

**AGENDA**  
**REGULAR CITY COUNCIL**  
**MEETING**  
**TUESDAY JANUARY 24, 2017 7:00 P. M.**  
**SAN DIMAS COUNCIL CHAMBERS**  
**245 E. BONITA AVENUE**

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**CITY COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem Emmett Badar  
Councilmember Denis Bertone  
Councilmember John Ebner  
Councilmember Jeff Templeman

**1. CALL TO ORDER AND FLAG SALUTE**

- 2. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

**3. CONSENT CALENDAR**

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

- a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:**

**1) RESOLUTION 2017-02, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTH OF JANUARY 2017**

**2) RESOLUTION 2017-03 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS PROHIBITING PARKING OR STOPPING OF VEHICLES ON CERTAIN STREETS**

- b. Approval of minutes for the City Council Meeting of January 10, 2017**
- c. Approval of project budget and award of Construction Contract 2017-02, Bonita Et Al Street Improvement Project to Gentry Brothers, Inc. in the bid amount of \$1,136,128.00**

**END OF CONSENT CALENDAR**

**4. PUBLIC HEARINGS**

- a. Proposed CDBG Program FY 2017-18 Projected Use of Funds**

**RESOLUTION 2017-04**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, AUTHORIZING THE ALLOCATION OF THE 2017 YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FISCAL YEAR 2017-18

RECOMMENDED ACTION: Approve and adopt Resolution 2017-xxx

**5. OTHER BUSINESS**

- a. Introducing Ordinance 1253 proposing Municipal Code Text Amendment of Chapter 10.18 of the San Dimas Municipal Code to prohibit the use of bicycles or wheeled toys on Bonita Ave. sidewalks between Walnut and Cataract Ave. and on San Dimas Ave. sidewalks between Bonita Ave. and Arrow Hwy.

**ORDINANCE 1253**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, AMENDING CHAPTER 10.18 OF THE SAN DIMAS MUNICIPAL CODE TO DELETE THE REFERENC TO "WOODEN SIDEWALKS" AND TO PROHIBIT BICYCLES AND WHEELED TOYS ON SIDEWALK SEGMENTS OF BONITA AVENUE AND SAN DIMAS AVENUE (**FIRST READING AND INTRODUCTION**)

RECOMMENDED ACTION: Waive full reading and introduce Ordinance 1253.

**b. Downtown Sign Criteria**

RECOMMENDED ACTION: Review and approve downtown sign criteria

**6. ORAL COMMUNICATIONS**

- a. Members of the Audience (Speakers are limited to five minutes or as may be determined by the Chair.)
- b. City Manager
  - a.) Report on door to door solicitation permits and requirements
- c. City Attorney
- d. Members of the City Council
  - 1) Councilmembers' report on meetings attended at the expense of the local agency
  - 2) Individual Members' comments and updates.

**7. ADJOURNMENT**

The next meeting on February 14, 2017.

**8. CLOSED SESSION**

**(Recess to closed session pursuant to Government Code 54957)**

- a. Public Employee Performance Evaluation  
Title: City Manager



**Notice Regarding American with Disabilities Act:** In compliance with the ADA, if you need assistance to participate in a city meeting, please contact the City Clerk's Office at (909) 394-6216. Early notification before the meeting you wish to attend will make it possible for the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Copies of documents distributed for the meeting are available in alternative formats upon request. Any writings or documents provided to the City Council regarding any item on this agenda will be made available for public inspection at the Administration Counter at City Hall and at the San Dimas Library during normal business hours. In addition most documents are posted on the City's website at [cityofsandimas.com](http://cityofsandimas.com).

**Posting Statement:** On July 8<sup>th</sup>, 2016 a true and correct copy of this agenda was posted on the bulletin board at 245 East Bonita Avenue (San Dimas City Hall), 145 North Walnut Avenue (Los Angeles County Library), 300 East Bonita Avenue (United States Post Office), Von's Shopping Center (Puente/Via Verde Avenue) and the City's website [www.cityofsandimas.com/minutes.cfm](http://www.cityofsandimas.com/minutes.cfm)

**RESOLUTION 2017-02**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SAN DIMAS, CALIFORNIA, APPROVING  
CERTAIN DEMANDS FOR THE MONTH OF JANUARY**

**WHEREAS**, the following listed demands have been audited by the Director of Finance;  
and

**WHEREAS**, the Director of Finance has certified as to the availability of funds for  
payment thereto; and

**WHEREAS**, the register of audited demands have been submitted to the City Council for  
approval.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the City Council of the  
City of San Dimas does hereby approve Warrant Register 1/30/17 (157500-157625) in the  
amount of \$865,339.64.

**PASSED, APPROVED AND ADOPTED** this 24<sup>th</sup>, day of January, 2017.

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Curtis W. Morris, Mayor of the City of San Dimas

**ATTEST:**

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Debra Black, Assistant City Clerk

**I HEREBY CERTIFY** that Resolution 2017-02 was approved by vote of the City  
Council of the City of San Dimas at its regular meeting of January 24<sup>th</sup>, 2017 by the following  
vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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Debra Black, Assistant City Clerk

01/30/2017

WARRANT REGISTER

Ck#'s 157500-157625

Total: \$865,339.64



WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
157515	01/30/17	CHARTER OAK MOBILE H					
157515	01/30/17	CHARTER OAK MOBILE H	86.00				N D 034.341.034
157515	01/30/17	CHARTER OAK MOBILE H	328.00				N D 034.341.034
157515	01/30/17	CHARTER OAK MOBILE H	32.00				N D 034.341.034
			446.00		*CHECK TOTAL		
157516	01/30/17	COELHO/BECKY	413.44				M D 001.4420.020.000
157517	01/30/17	COLLEY AUTO CARS INC	33.93		207215		N D 001.4342.011.000
157518	01/30/17	COMMUNITY ACTION-EAP	350.00				N D 001.4150.435.000
157518	01/30/17	COMPUTER SERVICE COM	2,303.25		3865-0227		N D 007.4345.020.002
157518	01/30/17	COMPUTER SERVICE COM	2,512.80		3865-0227		N D 007.4345.020.003
157518	01/30/17	COMPUTER SERVICE COM	2,300.00		4382-4408		N D 007.4345.020.003
157518	01/30/17	COMPUTER SERVICE