. 37 § 795.4, 1961)

**18.12.040 Submission of development plan.**

Application for a development plan review shall be filed by the owner of the property for which the permit is sought, or by the authorized representative of the owner; provided, however, that the city council, upon written request of the owners or authorized representatives of the owners of the majority of the property in an area for which a development is being proposed, may authorize the filing of an application without the approval of all of the property owners or their authorized representatives if the city council determines that to do so is in the best interest of the city.

A. The applicant shall submit to the planning division a completed development plan review application with materials and plans as required in the development plan review application package.

B. Fees. No application shall be processed in accordance with this chapter unless the applicant pays such fees as shall from time to time be fixed by resolution of the city council as being necessary

to defray the costs of the city incidental to processing the application.

C. Contents. The development plan shall be the building plans and shall include, but not be limited to, the following:

1. Parcel or lot dimensions;
2. Walls and fences: location, height, materials and colors;
3. Off-street parking and loading: location, number of spaces, dimensions of parking area and loading facilities, internal circulation pattern;
4. Access and circulation: pedestrian, vehicular, service; points of ingress and egress, internal circulation;
5. Buildings and structures: location, floor plans, elevations, size, height, proposed use; type and pitch of roofs; size and spacing of windows, doors and other openings; materials, colors and architectural treatment;
6. Spaces between buildings: location, size and dimension; yards and setbacks;
7. Open spaces, recreation areas or greenbelts; location, size and facilities;
8. Public improvements; street dedications and improvements; public utilities installations including poles, transformers, vaults and meters; design and location;
9. Signs: location, size, color, design and materials;
10. Lighting: location and general nature; hooding devices;
11. Drainage pattern and structures;
12. Towers, chimneys, roof structures, flagpoles, radio and television masts, all mechanical equipment external to main or accessory structures; location, design, size, height, materials, colors and architectural treatment;
13. Alternative energy systems;
14. Such other data as the development services department staff or DPRB may require to make necessary findings. (Ord. 1170 § 1, 2007; Ord. 1117 § 2, 2001; Ord. 897 § 1 (E), 1989; Ord. 750 § 4, 1981; Ord. 703 § 1, 1980; Ord. 292 § 1, 1970; Ord. 99 § 4, 1964; Ord. 37 § 795.6, 1961)

**18.12.045 Resubmittal of denied application.**

Following denial of a development plan review case, no similar or substantially similar application for development plan review on the same property, or portion thereof, shall be filed for one year from the date that the denial becomes final; unless the denial was made without prejudice. (Ord. 1170 § 1, 2007; Ord. 1144 § 3, 2004)

**18.12.050 Review authority.**

A. Informal Review. Applicants may, at their option, submit preliminary drawings to the planning division for informal review and comment prior to the preparation of working drawings.

B. Development Plans—Exempt. The following development is exempt from development plan review and approval as shown below in the first column of Table 18.12.050. These developments shall conform to all applicable provisions of the San Dimas Municipal Code and this chapter. For development plans specified in this subsection, the director of development services may approve reductions in setbacks or other development standards where this title allows the development plan review board to do so. The director of development services may, upon a determination that the development could be incompatible with or have an adverse effect on existing and surrounding property, require that the development plan be reviewed pursuant to subsection C or D, as deemed appropriate, of this section.

C. Development Plans—Review by Director of Development Services. The director of development services may approve, conditionally approve, or disapprove those development plan applications, subject to the criteria set forth in Section 18.12.060, as shown below in the second column of Table 18.12.050. The director of development services may approve reductions in setbacks or other development standards where this title allows the development plan review board to do so. The director of development services may, upon a determination that the development could be incompatible with or have an adverse effect on existing and surrounding property, require that the devel-

opment plan be reviewed pursuant to subsection D of this section.

D. Development Plan—Review by Development Plan Review Board. The development plan review board may approve, conditionally approve, or disapprove those development plan applications, subject to criteria set forth in Section 18.12.060, as shown below in the third column of Table 18.12.050.

E. Development Plan—Review by City Council. Where the applicant is a city council member or commissioner for the city of San Dimas, a member of the development plan review board, or any designated employee of the city of San Dimas required to file a statement of economic interests, the DPRB shall forward their recommendation to the city council. The city council may approve, conditionally approved, or disapprove development plan applications, subject to criteria set forth in Section 18.12.060.

**Table 18.12.050**

**Development Plan Review Authority**

<b>Exemptions</b>	<b>Director of Development Services</b>	<b>Development Plan Review Board (DPRB)</b>
Single-family residential additions or structural modifications where addition is 1-story in height and where designed to match existing building exterior	Single-family residential additions or structural modifications where addition is greater than 1-story in height; provided neighbors are notified	New single-family residences; new multiple-family residences, office, commercial, institutional, public, industrial and other non-residential buildings.
Ground-mounted mechanical equipment where screened from view of adjoining properties and public streets	Roof-mounted mechanical equipment	
Patios, gazebos, decks and similar accessory residential structures without cantilever design or retaining wall support and not visible from public rights-of-way	Patios, gazebos, decks and similar accessory residential structures with cantilever design or retaining wall support	
Swimming pools and spas without retaining walls or with not more than 50 cubic yards of grading(excluding pool excavation)	Swimming pools and spas with retaining walls or with more than 50 cubic yards of grading (excluding pool excavation)	
Second-story decks and balconies less than 200 square feet, which are not on street-facing side of home and which are not located in a zero lot line or attached residential project; provided that neighbors are notified	Second-story decks and balconies greater than 200 square feet, which are not on street-facing side of home and which are not located in a zero lot line or attached residential project; provided that neighbors are notified	
Signs complying with approved sign program	Monument signs which comply with Chapter 18.152 and additional wall signs allowed by Chapter 18.152	Sign programs
Wall signs and on-site directional signs		
Temporary signs and banners		
Sign face changes		

<b>Exemptions</b>	<b>Director of Development Services</b>	<b>Development Plan Review Board (DPRB)</b>
Minor additions and structural modifications to multiple-family residential and nonresidential uses and structures, for which there is no increase in intensity of use or additional parking required. Examples: interior remodels, trash enclosures and similar facilities	Additions and structural modifications to multiple-family residential and nonresidential uses and structures, which increase intensity of use or additional parking required. Examples: exterior remodeling, exterior color and material changes and similar modifications	Additions or structural modifications to an historic structure
Demolition of nonhistoric buildings		Demolition of historic buildings
Grading and reforming of land of not more than 50 cubic yards or other minor grading in isolated, self-contained areas not intended to support structures.	Grading and reforming of land greater than 50 cubic yards and which is not in anticipation of a development plan requiring DPRB review	Grading associated with a development plan requiring DPRB review
Fencing and landscape plans complying with an approved community fencing or landscape plan	Community fencing or landscape plans	
Satellite dishes which are less than 24 inches in diameter and not visible from public rights-of-way	Satellite dishes 24 inches or greater in diameter or visible from public rights-of-way, flag poles, communication towers and other similar accessory facilities	
Other development of similar scale or impact, as determined by the director of development services, provided that no development explicitly subject to review under subsection C or D of this section shall be exempted.	Other development of similar scale or impact, as determined by the director of development services; provided, that no development explicitly subject to review under subsection D of this section shall be reviewed pursuant to this subsection.	Other development plans not governed by subsections B and C of this section.

(Ord. 1170 § 1, 2007; Ord. 1005 § 1 (Exh. A, § 3), 1993; Ord. 897 § 1 (F)—(H), 1989; Ord. 703 § 1, 1980; Ord. 292 § 1, 1970; Ord. 99 § 4, 1964; Ord. 37 § 795.8, 1961)

**18.12.060 Findings—Standard of review.**

A. Consideration and Review of Development Plan. In reviewing any development plan presented pursuant to the provisions of this chapter, the planning manager, director of development services or the DPRB, as the case may be, shall consider the following:

1. New development or alteration or enlargement of existing development should be compatible with the character and quality of surrounding development and shall enhance the appearance of the area in which development is located.

2. The location, configuration, size and design of the buildings and structures should be visually harmonious with their sites and with the surrounding sites, buildings and structures.

3. Architectural treatment of buildings and structures and their materials and colors shall be visually harmonious with the natural environment, existing buildings and structures, and surrounding development, and shall enhance the appearance of the area.

4. Architecture, landscaping and signage shall be innovative in design and shall be considered in the total graphic design to be harmonious and attractive. Review shall include: materials, textures, colors, illumination and landscaping; the design, location and size of signs attached to buildings; and the design, location and size of any freestanding sign.

5. The location and configuration of buildings should minimize interference with the privacy and views of occupants of surrounding buildings.

6. The height and bulk of proposed buildings and structures on the site should be in scale with the height and bulk of buildings and structures on surrounding sites, and should not visually dominate their sites or call undue attention to themselves.

7. Garish, inharmonious, or out-of-character colors should not be used on any building, face or roof visible from the street or from an adjoining site. Exposed metal flashing or trim should be anodized or painted to blend with the exterior colors of the building.

8. The development of the site should protect the site and surrounding properties from noise, vibration, odor and other factors which may have an adverse effect on the environment.

9. All mechanical equipment on the site shall be appropriately screened from view. Large vent stacks and similar features should be avoided, and if essential shall be screened from view or painted so as to be nonreflective and compatible with building colors.

10. Deep eaves, overhangs, canopies and other architectural features that provide shelter and shade should be encouraged.

11. Rooflines on a building or structure should be compatible throughout the building or structure and with existing buildings and structures and surrounding development.

12. Proposed lighting should be so located so as to avoid glare and to reflect the light away from adjoining property and rights-of-way.

13. The design of accessory structures, fences and walls should be harmonious with the principal building and other buildings on the site. Insofar as possible, the same building materials should be used on all structures on a site.

14. Design and location of proposed signs should be consistent with the provisions of this title and with characteristics of the area in which the site is located. Signs should be restrained and design should be in keeping with the use to which they are related. Sign material should be compatible with the materials and colors used on the exterior of the structure to which the sign is related and should be complementary to the appearance of the building.

15. The design of the buildings, driveways, loading facilities, parking areas, signs, landscaping, lighting, solar facilities and other sight features should show proper consideration for both the functional aspects of

the site, such as the automobile, pedestrian and bicycle circulation, and the visual effect of the development upon other properties from the view of the public street.

16. Off-street parking and loading facilities should function efficiently with minimum obstruction of traffic on surrounding streets.

17. All utility facilities shall be underground.

18. Adequate provisions should be made for fire safety.

19. Drainage should be provided so as to avoid flow onto adjacent properties.

20. All buildings and structures shall be designed and oriented to promote passive thermal systems to the greatest extent possible, in accordance with Chapter 18.168. Alternative energy systems shall be provided when required by Chapter 18.168 and such systems shall meet all requirements of this chapter.

21. All development standards for respective zoning shall be met.

B. Findings. In approving or conditionally approving a development plan pursuant to the requirements of this chapter, the planning manager, director of development services or the DPRB, as the case may be, shall find that as modified by any imposed conditions:

1. The development of the site in accordance with the development plan is suitable for the use or development intended;

2. The total development is so arranged as to avoid traffic congestion, ensure the public health, safety and general welfare, prevent adverse effects on neighboring property; and

3. The development is consistent with all elements of the general plan and is in compliance with all applicable provisions of the zoning code and other ordinances and regulations of the city.

Where such findings are not made, the development plan shall be disapproved. (Ord. 1170 § 1, 2007; Ord. 1005 § 1 (Exh. A, §§ 4, 5), 1993; Ord. 897 § 1, 1989; Ord. 750 § 4, 1981; Ord. 703 § 1, 1980; Ord. 37 § 795.9, 1961)

#### **18.12.070 Procedure.**

A. Completeness. The director of development services shall review a development plan application pursuant to Section 18.12.040 to determine if the application is complete within thirty days after receiving the application. If determined incomplete, the applicant shall be advised in writing of all information needed to complete the application. A determination of completeness by the director of development services shall not prevent the DPRB from requesting supplemental information to facilitate its decision. The applicant must supply the requested plans and/or information within sixty days of the notice of incomplete filing. Upon receipt of the required items by the development services department, the information shall be reviewed for completeness and a determination of completion shall be made within thirty days.

B. Incomplete Applications.

1. In the event that information needed for the reasons shown below is not provided by the applicant within the time limits specified by this section, the city may deny a permit or entitlement for a development project. Information whose absence would constitute a reason for such a denial are:

a. Information which is to be supplied by the applicant and is necessary to prepare a legally adequate environmental document;

b. Information necessary to prepare a supplemental environmental impact report in compliance with the Public Resources Code, Section 21166; or

c. Information without which the city's decision to approve a project would not be supported by substantial evidence.

2. Denial for the above reasons may be deemed by the city to be a denial without prejudice to the applicant's right to reapply for the same permit.

C. Notice. Written notice shall be sent to the applicant prior to consideration of the development plan application by the development plan review board. Written notice shall be also sent to adjoining property owners prior to consideration of any development plan application by the DPRB.

D. Decision. The director of development services or the development plan review board shall consider any application in a timely manner after it is deemed complete. In approving a development plan, the director of community development or the development plan review board shall be empowered to impose conditions to ensure conformance to the general plan, zoning code, specific plans, applicable regulations of the San Dimas Municipal Code and the provisions of this chapter. The DPRB may, from time to time, continue its consideration of any development plan.

E. Execution of Approved Plan. The decision of the director of development services or development plan review board, together with the findings and any conditions, shall be made in writing and shall be kept on file in the development services department. A copy of such decision shall be mailed to the applicant and to any person who has made written request for such notice. The decision shall be final fourteen days after mailing of the notice, unless the decision is appealed in accordance with subsection H of this section.

F. Extension. Upon receiving a written request prior to the expiration of any approval time period, the director of development services may grant an extension of the development plan approval for a period not exceeding one year; providing, that it is found that there has been no subsequent change in the findings, conditions of approval, and applicable regulations governing the development plan approval.

G. Expiration. Construction of improvements permitted by any development plan shall be commenced within one year of the date of approval; provided, that this time limit may be increased or decreased, at the time of granting the approval, in order to allow the time limit to be concurrent with any other entitlement to construct set forth in this title.

H. Appeals. Any decision, determination or action of the director of development services pursuant to this chapter may be appealed by any aggrieved party or person to the development plan review board; provided, that such appeal is filed within fourteen days after the issuance of the decision, determination or action by the director of development services. Any decision, determination or action by the development plan review board may be appealed by an aggrieved party or person to the city council provided that such appeal is filed within fourteen days after issuance of the decision, determination or action by the development plan review board. Except for the time period specified herein, appeals shall be governed by the provisions of Chapter 18.212. (Ord. 1170 § 1, 2007; Ord. 1005 § 1 (Exh. A, § 6), 1993; Ord. 897 § 1 (J), 1989; Ord. 703 § 1, 1980; Ord. 561 § 1, 1977; Ord. 292 § 1, 1970; Ord. 99 § 4, 1964; Ord. 37 § 795.10, 1961)

#### **18.12.090 Issuance of permit.**

Before a building permit or relocation permit is issued for any building or structure, the building department shall ensure that:

A. The proposed building is in conformity with the development and conditions approved by the DPRB or director of development services, and the applicant has signed a file copy of the approved development plan, accepting the conditions thereon.

B. All required improvements have either been installed or cash or bond has been deposited with the city to cover the cost of the improvements.

C. All of the required dedications have been given. (Ord. 1170 § 1, 2007; Ord. 703 § 1, 1980; Ord. 292 § 1, 1970; Ord. 37 § 795.12, 1961)

**18.12.100 Dedications and improvements required.**

Changes normally occur in the local neighborhood due to increased vehicular traffic generated by facilities requiring a development plan; therefore, such developments are required to provide street dedication and improvements on all rights-of-way abutting a lot or parcel in which the development is to occur. The dedications and improvements noted in the following sections of this chapter are required as a condition to the approval of any development plan. (Ord. 703 § 1, 1980; Ord. 292 § 1, 1970; Ord. 37 § 795.14, 1961)

**18.12.104 Reimbursement for public improvements.**

A. Supplemental Size Required. There may be imposed as a condition of approval of any development plan, civic center permit, or precise plan for any property a requirement that public improvements (including water, sewer and similar public improvements) installed by the developer for the benefit of such property benefit other property by containing supplemental size, capacity or number, or otherwise providing a benefit for the other property, and that such improvements be dedicated to the public. If such condition is imposed, the city may enter into an agreement with the developer to reimburse the developer pursuant to subsection B of this section for that portion of the cost of such improvements equal to the difference between the actual cost of the improvements and the amount it would have cost the developer to install such improvements to serve only his or her property, as determined by the city engineer.

B. Reimbursement Agreement Contents. Any reimbursement agreement required by subsection A of this section shall set forth a description of the properties benefited by the improvements other than that of the developer, the amount to be reimbursed, and a fair method of allocating such amount to such properties, and shall provide that the city shall impose upon such properties as a condition of approval of any subdivision, development plan, civic center or precise plan, an obligation to reimburse the developer who installed the improvements in amounts as specified in the agreement. Such agreement shall be effective for a period of ten years or until the developer has been reimbursed in the amount set forth in the agreement, whichever occurs first.

C. Public Hearing. Prior to approval of any reimbursement agreement, the city council shall conduct a public hearing. Notice of the public hearing shall be given to each owner of property described in the agreement as benefited by the public improvement, as identified on the last available assessment roll. At the public hearing the city council shall determine the properties benefited by the improvements, the amount to be reimbursed, and the method of allocating such amount to such properties.

D. City Liability. Neither the provisions of this section nor the provisions of the reimbursement agreement shall be deemed to impose any obligation upon the city to reimburse any developer directly for any improvements required as a condition of approval of a development plan, civic center permit, or precise plan. Nothing in this section shall be construed as requiring the city to enter into any agreement even though it may have required the installation of public improvements as a condition of approval. (Ord. 1005 § 1 (Exh. A, § 7), 1993; Ord. 800 § 2, 1983; Ord. 37 § 795.11, 1961)

**18.12.110 Single-family residences—Limitation on requirements.**

A. The improvements required by Section 18.12.100 shall be required as a condition to the approved development plans involving additions to single-family residences unless one of the following apply:

1. "Improvements," as defined by Section 18.12.100 have been constructed in front of properties constituting less than fifty percent of the front footage within the block in which the subject property is situated; or
2. The addition to the single-family residence is less than or equal to six hundred square feet or not greater than fifty percent of the gross floor area of the existing structure, whichever is more restrictive.

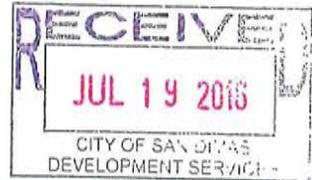
B. "Block" means property facing one side of any street between the next intersecting street and an intersecting street. "Street" does not include an alley or other right-of-way unless it is of the same width as a regular residential minimum-width street approved as part of the city's master plan of circulation or streets. In the case of an alley, "block" means property facing both sides of an alley between the next intersecting streets or alleys between the terminus of an alley and an intersecting street. In the case of street lighting, "block" means property facing the side of any street on which the improvement is to be constructed between the next intersecting streets on the side to be improved or between the terminus of a dedicated right-of-way of a street and a street intersecting the side to be improved; or property facing the side of any street on which the improvement is to be constructed between the next intersecting streets on the side to be improved and a street intersecting the side to be improved and the property facing the opposite side of the street.

C. Where a block exceeds one thousand feet in length, a length of frontage of one thousand feet constitutes a "block" as used in this chapter, if so designated by the superintendent of streets. A determination by the superintendent of streets of such a one-thousand-foot-block establishes a "block" and cannot later be changed to include a portion of the one-thousand-foot-block in another block. (Ord. 897 § 1 (L), 1989; Ord. 480 § 2, 1974; Ord. 37 § 795.15, 1961)

**18.12.120 Limitation on board authority.**

No provision of this chapter shall give the review board or planning commission authority to deny any use permitted by the zone in which the property lies. (Ord. 1170 § 1, 2007; Ord. 292 § 1, 1970; Ord. 37 § 795.16, 1961)

July 19, 2016



I'm writing this letter in hopes of my case to be understood and will be made clear to why we want to extend our deck.

In May I asked our neighbor Don to come over to our back yard so I can show him and explain our plans of extending the deck. I did explain out of respect to him I wanted to let him know in person and if he had any concerns he was welcomed to voice them and share thoughts that he had. As we stood in the back yard I pointed out the difference of the deck location, explaining that where the deck currently stands we are able to see in his back yard and from his yard he is able to see in our bedroom. Don shared his concerns and the concerns his wife had with me. I truly & completely understand and agree the privacy is important. We are wanting the same "privacy": the state or condition of being free from being observed or disturbed by other people. When we are in our bedroom with the window view we lose our privacy as well.

~~as our~~

EXHIBIT F

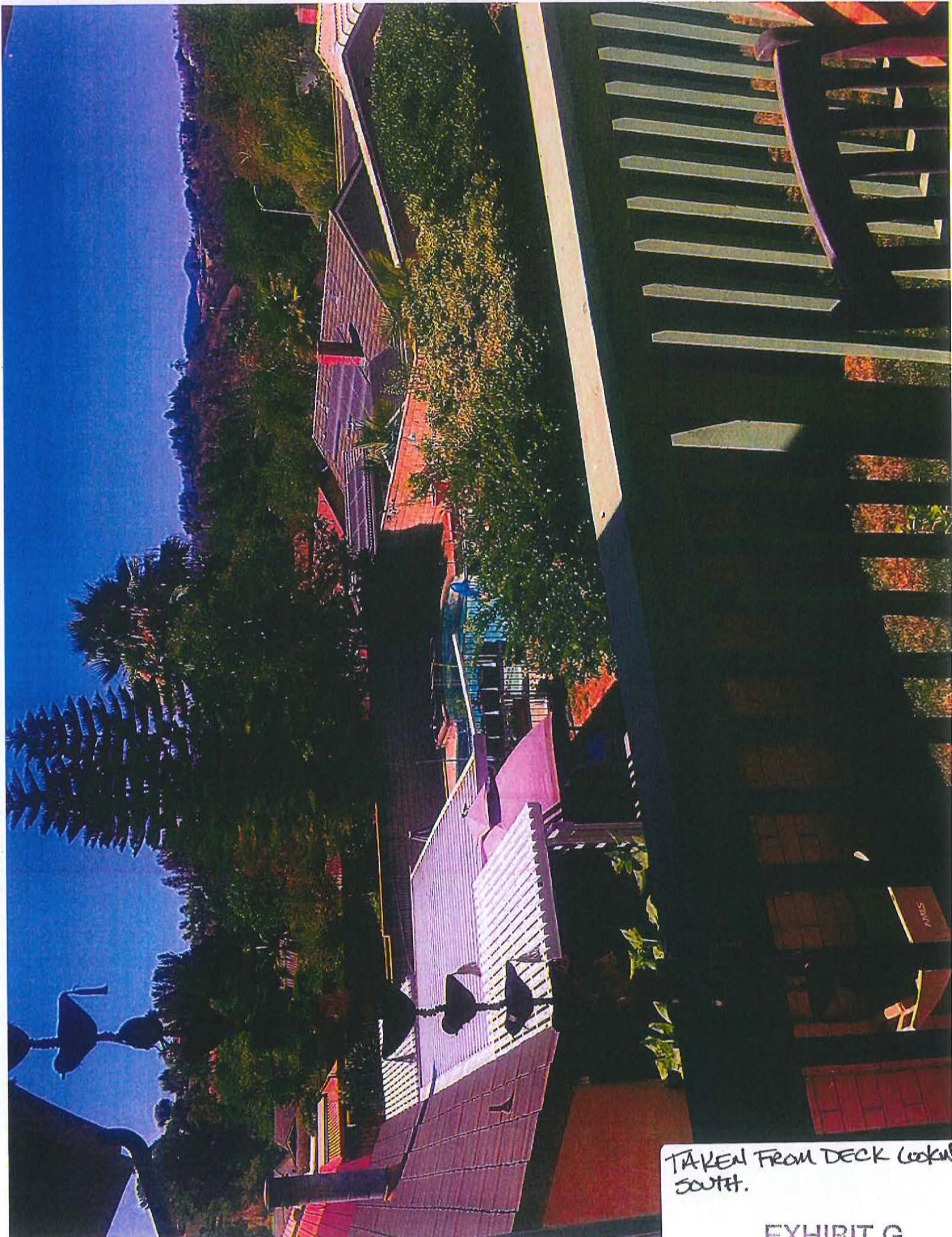
I went on sharing with Don with the understanding that him and I want the same thing we would like to have the same comfort with the same amount of privacy in our homes with the extension of the deck we will be able to put a shade, screen, whatever it takes to cover up the side of the deck providing the privacy we both strongly look for.

I ask that you please carefully look over the pictures and the facts. If privacy is the main issue this is an answer to the problem. It would be nice to have my curtains open to let natural light in as well as the night light from the moon (it does look so nice when it lights up the dark sky). I also would like to add that in the time we have lived here we rarely use our deck when Don is outside because we want to respect his privacy. I have nothing but respect for him and all my neighbors as well as understanding. But this deck being extended is the answer it will solve the problem that we are faced with.

at this time. My husband, children, and I very rarely go down stairs in the back yard. The deck would be a great opportunity to gain extra space for us. We keep it clean and in order so it looks nice. In the future we would like to use our deck more and be comfortable well we do.

As I close this letter I want to highlight two facts: Don is concerned about privacy. (I respect that concern) with the deck staying as is the view to his back yard is still visible from my bedroom. Extending the deck passed my window will assure privacy on both parts. After all isn't privacy what we are striving for. Thank you for your time in reading my letter. I pray and hope you will review the facts with open minds and as well see my point of view.

Sincerely  
Mrs. Doris Martiney



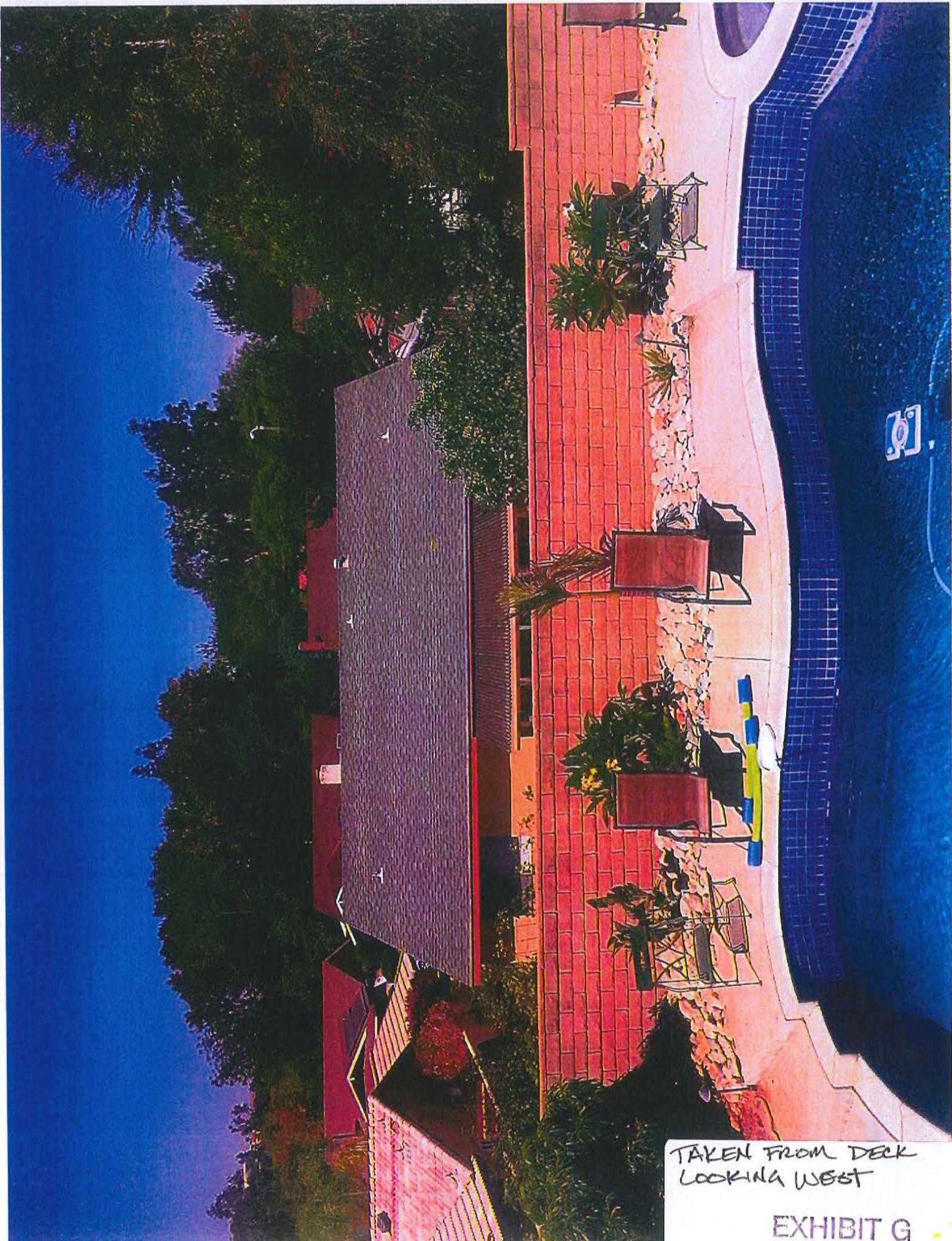
TAKEN FROM DECK LOOKING SOUTH.

EXHIBIT G



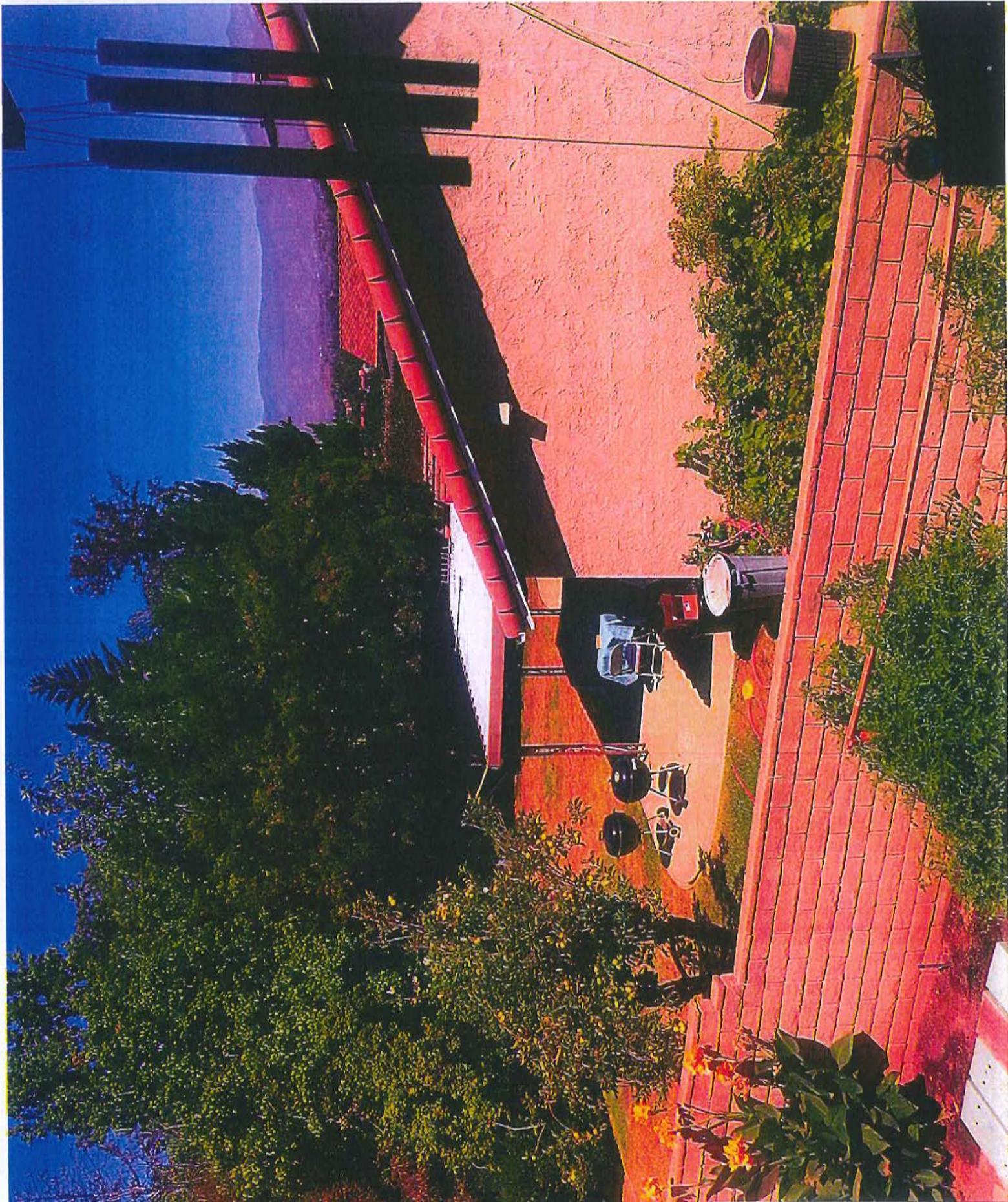
TAKEN FROM DECK  
LOOKING SOUTH

EXHIBIT G



TAKEN FROM DECK  
LOOKING WEST

EXHIBIT G



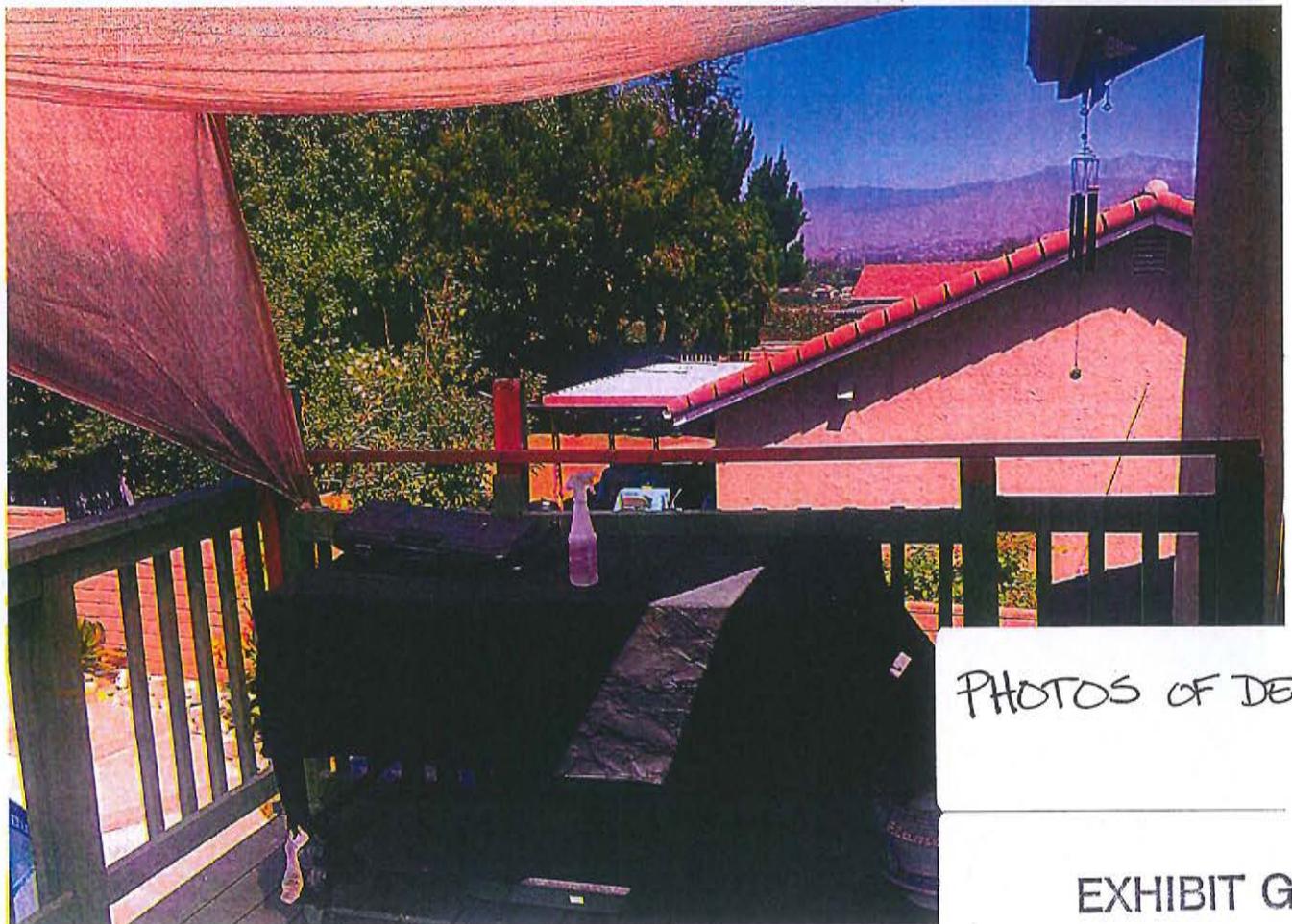
TAKEN FROM DECK  
LOOKING NORTH

EXHIBIT G



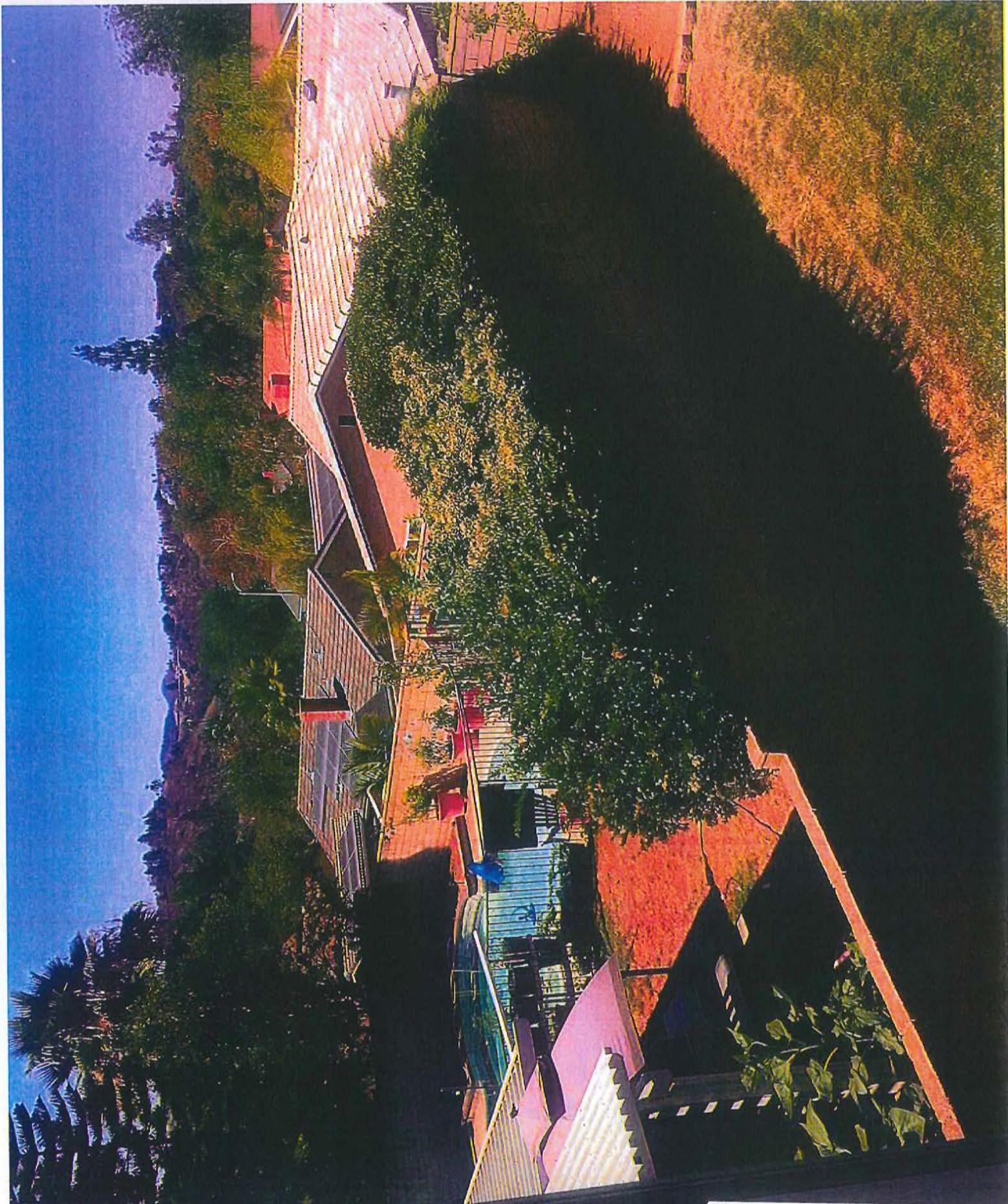
PHOTOS OF DECK

EXHIBIT G

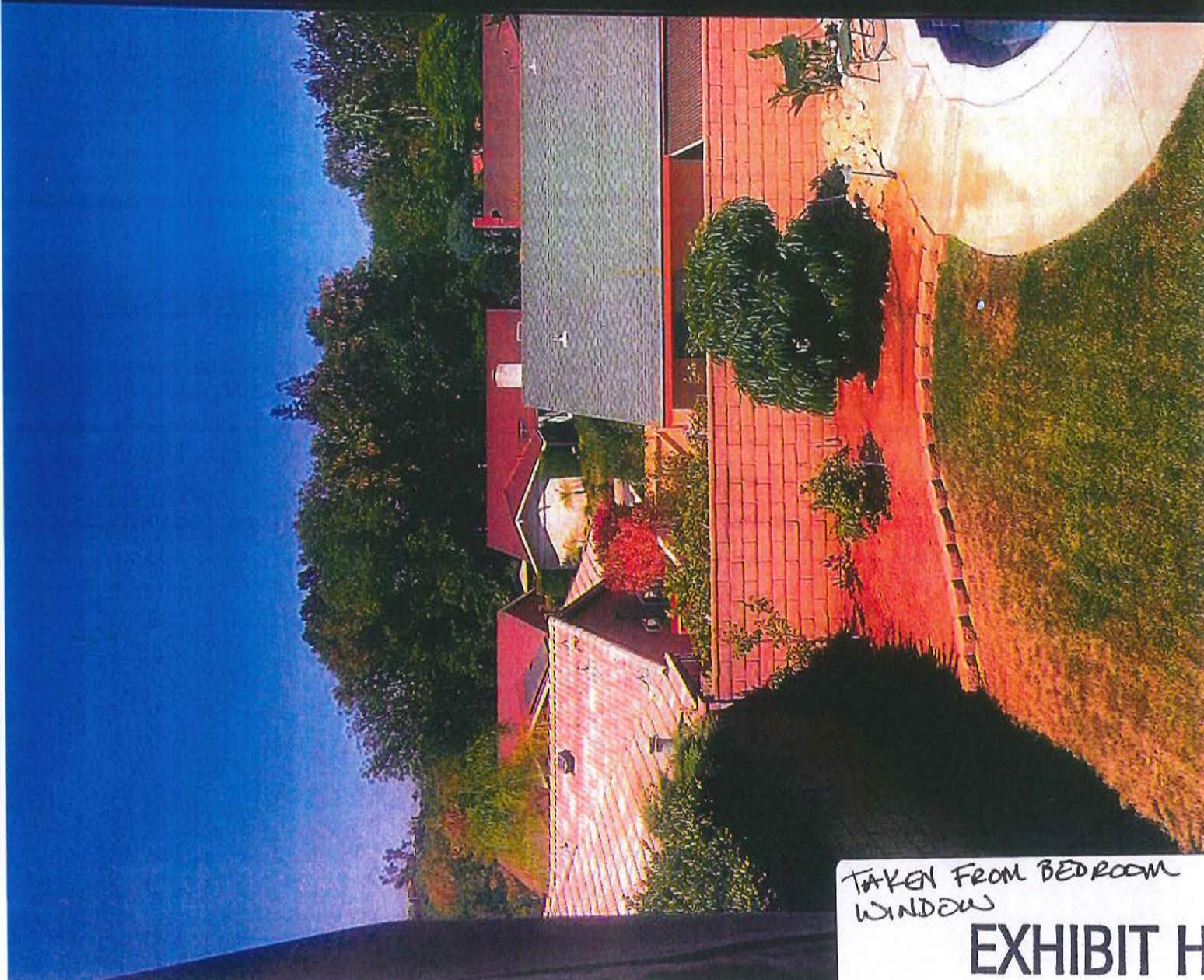


PHOTOS OF DECK

EXHIBIT G



TAKE FROM BEDROOM  
WINDOW  
**EXHIBIT H**



TAKEN FROM BEDROOM WINDOW

EXHIBIT H

# DEVELOPMENT PLAN REVIEW BOARD MINUTES

July 28, 2016 at 8:30 A.M.  
245 EAST BONITA AVENUE  
CITY COUNCIL CONFERENCE ROOM, CITY HALL

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## PRESENT

David Bratt, Planning Commission  
Ken Duran, Assistant City Manager  
Krishna Patel, Public Works Director  
John Sorcinelli, Public Member at Large  
Larry Stevens, Director of Community Development

## STAFF

Eric Beilstein, Building Superintendent  
Marco Espinoza, Senior Planner  
Anne Nguyen, Assistant Planner  
Luis Torrico, Associate Planner  
Jennifer Williams, Associate Planner  
Fabiola Wong, Planning Manager

## ABSENT

Emmett Badar, Council Member  
Scott Dilley, Chamber of Commerce

## CALL TO ORDER

David Bratt called the regular meeting of the Development Plan Review Board to order at 9:13 a.m. so as to conduct regular business in the City Council Conference Room.

## APPROVAL OF MINUTES

Larry Stevens moved, seconded by David Bratt to approve the June 23, 2016 minutes.  
(Patel and Sorcinelli abstain)

## Appeal of DPRB Case No. 16-16D

APN: 8395-004-024

An appeal to DPRB of a Director's Review approving a 162- square foot expansion to an existing 196 square feet second-story deck attached to the rear elevation of a single-family residence located at 1315 Paseo Placita.

EXHIBIT I

Desiree Martinez, owner of 1315 Paseo Placita was present  
Mykela Martinez, resident of 1315 Paseo Placita was present  
Don Meredith, Appellant & owner of 1321 Paseo Placita was present

**Mr. Stevens** stated for the record that the Board conducted an offsite visit today to 1315 Paseo Placita & 1321 Paseo Placita. The visit was to examine the deck extension at 1315 Paseo Placita and the possible privacy intrusion reported by the appellant living at 1321 Paseo Placita.

**Senior Planner Marco Espinoza** presented the staff report. He added he received a letter from the residents north of the property at 1307 Paseo Placita. Both the tenants and property owner for 1307 Paseo Placita do not have any issues with the progressed project.

**Mr. Stevens** asked if the second-story addition triggered anything.

**Senior Planner Espinoza** stated it was a Directors review.

**Mr. Duran** asked if the second-story addition and the second-story deck were two different applications.

**Senior Planner Espinoza** stated yes, the two items were two separate applications with two separate reviews.

**Mr. Stevens** asked if the previously approved deck was approved with the contingency of adding a lattice screen on the south side.

**Senior Planner Espinoza** stated the lattice screen was initiated after the deck was approved but during the appeal period.

**Mr. Stevens** asked if the lattice was a condition.

**Senior Planner Espinoza** stated no, the lattice was not a condition of approval.

**Mr. Stevens** asked when the new deck was proposed closer to the neighbors, was the lattice idea supposed to be reintroduced.

**Senior Planner Espinoza** stated there was a small discussion regarding the lattice for privacy with the property owner; they decided not to incorporate into the new proposal.

**Mr. Stevens** directed his question towards Building Superintendent Beilstein regarding structural integrity. He asked if the deck were to be extended westerly, would it need larger beams for support.

**Building Superintendent Beilstein** stated that would depend on how large of an expansion would be requested.

**Mr. Sorcinelli** stated they would need to lower the girder to be in line with the rafter. He feels the whole structure would need to be rebuilt.

**Mr. Stevens** asked if there was a sample of the screen used by the neighbor.

**Senior Planner Espinoza** stated Exhibit A shows a screen from 1321 Paseo Placita looking towards the new deck.

**Don Meredith, Appellant** stated he is the owner at 1321 Paseo Placita. He noted that the original deck was completed in 2014, after two years of construction. In 2012, when he heard of the initial project he wanted to object but felt he needed to be neighborly and agreed to the deck. When he gave his "OK" for the deck he asked that a privacy screen be added along his side of the deck. He feels his biggest issue with the deck is that he gave up his privacy to his pool. The balcony is used for family gatherings so now their whole family can look into his yard. He states he has tried to be a good neighbor but he just cannot live with the balcony being extended in his direction. He does not feel he is being a bad neighbor by asking for his privacy.

**Mr. Stevens** noted the letter from the applicant stated the neighbor's had a small discussion about the deck. He asked if any compromise was made in that meeting.

**Desiree Martinez, owner of 1315 Paseo Placita** stated they did have a discussion but it ended in the Appellant stating he could not live with the deck.

**Mr. Stevens** asked if there was talk about the privacy screen.

**Don Meredith, Appellant** stated he told the homeowner he would think about the screen but later came back to say that he did not feel it would preserve his privacy.

**Mr. Stevens** asked both parties if there was a willingness to work with City Staff to find a common ground in this matter.

**Don Meredith, Appellant** stated he and the homeowner already had a discussion and he feels the only compromise is for the deck to be added onto in a westerly direction only.

**Mr. Patel** asked what kind of screen the appellant would like.

**Don Meredith, Appellant** stated he would like something solid as he feels it would help with his privacy. He asked the Board, how much balcony does a house of this size need. He feels the large size of the deck is getting inappropriate.

**Senior Planner Espinoza** asked the appellant if he is asking for a screen above or below the railing.

**Don Meredith, Appellant** stated he would like a screen for everything that looks into his yard.

**Mr. Stevens** stated Staff would not only need to review materials but also the architectural detail of the privacy screen. He believes the screen would need to be solid to be most effective.

**Don Meredith, Appellant** stated his Realtor informed him that his property is at a loss of value due to the lack of privacy.

**Desiree Martinez, owner of 1315 Paseo Placita** stated when the house was originally set to have the addition done; her mother did not inform the neighbors. When they decided to do the

deck she made an effort to inform all the neighbors. Unfortunately the contractor hired said he had pulled permits, took their money and ran.

**Mr. Stevens** asked if the current contractor is a different person.

**Desiree Martinez, owner of 1315 Paseo Placita** stated the old contractor disappeared. They were trying to move forward with what was already had planned as they thought they had active permits. She added her family does not use the deck as much as they would like, if the neighbors are out, they stay inside. If the Board looks at Exhibit A, the window, the privacy goes both ways. He can see into her room from his backyard. That is why they want the deck to be built past the window. They are on a budget but would like to find a happy medium regarding the privacy issue.

**Mr. Stevens** asked if it was ever a consideration to make the north side of the deck deeper, towards the pool.

**Desiree Martinez, owner of 1315 Paseo Placita** stated with the bad experience from the previous contractor, they are hoping to find a solution on a tight budget. Currently the footings are set to run the deck across the back of the house.

**Mr. Bratt** asked the applicant if that is her bedroom on 2<sup>nd</sup> floor.

**Desiree Martinez, owner of 1315 Paseo Placita** stated yes, her bedroom takes access to the deck.

**Mr. Sorcinelli** asked what is the other space that accesses the deck.

**Desiree Martinez, owner of 1315 Paseo Placita** stated the other room that takes access to the deck is a 2<sup>nd</sup> floor living room.

**Building Superintendent Beilstein** asked how the deck helps with privacy and airflow. He asked if shutters could provide privacy with proper air flow.

**Desiree Martinez, owner of 1315 Paseo Placita** states that a deck will ensure privacy to her bedroom window. She reiterates her main concern is privacy.

**Mr. Bratt** noted the neighbors have single story homes, she is concerned with everyone looking up; yet she looks down into everyone's yard.

**Desiree Martinez, owner of 1315 Paseo Placita** stressed putting up the deck it will block the window.

**Mr. Bratt** stated the privacy issue was created when a 2<sup>nd</sup> story was added in a neighborhood of all single story homes.

**Desiree Martinez, owner of 1315 Paseo Placita** stated the City approved the addition and she would just like to complete her deck at this point.

**Mr. Stevens** stated the addition is already done; a happy medium just needs to be met.

**Desiree Martinez, owner of 1315 Paseo Placita** stated the deck does not need to go to the edge of the house. She would just like the deck to go past the window.

**Don Meredith, Appellant** stated when the 2<sup>nd</sup> story was added, he adjusted his style of living to keep his own privacy. He cannot see into the neighbor's windows as he has added privacy screens along the north side of his home.

**Mr. Stevens** asked if the privacy screens were wooden screens.

**Don Meredith, Appellant** stated two are wood and one is a fabric.

**Mr. Sorcinelli** added after hearing the arguments, seeing evidence and being at the site, once the 2<sup>nd</sup> floor was added, there was an encroachment into the privacy issue. The Board must now consider if there is a justifiable need to extend the deck. Currently, he would not be in favor of approving the deck extension as he feels someone looking into the 2<sup>nd</sup> floor window will only see the ceiling. He suggests a lattice piece below the window just for added shade and the deck be extended towards the north. The other issue would be the removal of the shade cloth over the current deck. He notes anything that has been erected over six months is considered a permanent structure. He says extend the deck north and remove the shade cloth.

**Mr. Duran** asked if a retractable awning would work for this situation.

**Mr. Sorcinelli** stated a retractable awning would not easy to add with existing rain gutters.

**Mr Patel** stated a lattice patio may be a good compromise for the privacy.

**Building Superintendent Beilstein** states that he feels it will solve both issues of no further walking surface and solar protection to the bedroom window.

**Mr. Stevens** added the only issue it doesn't accommodate is the larger deck space. He doesn't think the applicant will lose much money by adjusting construction.

**Mr. Sorcinelli** stated he doesn't believe the Board is in the position to encroach on the north side of the property. The Board needs to be careful going forward that the neighbors do not object.

**Senior Planner Espinoza** added Mr. Sorcinelli brings up a good point in which if the deck expands north, Staff would need to notify a larger area of residents.

**Mr. Stevens** stated the Board could refer this item back to Staff and the item can come back if there is any objection.

**Mr. Sorcinelli** noted the issue of the north side deck only becomes an issue if it is to move to the west.

**Mr. Stevens** noted to both the applicant and appellant, this decision is appealable from 14 days of the notice. Please note you have that right if you chose to exercise it.

**Motion Appeal of DPRB Case No. 16-16D:** Larry Stevens second by David Bratt to grant the appeal and modify the Directors Review to approve only the 2<sup>nd</sup> story deck expansion nearest

the north property line. The Board does not approve any expansion on the south property line. It is noted that the owner may, but not required to install a lattice patio cover as expressed for privacy on the south side without further approval and to note that there may be an option to expand westerly but only if approval comes from the neighbor at 1321 Paseo Placita. The Board also asks there to be the removal of the existing shade cover, if a new shade cover is desired then a permit must be pulled to do so.

Motion carried 5-0

**DPRB Case No. 16-22**

APN: 8448-022-012 - 016 & -026

Associated Cases: DPRB Case No. 16-25

A request for approval of a new master paint color scheme for Via Verde Plaza located at 1100-1198 Via Verde.

*Linda Klein with Vista Paint was present*  
*Drew Israelsky with Summit Team was present*  
*Erik Coffin, Sign Contractor was present*

**Associate Planner Luis Torrico** presented the staff report. Staff recommends that the Development Plan Review Board consider the request and approve an appropriate color scheme subject to the conditions.

**Mr. Duran** asked what the applicant response was regarding the red hue under canopy.

**Associate Planner Torrico** stated the applicant would like to keep the red hue under the canopy.

**Mr. Stevens** asked if the existing monument sign had a VONS logo on it.

**Associate Planner Torrico** stated the monument sing does not have a VONS logo.

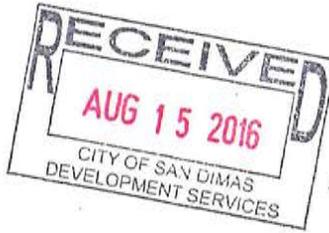
**Building Superintendent Beilstein** asked if the business owners are aware the sign policy and color scheme will be changing.

**Associate Planner Torrico** stated yes, the business owners and tenants are aware of the change.

**Mr. Stevens** stated VONS painted their storefront about a year ago to match the previous paint colors. He does not believe VONS will repaint to match a new color scheme at this point in time.

**Mr. Bratt** asked if there is a safety issue if the center does not replace the deteriorated wood.

**Associate Planner Torrico** answered no, the deteriorated wood is purely esthetic.



August 14, 2016

Appeal of DPRB CASE No.16-16D

Subject: Disagreement of the appeal hearing that took place on July 28, 2016.

I/We have been through the proper channels that are required by the city of San Dimas in accordance to submitting plans: Permits (including all fees), submitting appropriate plans that have been asked of us, having the plans up to code as well as all other requirements of the city of San Dimas. Everything that is required of us in submitting the plan have been completed in a timely manner for approval. As a result the planning department reviewed and approved our plans for extending our deck.

With this being said I would like in writing a detailed explanation of why the DPRB ruled against the south side considering we followed all the proper procedures and guidelines. I would also like a copy of the minutes from the DPRB meeting on 07/28/2016.

Don's concern is privacy, currently where the deck is located, there is no privacy. We are able to see his backyard from our bedroom window. With the deck extension past our window (to the south) and with the proper privacy blocking (please see attached picture and description of Euro lattice) we will no longer see him in his yard or will he be able to see in our bedroom window. The main complaint from Don is privacy, This will give him his *full* privacy that he is looking for as well as giving us privacy and a little more comfort and space on our deck. On July 28, at the DPRB meeting the question was asked "why would we need so much space when we have room for a table and BBQ right now?" My answer to this is, Why not? Everyone likes to improve their living area when given a chance and this is something we would like to do. Overall giving privacy for Don and us. We are more than willing to put up the necessary screen or whatever is needed (example of the Euro lattice giving full privacy) to complete the privacy as it is a concern to both parties.

I believe the decision was not objective and that there was a clear conflict of interest in reaching their decision. I say this because

1. I do not have a relationship with any of the board members, and from my observation of the interaction between the board and Don it is clear that theirs a personal relationship between him and the board members. This is affecting an objective decision in regards

EXHIBIT J

to this project. Don has said to me and my husband that he *"has friends in city hall and they know him very well."* This is upsetting and discouraging to think that unless you "know" someone and are on good terms with them you don't have a chance.

2. The morning of the appeal a group of 9 people came to both residence to observe the extension in question and at that time it became clear to me that these "friends" of Don would be the ones to make the decisions about the appeal. I was advised not to speak during the walk through or to answer any questions that were asked. When they left my home and went next door, Don's relationship with them was made apparent by the conversations that began immediately as they met at the gate. Talking about "how nice Don looked in a tie" and "how his garden looked" among other inappropriate conversations between them considering the current issue of the appeal. Don was given an opportunity to freely speak with the board regarding his concerns as well as pointing out what he felt was the problem with the plans to extend the deck. He was able to express his feelings at his home while I was asked to not speak.
3. When we arrived to city hall the situation was no different, Don spoke first as he had full attention of the board as well as eye contact. The minute Don got up to stand before the board they were making friendly conversation and jokes. Don brought up issues that had nothing to do with us being at the appeal and spoke with malice and untruths about my family and our residence. The board laughed and continued a dialog with him, after he spoke I was asked if I had anything to say. This is when I stood before the board addressing the accusations Don had made then continued with my statement.
4. Well standing before the board I was not shown the same courtesy as Don was. There was no eye contact by any of the members. Instead, they talked among themselves and asked each other questions while I was speaking. Most of the conversation was irrelevant to the topic of the appeal. "Is a window and a slider necessary for the lighting in this size room?", "How can a breeze from a window really matter when they are on a second story?" Discussions of "expanding west as an option and why is it really necessary to expand anyway?" One member said "if they did that they would have to tear down the entire deck and start over." (I'm certain that this conclusion could not be made without an engineer examining the prints). These are examples of what was being discussed while I was up there taking my turn to speak.
5. I took a picture view of Don's back yard at night so they can see there is no visible view with the shading he put up and handed this to one of the board members. A couple of them glanced at the picture making jokes that they can "see Don swimming naked in his pool." One member asked me a couple of questions, and they were followed up with jokes from the board.
6. I was not taken serious when I was speaking and explaining why I submitted the plans. I can clearly see that the walk through and the meeting was just a technicality and they already made up their minds before I even got there.
7. Don used his personal relationship to move forward with the first appeal. He had Denise Bertone appeal on his behalf so he would not have to pay the appeal fee of \$109. This is

not appropriate or fair to do so, if Don had an issue with this he should have had to follow the same steps as everyone else including the fee. I was mistreated and so I am appealing and have to pay the fee in order to what I hope will be a fair chance at being heard. I asked at the meeting how this could be right to do so. One of the board members said "you can ask one of the council members to appeal for you, but it's not likely it will happen." How can I have a fair chance if I know Don is going to pull strings to get what he wants? This is exactly how the city of San Dimas and Don have made me feel. My mother in law and husband have lived at this address for at least 22 years and he felt this was the perfect place for us to raise our children. The neighborhood, the schools and the small friendly environment. Living on a street where the neighbors know each other and look out for one another. Unfortunately this is not the experience we are having at this time and are saddened to see the ripple of effect it is having on the people who live on our street.

In the packet that was sent to us concerning the appeal there is a picture taken from my neighbor's back yard. Don states on the bottom of the picture that this neighbor has no privacy in her backyard and is concerned as well. This picture had a note on it from the resident to the north explaining Don was not given permission to go in the yard and take the picture nor did he have the right to speak for them. This picture was not addressed, I don't even know if it was submitted into the file. As well as a typed statement from the neighbor on the north side sharing her thoughts about the extension. Elvia (the neighbor to the north) is perfectly comfortable with the deck being extended and feels it will look nice when finished.

On 8/14/2016 Elvia shared with me that she spoke with her children about how Don could possibly gotten in the back yard to take this picture. With an upset tone she explained that Ann (a neighbor across the street from Don and a very good friend of his) went over her house one early evening and talked to one of the sons stating "I have a friend that wants to get her deck extended and really likes the way theirs came out, can you please take a picture of it from you back yard so she can see what it looks like." Then, proceeded to hand the son a phone to take the picture. Elvia explained that the situation, Ann as well as Don took advantage of her son. Elvia continued, "When a friendship allows trespassing to obtain unsolicited documents and then presents the illegally obtained documents as evidence, gravely shows Don will use to his friendships to his advantage anyway possible. He has no right to speak on me or my husband's behalf. The mistrust and the betrayal of neighbors that I have known for so long is upsetting." Elvia continued sharing that she felt violated and misled by these actions.

EXHIBIT J

I bring this up as another example of Don being dishonest and using deception to get what he wants. I spoke with Don before we submitted the plans and explained in my backyard how this will bring the full privacy to both of us. I said "we are willing to use whatever HE is comfortable with to block the view into his yard." Don went on saying "I don't oppose it nor am I for it. We will see what happens." I said "come talk to me if you have questions/ concerns and we can work something out so you don't have to go to the city." I wanted to show him consideration and respect as neighbor by letting him know what was going on before he got the letter. In hopes we could work it out so it was fair for us both.

Don is concerned with his privacy, I completely understand and share the same concerns. Where the deck ends north of my bedroom window the privacy is not there. Extending the deck to the south side of my window will allow full privacy when we put up the Euro style lattice or similar to this standing 6 foot tall blocking the view to his back yard. Also giving us more space on the deck to enjoy, this is the privilege that we have as American citizens to be able to appreciate the fruits of our labors and as homeowners.

Lastly, I need to say I have the right to be heard just as Don did. I was not given the opportunity to do so. It is a privilege to serve the city we live in and to be a board member or on the city council. There is a responsibility of the elect to see all matters as an equal opportunity and judge fairly. Not to be used for personal relationship advantages. We followed all the correct procedures according to the city and was not giving any appropriate reasoning that said otherwise, in the decision made. I would like to add that this appeal is to address the south side of the deck. The neighbors to the north are aware of the project and have no objections to it being completed. There is a letter signed by north neighbor expressing so. I am including drawings of the view from our window outside in hopes that you will have a better understanding of what I'm explaining as the finished product.

Thank you for your time,

Desiree Martinez

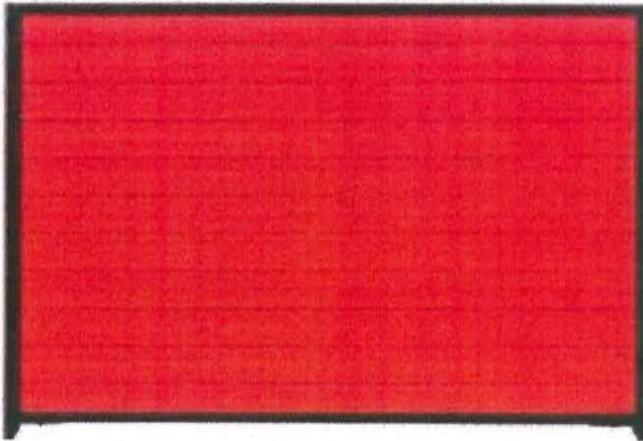
EXHIBIT J,

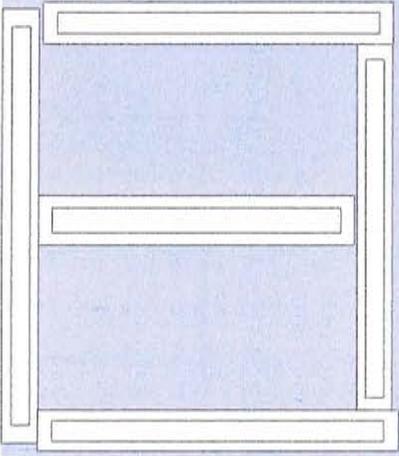
# Euro Style 6 ft. Lattice

## Product Overview

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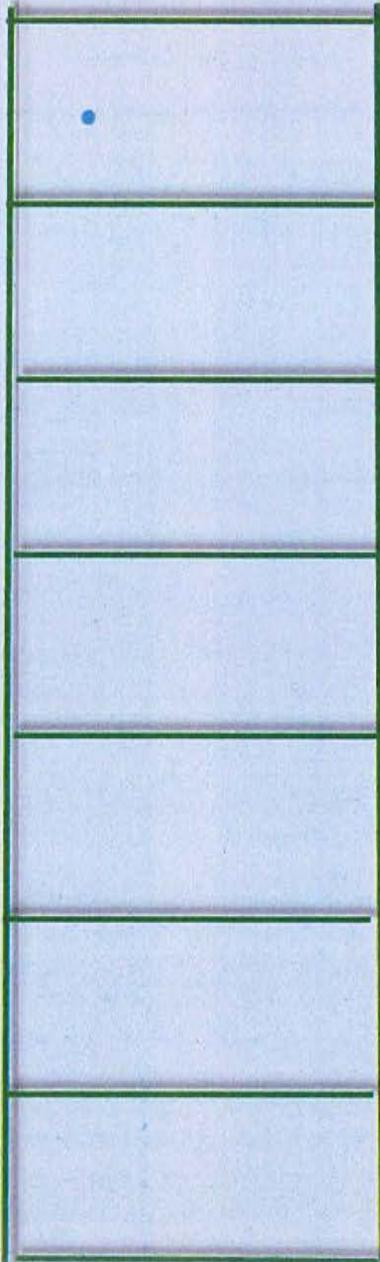
All new 6 ft. x 6 ft. Lattice Top King Cedar Euro Style Composite/Aluminum Fencing delivers the beauty of wood without the maintenance of wood. Used in conjunction with black aluminum framing and accents (sold separately), this mixed material fencing is extremely low maintenance and retains it's beauty for many years. Its "all-purpose" channel posts (sold separately) and board stacking simplicity makes it the easiest fence of all to install. Use as in-ground fencing in your yard, or create an attractive privacy alcove by surface mounting on your patio or deck (under 30 in. deck surface height).



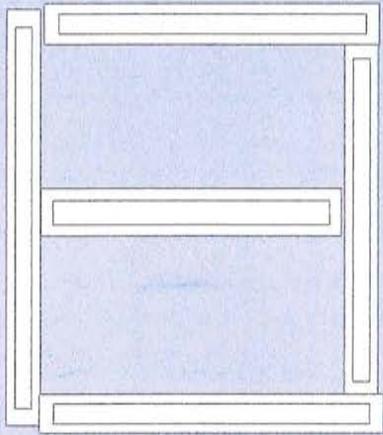


Bedroom window

current location of deck  
north side of window

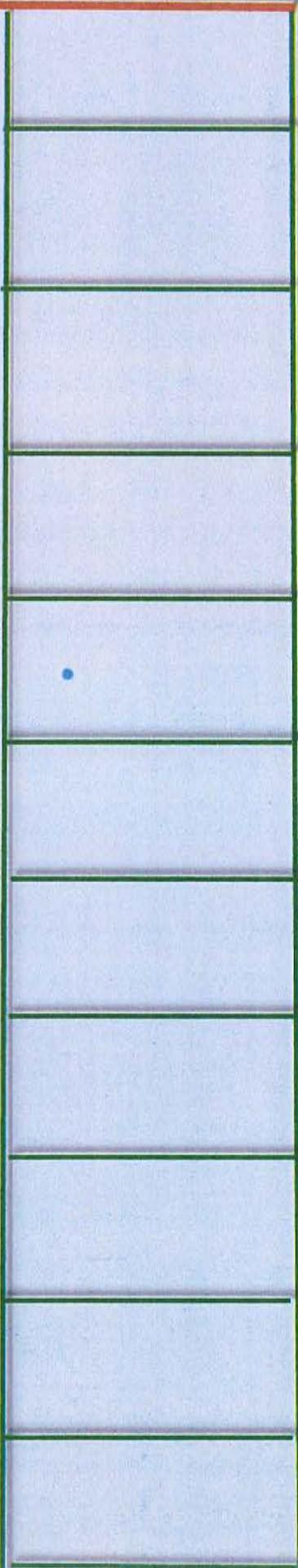


Bedroom window



6 ft tall lattice  
blocking view

Deck on the south side  
of window



view from Dons yard

House



6 ft. tall  
Lattice

Deck



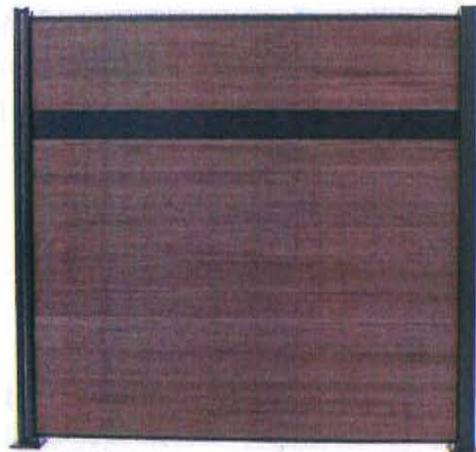
Fence





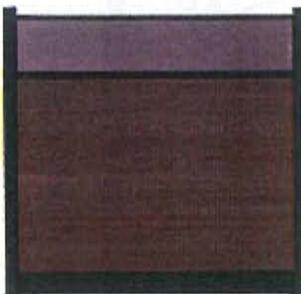
# EURO STYLE FENCING

- Page 1: Tools Needed**
- Page 2: Planning & Layout**
- Page 3: Infill: Quantities per 6 ft. Sections & Stacking Order**
- Page 4: Illustration Page: Estate Model**
- Page 5: Illustration Page: Black Top Model**
- Page 6: Illustration Page: Lattice Top Model**
- Page 7: Illustration Page: Acrylic Top Model**
- Page 8: Illustration Page: Surface Mount Install**
- Page 9: Illustration Page: In Ground Install**
- Page 10: Illustration Page: Multi-Purpose Post - Product Identification**
- Page 11: Illustration Page: Multi-Purpose Post - Orientation**
- Page 12: Illustration Page: Base Plate - Mount to Post**
- Page 13: Surface Mount Install Instructions - 4 ft or 6 ft High; page 1**
- Page 14: Surface Mount Install Instructions - 4 ft or 6 ft High; page 2**
- Page 15: In Ground Install Instructions - 6 ft High; page 1**
- Page 16: In Ground Install Instructions - 6 ft High; page 2**
- Page 17: In Ground Install Instructions - 4 ft High; page 1**
- Page 18: In Ground Install Instructions - 4 ft High; page 2**
- Page 19: Sloped Terrain Install Instructions; page 1**
- Page 20: Sloped Terrain Install Instructions; page 2**
- Page 21: Gate Installation**
- Page 22: Material List**
- Page 23: FAQs**



# EURO STYLE - Infill

Quantities per 6 ft. Section & Stacking Order

EURO MODEL	6 ft. Height	4 ft. Height					
I		<b>Estate</b>					
		<table border="1"> <tr><td>&gt; Top Board Cap</td></tr> <tr><td>&gt; 3 Composite Boards</td></tr> <tr><td>&gt; 1 Black Aluminum Board</td></tr> <tr><td>&gt; 10 Composite Boards</td></tr> <tr><td>&gt; Bottom Support Bar</td></tr> </table>	> Top Board Cap	> 3 Composite Boards	> 1 Black Aluminum Board	> 10 Composite Boards	> Bottom Support Bar
> Top Board Cap							
> 3 Composite Boards							
> 1 Black Aluminum Board							
> 10 Composite Boards							
> Bottom Support Bar							
II		<b>Black Top</b>					
		<table border="1"> <tr><td>&gt; Top Board Cap</td></tr> <tr><td>&gt; 3 Black Aluminum Board</td></tr> <tr><td>&gt; 10 Composite Boards</td></tr> <tr><td>&gt; 1 Black Aluminum Board</td></tr> <tr><td>&gt; Bottom Support Bar</td></tr> </table>	> Top Board Cap	> 3 Black Aluminum Board	> 10 Composite Boards	> 1 Black Aluminum Board	> Bottom Support Bar
> Top Board Cap							
> 3 Black Aluminum Board							
> 10 Composite Boards							
> 1 Black Aluminum Board							
> Bottom Support Bar							
III		<b>Lattice Top</b>					
		<table border="1"> <tr><td>&gt; Top Board Cap (down)</td></tr> <tr><td>&gt; Lattice Top</td></tr> <tr><td>&gt; Top Board Cap (up)</td></tr> <tr><td>&gt; Top Board Cap (down)</td></tr> <tr><td>&gt; 10 Composite Boards</td></tr> <tr><td>&gt; 1 Black Aluminum Board</td></tr> <tr><td>&gt; Bottom Support Bar</td></tr> </table>	> Top Board Cap (down)	> Lattice Top	> Top Board Cap (up)	> Top Board Cap (down)	> 10 Composite Boards
> Top Board Cap (down)							
> Lattice Top							
> Top Board Cap (up)							
> Top Board Cap (down)							
> 10 Composite Boards							
> 1 Black Aluminum Board							
> Bottom Support Bar							
IV		<b>Acrylic Top</b>					
		<table border="1"> <tr><td>&gt; Top Board Cap (down)</td></tr> <tr><td>&gt; Acrylic Top</td></tr> <tr><td>&gt; Top Board Cap (up)</td></tr> <tr><td>&gt; Top Board Cap (down)</td></tr> <tr><td>&gt; 10 Composite Boards</td></tr> <tr><td>&gt; 1 Black Aluminum Board</td></tr> <tr><td>&gt; Bottom Support Bar</td></tr> </table>	> Top Board Cap (down)	> Acrylic Top	> Top Board Cap (up)	> Top Board Cap (down)	> 10 Composite Boards
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> Acrylic Top							
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> Top Board Cap (down)							
> 10 Composite Boards							
> 1 Black Aluminum Board							
> Bottom Support Bar							
		<table border="1"> <tr><td>&gt; Top Board Cap</td></tr> <tr><td>&gt; 1 Black Aluminum Board</td></tr> <tr><td>&gt; 8 Composite Boards</td></tr> <tr><td>&gt; Bottom Support Bar</td></tr> </table>	> Top Board Cap	> 1 Black Aluminum Board	> 8 Composite Boards	> Bottom Support Bar	
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> 8 Composite Boards							
> Bottom Support Bar							
		<table border="1"> <tr><td>&gt; Top Board Cap</td></tr> <tr><td>&gt; 1 Black Aluminum Board</td></tr> <tr><td>&gt; 7 Composite Boards</td></tr> <tr><td>&gt; 1 Black Aluminum Board</td></tr> <tr><td>&gt; Bottom Support Bar</td></tr> </table>	> Top Board Cap	> 1 Black Aluminum Board	> 7 Composite Boards	> 1 Black Aluminum Board	> Bottom Support Bar
> Top Board Cap							
> 1 Black Aluminum Board							
> 7 Composite Boards							
> 1 Black Aluminum Board							
> Bottom Support Bar							
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> Top Board Cap							
> 1 Black Aluminum Board							
> 7 Composite Boards							
> 1 Black Aluminum Board							
> Bottom Support Bar							

- Apply all boards with the TONGUE SIDE UP and the GROOVE SIDE DOWN
- 6 ft high: In Ground use 8 ft post kit, Surface Mount use 6 ft post kit + Base Plate
- 4 ft high: In Ground use 6 ft post kit, Surface Mount use 4 ft post kit + Base Plate
- All sections are 72 in. post center to post center

EXHIBIT J



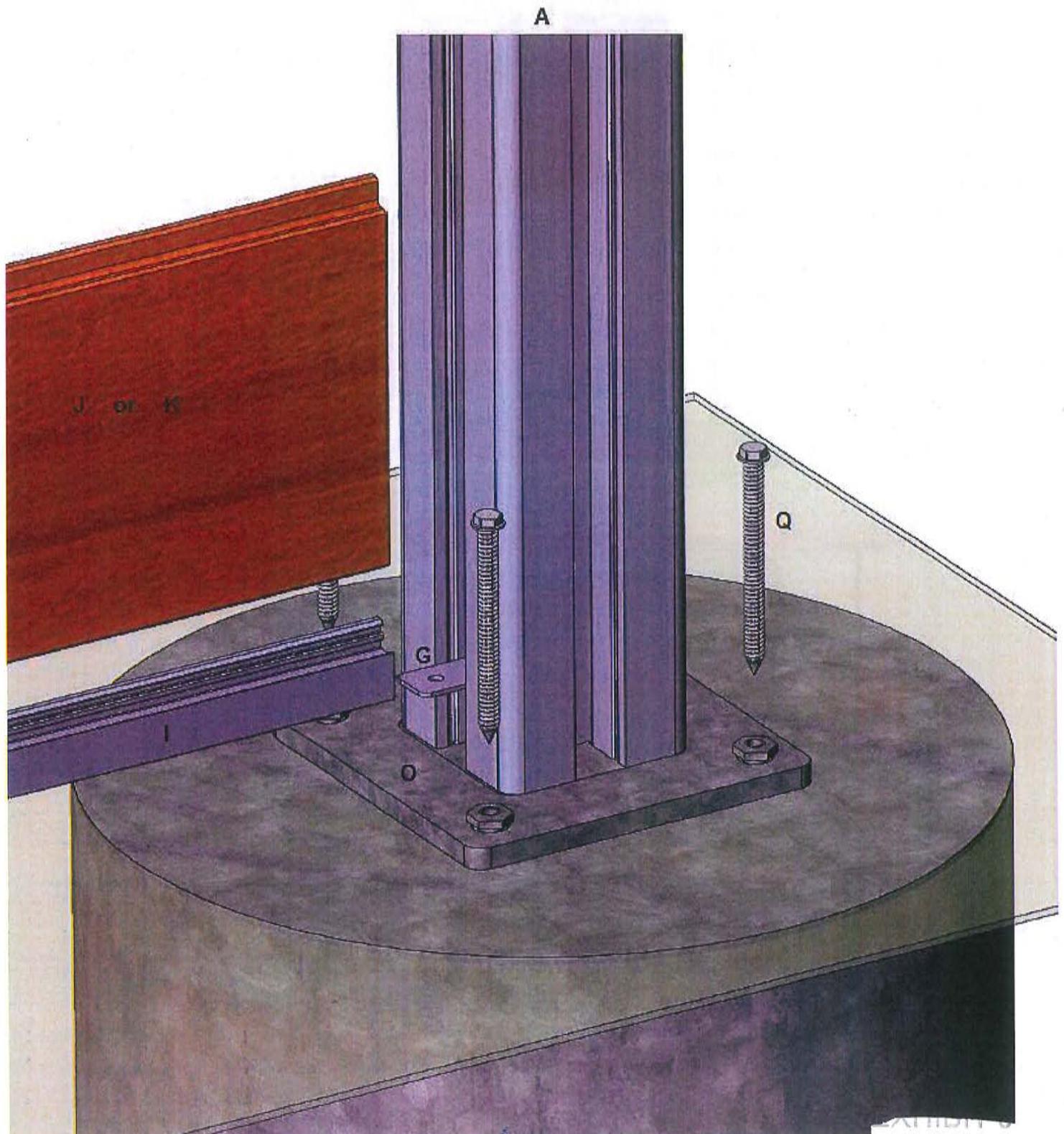
www.HomeDepot.com

1-800-955-2879

# SURFACE MOUNT

\* Refer to the Material List page for product identification

\* If your patio pitches, adjust the leveling screws attached to the base plate



*EURO STYLE  
Surface Mount  
Install Instructions  
4 ft. or 6 ft. High*

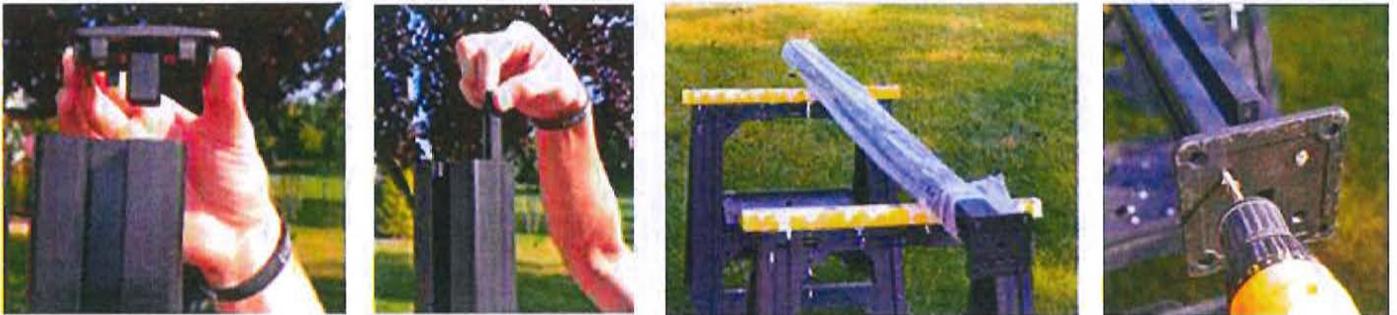


Jewett-Cameron Company - P.O. Box 1010 North Plains, OR 97133 Customer Service: (800) 955-2879 Fax: (503) 647-2272

<b>Tools Needed:</b>							
	Tape Measure	Wrench	Saw	Mallet	Level	Power Drill	Anchor Screws

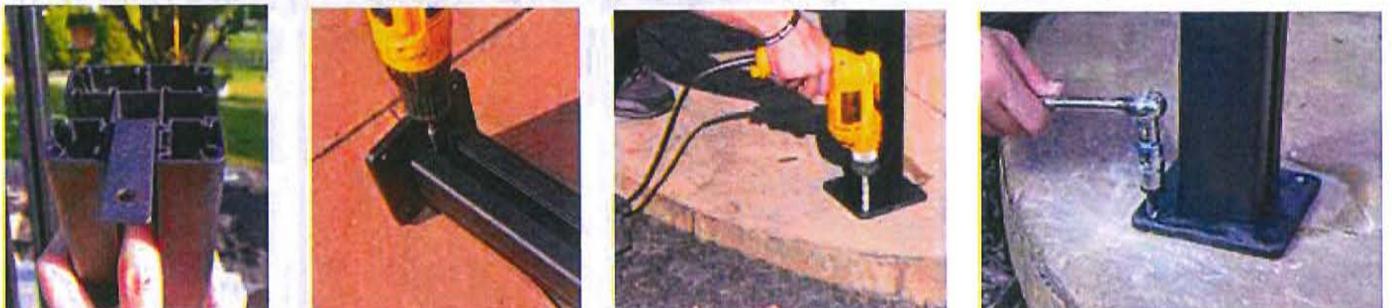
> **POST PREP**

Refer to the SURFACE MOUNT illustration page for a closer look!



**Remove:** Post Caps\* and Channel Covers\* from 2 posts. **Attach:** Base Plate\* to the bottom of posts. **Secure:** With the 5 included screws so the screw heads are screwed tightly past flush.

> **ATTACH ALL BRACKETS AND SECURE FIRST POST**



**Determine:** Line, End, or Corner\* posts. **Insert:** Bracket\* through post, down inner Channel Slot\*, short side down. **Touch:** Bracket\* to Base Plate\*, attach with self tapping screw\*. **Predrill:** Concrete through Base Plate\* with 3/8" x 4" masonry bit. **Secure:** 4" Concrete Anchor Screws tightly to Base Plate\*.

## > START FRAMING & SECURE SECOND POST



**Insert:** The Bottom Support Bar\* in post Channels\*, resting on Brackets\*, as the measuring stick to find the location for the next post's distance. **Predrill:** The concrete through the 2nd post's Base Plate\* with a 3/8" x 4" masonry bit. **Secure:** 4" Concrete Anchor Screws tightly to Base Plate\*.

## > INFILL BOARDS & FINISH FRAMING



**Infill Boards:** By following your specific Euro Style descriptions for quantities & order. **Insert:** Top Board Cap\* down through post channels, tap down with mallet to secure. **Insert:** Bracket\* through post, down Inner Channel Slot\* and slide down behind Top Board Cap\*, short side down.

## > SECURE & FINISH POST INSTALL



**Secure:** Each Bracket\* with a self tapping screws. **Replace:** Channel Covers\* through any unused post Channels\*, down the Outer Channel Slots\*, hole side down. **Secure:** Channel Covers\* with 1 1/2" self tapping screw through hole. **Replace:** Post Caps\* back on posts, tap down with mallet to secure.

## > NEXT POST

**Repeat:** Steps by using the next sections Bottom Support Bar\* as the measuring stick for next post distance.

City Council  
CURTIS W. MORRIS, Mayor  
EMMETT BADAR, Mayor Pro Tem  
DENIS BERTONE  
JEFF TEMPLEMAN  
JOHN EBINER

City Manager  
BLAINE M. MICHAELIS

Assistant City Manager  
Treasurer/City Clerk  
KENNETH J. DURAN



Assistant City Manager of  
Community Development  
LAWRENCE STEVENS

Director of Public Works  
KRISHNA PATEL

Director of Parks  
and Recreation  
THERESA BRUNS

City Attorney  
MARK W. STERES

August 2, 2016

Denis Bertone  
City Council Member  
245 E. Bonita Avenue  
San Dimas, CA 91773

**SUBJECT: Appeal of DPRB Case No. 16-16D**

An appeal to DPRB of a Director's Review approving a 162 square foot expansion to an existing 196 square foot second-story deck attached to the rear elevation of a single-family residence located at 1315 Paseo Placita (APN: 8395-004-024).

Dear Mr. Mitchell,

On July 28, 2016, the Development Plan Review Board (DPRB) heard the appeal of DPRB Case No. 16-16D. After hearing Staff, the appellant and the homeowner's representative's information regarding the project and the appeal, the Board voted to uphold the appeal and modify the original Director's approval dated June 27, 2016. The Board's approval is for the 42.5 sq. ft. (8'-6" x 5') expansion of the north side of the deck. The 119 sq. ft. (8'-6" x 13'-11") expansion to the south side of the deck was not approved. This approval is based on the following findings and is subject to the conditions set forth in Exhibit A.

Findings

1. The development of the site in accordance with the development plan is suitable for the use or development intended.

The proposed addition of 42.5 sq. ft. to the existing 196 sq. ft. second-story deck is consistent with other single-family residential developments within the city and in this community. Other such proposals have been previously approved within this development. This same property was approved in 2013 for a 196 sq. ft. second-story deck. The deck will be aligned with the existing deck at 8'-6" in depth and will not protrude out any further. The deck will be increased in length by 5' to the north. The total size of the deck will

**EXHIBIT K**

be 238.5 sq. ft. which is suitable and not out of proportion for this size residential development (house and lot size).

The Board determined that the Director approved 119 sq. ft. (8'-6" x 13'-11") expansion to the south side of the deck was not suitable for the existing development and would impede in the neighbor's enjoyment of his rear yard.

2. The total development is so arranged as to avoid traffic congestion, ensure public health, safety, and general welfare and prevent adverse effects on neighboring property.

The proposed 42.5 sq. ft. deck extension on the north side of the existing deck has been designed in a manner that is compatible with the existing house and neighborhood, minimizing any public health, safety, and general welfare concerns. The addition would not create negative impacts on surrounding properties. The second-story deck expansion will be set back 9'-5" from the north property line.

The Board determined that the proposed 119 sq. ft. (8'-6" x 13'-11") expansion to the south side of the existing deck would have an adverse effect to the neighbor's privacy and enjoyment of his pool and rear yard. The neighborhood was originally developed as a one-story housing development. The subject house had a second-story and deck added in 2012/2013 which encroach into the neighbor's privacy of his back yard. The proposed deck would have further encroached into the enjoyment of his privacy as the deck would be set back 9'-8" from the property line instead of the current setback of 23'-7".

In the original approval of DPRB Case No. 13-23D for the 196 sq. ft. second-story deck the property owner worked with the neighbor to the south to add a semi-privacy wall along the south elevation of the deck. The semi-privacy deck wall was not constructed and the neighbor submitted a letter to the City stating that he was in agreement with not requiring the privacy wall after all. Due to the understanding between the neighbors, Staff did not require a semi-privacy wall as part of the expansion of the deck.

3. The development is in general accord with all elements of the general plan, zoning ordinance and all other ordinances and regulations of the City.

The proposed construction meets the intent of the General Plan land use designation and complies with all zoning standards of the SF-7,500 zone.

Any decision, determination or action by the Development Plan Review Board may be appealed to the City Council provided that such appeal is filed within 14 days from the date of this letter, which is issuing the determination or action by

Appeal of DPRB Case 16-16D  
1315 Paseo Placita  
August 2, 2016

Page 3

the Development Plan Review Board. An appeal may be filed by you or any other interested party. Any appeal must include an appeal fee of \$109 and be accompanied by a written letter stating the reason(s) for the appeal. If you have any questions about the appeal process, the decision of the Board and/or any other inquiry, please contact me at (909) 394-6259.

Sincerely,



Marco A. Espinoza  
Senior Planner

Cc: Don Meredith, 1321 Paseo Placita, San Dimas, CA 91773

EXHIBIT K

posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

**Members of the Audience:**

Nora Chen Los Angeles County Library Manager announcements and activities.

**CONSENT CALENDAR**

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or audience requests removal for separate discussion.)

Resolutions read by title, further reading waived, passage and adoption recommended as follows:

**RESOLUTION 2016- 45, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, APPROVING CERTAIN DEMANDS FOR THE MONTHS OF AUGUST AND SEPTEMBER 2016**

Approval of minutes for regular City Council meeting of August 23, 2016

Approval of minutes for Study Session meeting of August 23, 2016.

San Gabriel Valley Council of Governments Newsletter

**END OF CONSENT CALENDAR**

The following action was taken to approve the consent calendar:

**MOTION:** Bertone  
**SECOND:** Ebner  
**YES:** Badar, Bertone, Ebner, Templeman, Morris  
**NOES:** None

The motion carried by vote of five to one. (5-0)

**PLANNING MATTERS**

**Appeal of DPRB Case 16-16D**

An appeal to City Council of the Development Plan Review Board's (DPRB) decision, which was an appeal of a Director's approval of a 119-square foot expansion to an existing 196-square foot second-story deck attached to the rear elevation of a single-family residence located at 1315 Paseo Placita (APN: 8395-004-024).

**Recommended Action:** Receive staff report and render decision to approve or deny appeal.



**Councilmember Bertone** left the dais and did not participate in the hearing because he filed the appeal.

**Senior Planner Marco Espinoza** announced that two letters submitted from neighbors were provided to the council, he then presented staff's report on this item.

**Councilmember Templeman** asked if the action to be taken would be to deny the appeal of the Martinez' family.

Espinoza answered yes.

**Councilmember Ebner** asked if staff had any type of compromise in mind.

Mr. Espinoza answered that the board's decision wasn't a compromise but a solution that they thought would work based on the facts that were presented.

**Mayor Morris** added that the council is limited with the action to be taken, the decision can be reviewed and only upheld or denied. He provided an example of a similar appeal from a past meeting where the council tried to come up with a solution.

**Councilmember Ebner** asked for clarification of what the appellant was requesting.

**City Attorney Mark Steres** clarified the status of each approval as follows:

The original application was to add (extend) the deck to the north and south, this was approved by the Planning Department. That decision was appealed to DPRB who approved the north expansion and denied the south and that decision is what is before the council.

To address the concerns of the Council having prior acquaintances with Mr. Meredith each Councilmember gave a brief statement describing either not knowing or having only had brief interaction with him at a prior community meetings. They also indicated that their decision would be based on the material and testimony presented at this meeting. Mayor Morris then invited Mrs. Martinez to speak.

**Mrs. Martinez** gave her overview of the case, in which she described the circumstances of building the original deck without permits, stated that there are other two story homes in the surrounding neighborhood, and detailed her compromise attempts with Mr. Meredith on privacy issues of which she also has concerns.

There was discussion as to whether or not council could suggest any compromise on elements that was not part of the DPRB decision.

**City Attorney Steres** explained that adding conditions to an appeal would be different than changing the approval. The decision tonight would be to deny the appeal or overturn the DPRB decision and approve the plan with conditions; that would be a condition on the application as opposed to changing the application. Consideration on moving the distance would mean sending the case back to DPRB.

**Assistant City Manager of Community Development Larry Stevens** pointed out that several alternatives were considered and discussed at DPRB. The board offered to continue the matter and meet with the parties to find an acceptable alternative but based on comments from the parties staff did not feel that further discussions would result in a different outcome.

**Mrs. Martinez** concluded with they have gone through all of the proper channels, informed the neighbors of their plans for the deck and received approval. She spoke to the privacy concern for Mr. Meredith, which is why the matter was brought before council. She indicated that this is also a concern for her family as well and that is why they offered the alternatives they did to address this issue. Ms. Martinez explained that it is their desire as a homeowner to improve their home with the expansion of the deck.

Mayor Morris invited Mr. Meredith to speak.

**Mr. Meredith** stated that he has no personal relationship with any of city staff, commissioners or councilmembers. He talked about the approach taken that brought the appeal to council, the nature of the initial compromise he made and now feels has back fired.

**Elvia Montanez** a neighbor of both Mrs. Martinez and Mr. Meredith also shared input from her perspective on a possible compromise solution that would help both neighbors get what they need and allow the neighborly atmosphere to continue.

**Mrs. Martinez** addressed Mr. Meredith's statements regarding privacy and described what she witnessed at the DPRB site visits that led her to believe some of the individuals knew each other.

**Mayor Morris** closed the oral testimony of the hearing and brought the matter back to council for discussion.

**Councilmember Templeman** stated that a design change should go back to the review board for further investigation and did not feel that the council should make changes to the DPRB decision.

**Councilmember Badar** asked if council has to grant the appeal in order for it to go back to the DPRB.

**Mr. Stevens** replied that council did not have to make a determination tonight and could refer the case back to DPRB to consider council comments and determine if they want to make a different decision.

Council and staff discussed a number of scenarios that could happen depending on what direction is given by council.

**Councilmember Badar** asked what his role would be as a member of DPRB if this is referred back to them.

**Mr. Steres** replied that he could not participate because it would be coming back to him at the council level.

The council was hopeful that in light of the discussions from tonight's meeting staff can meet with the parties and come to an agreement instead of sending back to DPRB.

The following motion was made to defer a decision and continue the item to an unspecified date to allow staff time to meet with the parties and report back to council before taking further action.

**MOTION:** Badar  
**SECOND:** Templeman  
**YES:** Badar, Ebner, Morris, Templeman  
**NOES:** None  
**ABSTAIN:** Bertone

The motion carried by vote of four to zero (4-0).

### OTHER BUSINESS

Review of planting material for the pots in the downtown renovation project.

**City Manager Blaine Michaelis** presented staff's report on this item.

**Recommended Action:** Provide direction to staff.

**Mr. Michaelis** responded to Councilmember Templeman's question that a change order to the contract would incur a cost that is unknown at this time.

Council discussed the look of the plants and other accessories to be added to the downtown.

**Councilmember Ebner** asked Mr. Michaelis to bring this item to council for discussion because he thought that the current selection of materials could use a little more color making the landscape an attractive addition to the downtown.

**Councilmember Bertone** also thought having more color would make the downtown more attractive.

The following action was taken to stay with the existing plan:

**MOTION:** Morris  
**SECOND:** Badar  
**YES:** Badar, Morris, Templeman  
**NOES:** Bertone, Ebner

The motion carried by a vote of three to two (3-2)

### ORAL COMMUNICATIONS

**Members of the Audience** (*Speakers are limited to five (5) minutes or as may be determined by the Chair.*)

## Marco Espinoza

---

**From:** Don Meredith [REDACTED]  
**Sent:** Monday, October 03, 2016 3:14 PM  
**To:** Marco Espinoza  
**Subject:** 1315 Paseo Placita

Marco,

I was advised that the appeal of Diane Martinez goes back to City Council on October 11, 2016. Unfortunately I will be leaving to go out of state until October 17th. So it is unlikely I will be able to attend the meeting to represent my interest.

You mentioned the next date was October 25. Unfortunately I have to represent the Board of Supervisors at a Community meeting 6 to 9 that evening.

For the record I believe the Design Review Board who I do not know, made a reasonable decision in denying the extension of the balcony toward my house.

In their comments they suggested to Diane Martinez that a lattice patio cover would serve the same purpose as a balcony in providing privacy without intruding further onto my yard. They further suggested that the extension they denied could be added to the north side as an I shape, since that neighbor was okay with it.

Don Meredith

Don Meredith  
[REDACTED]

## Chapter 18.212

### APPEAL PROCEDURES

#### Sections:

- 18.212.010 Purpose.**
- 18.212.020 Procedure generally.**
- 18.212.030 Right of appeal.**
- 18.212.040 Contents of appeal.**
- 18.212.050 Review at the initiation of the city council or a member of the city council.**
- 18.212.060 Setting hearing on appeal.**
- 18.212.070 Decision by council.**
- 18.212.080 Notice.**
- 18.212.090 Decision stayed.**
- 18.212.100 Failure to act.**
- 18.212.110 Waiver.**

#### **18.212.010 Purpose.**

The purpose of this chapter is to establish procedures which will be of general applicability throughout this title, including procedures relating to appeals of decisions by agencies of the city. (Ord. 662 § 1, 1979; Ord. 37 § 600, 1961)

#### **18.212.020 Procedure generally.**

Where the provisions of this title provide for the appeal of decisions, determinations or actions of any agency of the city to the city council, such appeal shall be governed by the provisions of this chapter unless otherwise provided.

Any such decisions, determinations or actions shall be final and effective immediately unless appealed to the council in accordance with the provisions of this chapter, or such other procedures as this title may provide. (Ord. 662 § 1, 1979; Ord. 37 § 610, 1961)

#### **18.212.030 Right of appeal.**

Appeals may be filed by any aggrieved party, but may not be filed more than twenty days after the issuance of the decision, determination or action from which the appeal arises. (Ord. 662 § 1, 1979; Ord. 37 § 611, 1961)

#### **18.212.040 Contents of appeal.**

The appeal shall contain a statement of the grounds for the appeal and shall be accompanied by such fees and/or charges as may be provided by resolution of the city council. (Ord. 662 § 1, 1979; Ord. 37 § 612, 1961)

#### **18.212.050 Review at the initiation of the city council or a member of the city council.**

Any decision subject to appeal may, prior to the expiration of the period for filing an appeal, be set for review by the city council or a member of the city council without the necessity of the filing of an appeal or payment of any fees. The council shall set the matter for a public hearing, with notice thereof to be given in accordance with Section 18.212.080. At the hearing, the burden of proof to support a decision shall be on

that party required to bear the burden of proof for the decision at the initial level of consideration. After the hearing, the council may approve, deny, or modify the decision as it determines appropriate to effectuate the requirements of this code. (Ord. 1025 § 4, 1995; Ord. 662 § 1, 1979; Ord. 37 § 613, 1961)

**18.212.060 Setting hearing on appeal.**

Upon receipt of a timely filed appeal, the city clerk shall forward the appeal to the council including any evidence upon which the decision was made. Notice of any public hearing shall be given in the manner required by Section 18.212.080. (Ord. 1170 § 3, 2007; Ord. 662 § 1, 1979; Ord. 37 § 614, 1961)

**18.212.070 Decision by council.**

Following any hearing held by the council pursuant to Section 18.212.060, the council shall consider all relevant evidence, including any such evidence relied upon by the agency. The council may affirm, reverse or modify the decision and shall give a written statement of the reason for the council's determination. Any determination by the council shall be final and effective immediately. (Ord. 662 § 1, 1979; Ord. 37 § 615, 1961)

**18.212.080 Notice.**

The city clerk shall give notice of the time and place of any public hearing set by the council, in the same manner as was given for the hearing or action by the agency; provided, that written notice shall be sent to the appellant and to all persons who request such notice. The council may provide for such additional notice as it finds suitable. (Ord. 662 § 1, 1979; Ord. 37 § 616, 1961)

**18.212.090 Decision stayed.**

When the city council requests review of a decision, or an appeal of a decision is properly filed, the effect of such decision shall be deemed stayed. Any action taken pursuant to a decision prior to the expiration of the appeal period applicable to such decision is at the risk of the party taking such action. (Ord. 1025 § 4, 1995; Ord. 662 § 1, 1979; Ord. 37 § 617, 1961)

**18.212.100 Failure to act.**

In the event a decision is reviewed by the city council or an appeal of a decision is filed, and the matter is not acted upon within forty days after the date set by the city clerk for the public hearing thereon, then in that event, the previous decision shall be deemed affirmed. (Ord. 1025 § 4, 1995; Ord. 662 § 1, 1979; Ord. 37 § 618, 1961)

**18.212.110 Waiver.**

Whenever the ends of justice so require, the council may waive the requirements of this chapter so as to permit consideration of an appeal by the council. (Ord. 662 § 1, 1979; Ord. 37 § 619, 1961)

Received 7/28/11  
morning of DPRB

Elvia Jimenez Montanez  
1307 Paseo Placita, San Dimas, CA 91773  
909.394.3461

To Whom it Concerns/City of San Dimas:

This letter is in reference to the construction/home addition at 1315 Paseo Placita, San Dimas, CA 91773 and its current resident, Desiree Martinez and her family. I currently reside in the house next to the Martinez home on the north side. The deck extension, of which I am aware of, would rest closer to our home. I have been a resident of San Dimas for the past seventeen years (living in the same residence) and prior to that, lived in San Dimas from 1977-1987. I also work in San Dimas at Holy Name of Mary School as the preschool director.

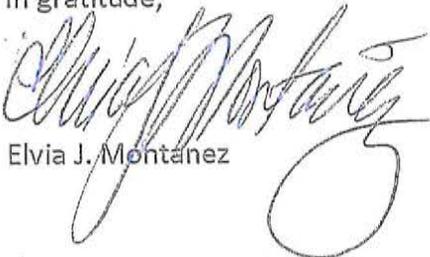
Desiree and her family are good neighbors, there when you need them, and respectful of those around them. Recent improvements made an already well-kept and well-maintained home more aesthetically pleasing. Landscaping, exterior design, color choices, and upkeep give it a nice curb appeal.

The Martinez family is quiet, respectful of noise level, and honor privacy. Despite our yard in visual proximity to their deck, they are, at all times, respectful of privacy. I actually enjoy that we can talk to one another from our yards – it's what people used to do. If ever the Martinezes have had a party or a celebration (which does not happen often), they have ALWAYS honored noise level consideration, especially late at night. They maintain the exterior of the home orderly, well-kept, and clean. Even through construction/renovation they did everything in their power to do the same and that is not an easy task.

As previously stated, I am aware of the plan to extend the current deck. My husband and I are not opposed to the extension. We currently rent the home from Eradio T. Jimenez and Elvira R. Jimenez, the owners (also San Dimas residents). They too are aware of the extension, and contacted us as soon as they received notice from the city. They have seen the deck, are aware of how far it will extend, and are fine with it as well.

If you have any further questions, please feel free to contact me at the number above.

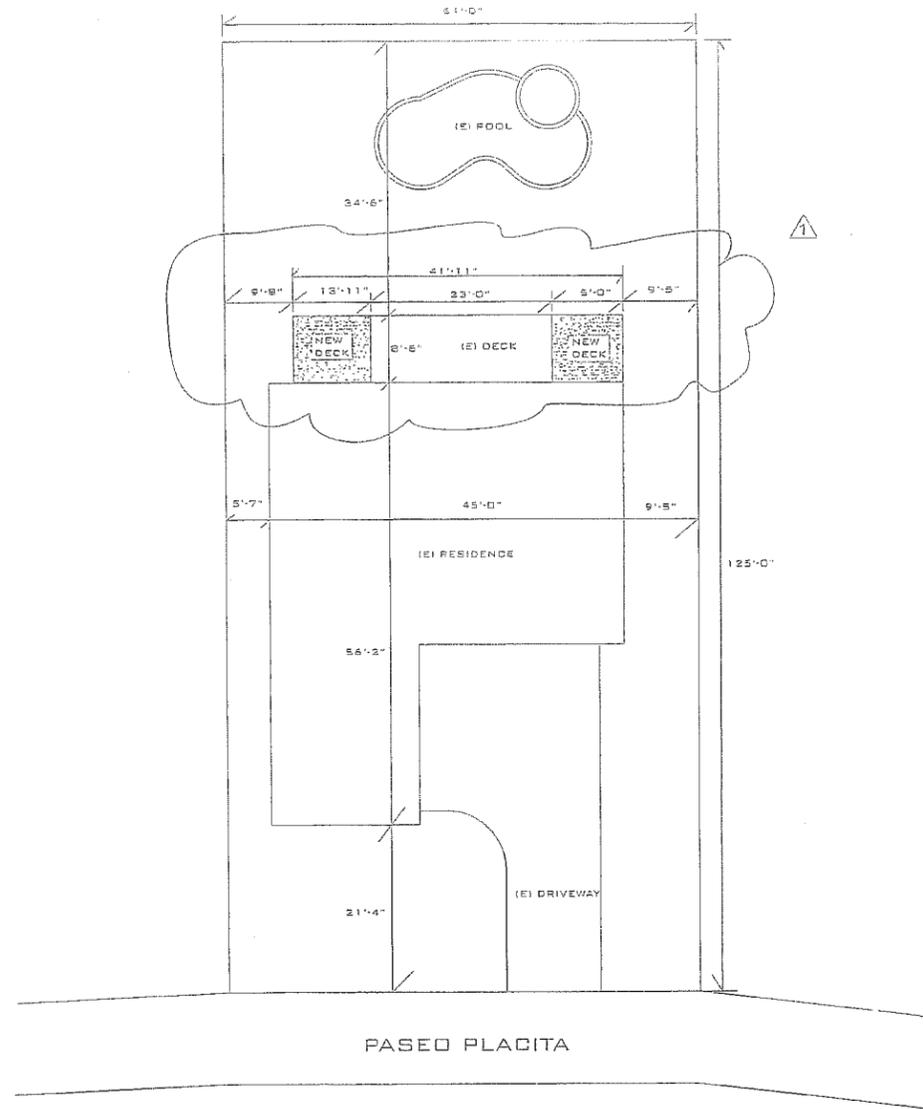
In gratitude,



Elvia J. Montanez

EXHIBIT O





**SITE PLAN**  
SCALE: 1" = 10 FT

**OWNER**

Maria Martinez  
1315 Paseo Placita  
San Dimas, CA 91773

**CONTRACTOR**

JM CONSTRUCTION COMPANY

760 E GLENLYN DR.  
AZUSA, CA 91702

(626) 815-7937

**PROJECT INFO**

CONSTRUCTION TYPE V-W

**SQUARE FOOTAGES**

<b>EXISTING:</b>	
FIRST FLOOR LIVABLE	1432 SF
COVERED ENTRY PORCH	19 SF
SECOND FLOOR DECK	196 SF
GARAGE	+ 436 SF

EXISTING AREA UNDER ROOF 2086 SF

<b>NEW:</b>	
ADDITION TO SECOND FLOOR DECK	
EAST SIDE (8'-6" x 5'-0")	42.5 SF
WEST SIDE (8'-6" x 14'-0")	+ 119 SF

TOTAL NEW 162 SF

TOTAL AREA UNDER ROOF 2248 SF

<b>SITE</b>	7620 SF
<b>AREA UNDER ROOF</b>	<u>2248 SF</u>
<b>SITE COVERAGE</b>	29.5%

**SCOPE OF WORK**

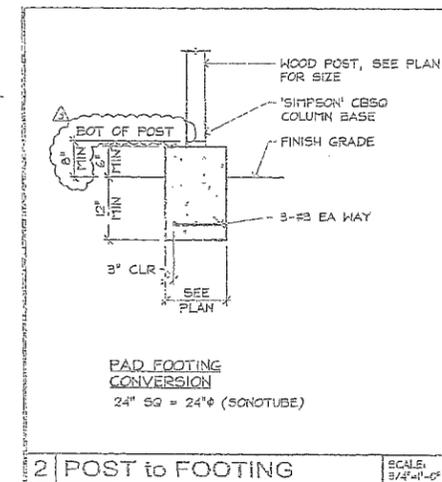
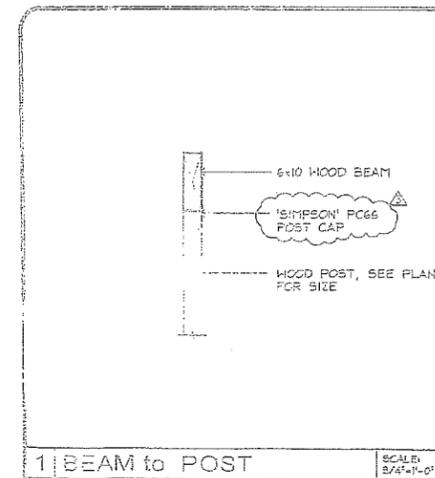
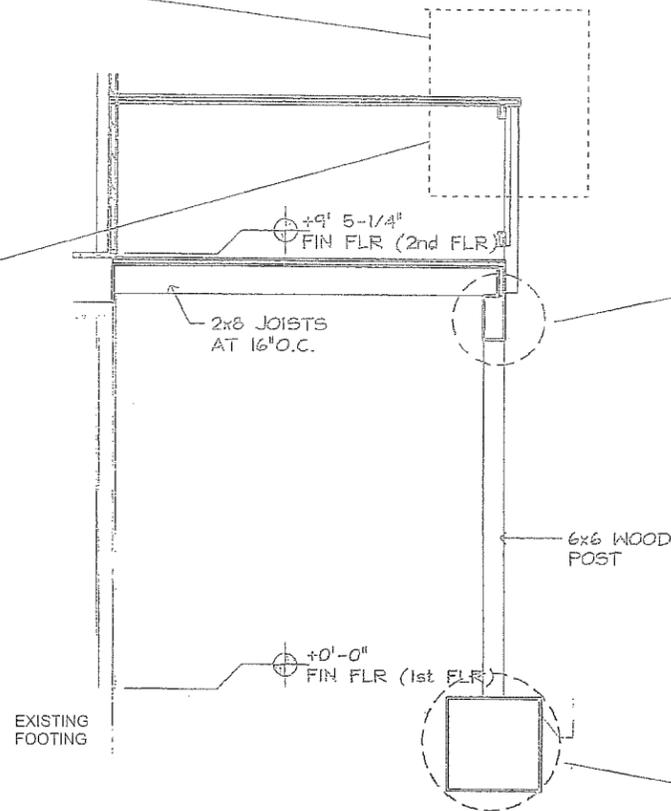
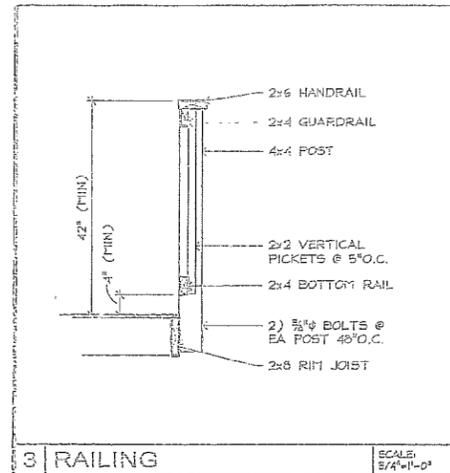
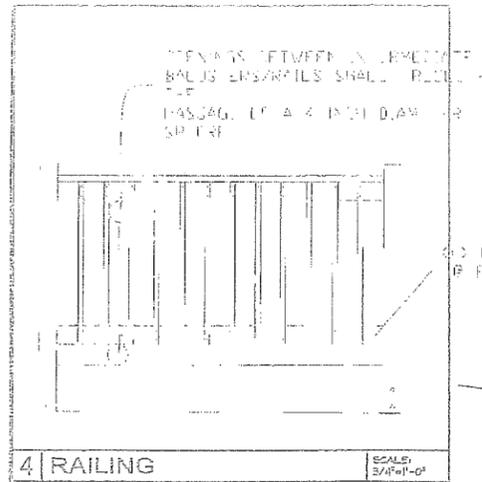
EXTEND EXISTING DECK IN TWO DIRECTIONS

**SHEET INDEX**

- A1 SITE PLAN AND PROJECT INFO
- A2 ELEVATIONS AND FLOOR PLAN
- A3 FOUNDATION AND DETAILS

JOB ADDRESS	RMS DEPT CORRECTIONAL INSTITUTION
1315 Paseo Placita San Dimas, CA 91773	
JM Construction Company Contractor's Lic. #B 679766	
SITE PLAN AND PROJECT INFO	
DRAWN JW	4/20/16
SCALE AS NOTED	
JOB NO. Martinez	
SHEET NO.	A1





FOUNDATION AND DETAILS	JOB ADDRESS 1315 Pasco Placita San Dimas, CA 91773	BLDG DEPT CONTRACTING 852910
	JM Construction Company Contractor's Lic. #B 679766	
DRAWN JW	4/20/18	
SCALE AS NOTED		
JOB NO. Martinez		
SHEET NO. A3		



## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*For the meeting of October 11, 2016*

**From:** Blaine Michaelis, City Manager *BM*

**Subject:** **Request to nominate Councilmember Margaret Clark of Rosemead to represent San Dimas on the San Gabriel Basin Water Quality Authority Board**

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### **SUMMARY**

**Rosemead Councilmember Margaret Clark has requested the support of the City of San Dimas to nominate her to serve as the city's representative on the San Gabriel Basin Water Quality Authority Board. The nomination period runs from October 20 – November 18, 2016.**

**At this point, the city has not received any other candidate request for support.**

### **RECOMMENDATION**

If the city council supports Councilmember Clark's nomination to serve on the Board – please so direct by a vote of the city council and we will then finalize the attached nomination resolution to that effect and send it to the San Gabriel Basin Water Quality Authority Board.

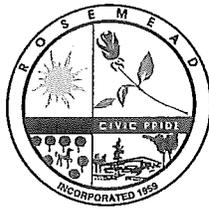
#### Attachments:

Letter from Councilmember Clark  
Nomination information and resolution

MAYOR:  
SANDRA ARMENTA

MAYOR PRO TEM:  
POLLY LOW

COUNCIL MEMBERS:  
WILLIAM ALARCON  
MARGARET CLARK  
STEVEN LY



# City of Rosemead

8838 E. VALLEY BOULEVARD P.O BOX 399  
ROSEMEAD, CALIFORNIA 91770  
TELEPHONE (626) 569-2100  
FAX (626) 307-9218

September 21, 2016

City of San Dimas  
Attn: Mayor Curtis W. Morris  
245 East Bonita Avenue  
San Dimas, CA 91773

RE: Request for Nomination to the San Gabriel Basin Water Quality Authority

Dear Mayor Morris:

As you know, I am the alternate to Louie Aguinaga, Former Mayor of South El Monte, who was your representative of the cities without pumping rights on the San Gabriel Basin Water Quality Authority (WQA). As I'm sure you are aware, Louie Aguinaga had to resign from his seat due to pleading guilty to bribery charges. See Article: [San Gabriel Valley Tribune \(September 1, 2016\): Former South El Monte Mayor pleads guilty to bribery.](#)

As a result, his seat on the WQA is vacant and an election to fill it is being held. While I hold the alternate seat, I would like to move back into the boardmember seat for the remainder of the term which expires in January 2019. I have represented your City on the WQA which oversees the groundwater cleanup in the San Gabriel Basin. We are continuing to make great progress and to date have removed more than 68 tons of contaminants but the job isn't done.

Our 13 cities must hold the election and the nomination period opens with nominations being accepted in the form of a resolution from each City between October 20, 2016 and November 18, 2016. Then between December 3, 2016 and January 18, 2017, the cities' final votes by resolution can be accepted.

I would really appreciate having your City's nomination and subsequent vote. If you have any questions, I would be happy to speak to you. My cell phone number for talking or texting is (626) 833-6672 and my email is [clarkeesc@yahoo.com](mailto:clarkeesc@yahoo.com).

Thank you so much for your consideration,

A handwritten signature in cursive script that reads 'Maggie Clark'.

Margaret "Maggie" Clark  
Councilmember  
City of Rosemead  
Alternate Boardmember, San Gabriel Basin Water Quality Authority

## Councilmember Margaret Clark Biography

Margaret Clark has served on the Rosemead City Council since March 1991, including six terms as Mayor. Prior to her election to the City Council she was a Commissioner on the Rosemead Planning and Traffic Commissions. In addition to her council responsibilities, Margaret has been an active leader in national, state and regional organizations and agencies. She was elected by 88 cities to serve as President of the Los Angeles County Division of the League of California Cities and has been a member of the California Contract Cities Association executive board. Margaret also represents the City of Rosemead on the board of the San Gabriel Valley Council of Governments (SGVCOG).

Well respected for her knowledge of water quality and environmental issues, Mrs. Clark was selected by her colleagues from 29 SGVCOG cities to serve as a founding board member on the San Gabriel and Lower Los Angeles Rivers and Mountain Conservancy. She has served on the Board of Directors of the San Gabriel Basin Water Quality Authority since its establishment in 1992 by legislative action to oversee clean-up of one of the largest Superfund sites in the nation. Margaret's environmental credentials also include membership on the National League of Cities Energy, Environment and Natural Resources Committee as well as numerous other environmental committee assignments such as membership on the governing board of the Los Angeles and San Gabriel River Watershed Council.

Prior to matriculating from college, Margaret studied in Europe at the University of Bordeaux through the University of California Education Abroad Program. She holds a bachelors degree and teaching credential from UCLA, where she met her husband Jim. Soon thereafter, they chose Rosemead in which to reside and raise their family. Feel free to send Council Member Clark an e-mail at [clarkeesc@yahoo.com](mailto:clarkeesc@yahoo.com) or call her at (626) 833-6673.



# San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

September 21, 2016

City Manager  
CITY OF SAN DIMAS  
245 E. Bonita  
San Dimas, CA 91773

RE: NOMINATIONS TO FILL VACANCY FOR WQA BOARD MEMBER  
REPRESENTING CITIES WITHOUT PUMPING RIGHTS

Dear City Manager:

The San Gabriel Basin Water Quality Authority (WQA) was established by the State Legislature (SB 1679) on February 11, 1993 to develop, finance and implement groundwater treatment programs in the San Gabriel Valley. The WQA is under the direction and leadership of a seven member board, one member each from an overlying municipal water district, one from a city with water pumping rights, one from a city without water pumping rights and two members representing water purveyors. The Board Member seat representing cities without pumping has become vacant. Under section 508 of the San Gabriel Basin Water Quality Authority Act ("WQA Act") a vacancy now exists on the WQA Board of Directors for the Member representing cities without pumping rights. Under the WQA Act, a vacancy in the office of a Member who was elected by cities without pumping rights shall be filled by a special election called by the WQA. Nominations and balloting are conducted in the same manner as a regular election, except that the date of the election and other time periods shall be as prescribed by the WQA. (WQA Act §134-508). The Member elected to fill a vacancy shall meet the qualifications applicable to the vacant office and shall serve for the remaining term of the vacant office.

The WQA Board has called a special election to fill the vacancy for January 18, 2017 at 12:00 PM at the WQA offices. Nominations must be made by resolution of the city council of the nominating city. **Nominations must be received between October 20, 2016 and November 18, 2016.** A city is not limited to nominating members of its own council, but may nominate a city council member

from any city without pumping rights. The cities without pumping rights are as follows:

CITIES WITHOUT PUMPING RIGHTS

Baldwin Park	Bradbury	Duarte
La Puente	La Verne	Rosemead
San Dimas	San Gabriel	San Marino
Sierra Madre	South El Monte	Temple City
West Covina		

Please find enclosed the "Call for Nominations" form and a sample resolution. Please read through the enclosures and forward copies to your council members. All nominations must be made by resolution and must be submitted to the Water Quality Authority from October 20, 2016 through November 18, 2016 at 5:00 p.m. **Nominations arriving before or after the nomination period will not be accepted.**

To ensure that we receive your nominations, please send the resolution by certified mail, FedEx, UPS, etc. with "signature required" or hand deliver to our office Monday through Friday 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m. After nominations are collected, a ballot listing the candidates will be sent to cities without pumping rights to vote no later than December 2, 2016.

If I can be of any assistance, please contact me at (626) 338-5555 or at [Stephanie@wqa.com](mailto:Stephanie@wqa.com) .

Sincerely,



Stephanie Moreno  
San Gabriel Basin Water Quality Authority  
[Stephanie@wqa.com](mailto:Stephanie@wqa.com)

Enclosures

CALL FOR NOMINATIONS  
FOR  
ELECTION OF CITY MEMBER FROM  
CITIES WITHOUT PUMPING RIGHTS  
TO THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
PURSUANT TO SB 1679

CITY: SAN DIMAS

TO THE CITY COUNCIL:

The election of the city member of the Board of the San Gabriel Basin Water Quality Authority ("the Authority") from cities without pumping rights will take place at the regular meeting of the Board of the Authority set for January 18, 2017, at 12:00 p.m., at 1720 W. Cameron Ave., Suite 100, West Covina, California.

Nominations for candidates for a city member elected by cities without pumping rights may be made by any city without pumping rights. Each city may nominate only one candidate.

The member shall be City Council members or Mayors from cities without pumping rights. An alternate member acts in the place, and performs all the duties, of the city member selected by the same cities if that city member is absent from a meeting of the Authority or has vacated his or her office until the vacancy is filled pursuant to the provisions of SB 1679.

No person who, directly or indirectly, at the time of election, receives, or during the two-year period immediately preceding election received, 10 percent or more of his or her income from any person or public entity subject to regulation by, or that received grants from or contracts for work with, the Authority may serve as a member of the Authority.

Your city may nominate one candidate by resolution of the City Council. Your nomination must be submitted to the Authority at least 60, but not more than 90 days preceding the meeting at which the election is to be held.

# (SAMPLE RESOLUTION)

If you would like an electronic version of this resolution please email Stephanie Moreno to request one at: [stephanie@wqa.com](mailto:stephanie@wqa.com)

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF \_\_\_\_\_, CALIFORNIA  
NOMINATING COUNCILMEMBER \_\_\_\_\_  
TO REPRESENT CITIES WITHOUT PRESCRIPTIVE WATER  
PUMPING RIGHTS ON THE BOARD OF THE  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY**

**WHEREAS**, on September 22, 1992, Senate Bill 1679 was signed into law by Governor Pete Wilson authorizing the creation of the San Gabriel Basin Water Quality Authority; and

**WHEREAS**, the Board of the San Gabriel Basin Water Quality Authority is composed of seven members with three appointed members from each of the three municipal water districts, one elected city council person from cities in the San Gabriel Basin with prescriptive water pumping rights, one elected city council person from cities in the San Gabriel Basin without prescriptive water pumping rights, and two members representing water producers in the San Gabriel Basin and;

**WHEREAS**, the City of \_\_\_\_\_ is one of the cities in the San Gabriel Basin without prescriptive water pumping rights;

**WHEREAS**, the City of \_\_\_\_\_ may nominate a representative by resolution;

**WHEREAS**, all nominations must be submitted to the San Gabriel Basin Water Quality Authority between October 20, 2016 and November 18, 2016.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF \_\_\_\_\_,  
CALIFORNIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Council of the City of \_\_\_\_\_ nominates Councilmember \_\_\_\_\_ as the representative for cities in the San Gabriel Basin without prescriptive water pumping rights.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016.



## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*October 11, 2016*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Debra Black, Assistant City Clerk

**Subject:** Reappoint Youth Member to the Parks and Recreation Commission

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### **BACKGROUND**

The Youth Member Commissioner Baylee Smiths' annual term expired in August 2016. She has expressed interest in reappointment.

### **RECOMMENDATION**

Staff recommends that the City Council reappoint Youth Commissioner Baylee Smith to the Parks and Recreation Commission.

Respectfully submitted,

*Debra Black*

Debra Black  
Assistant City Clerk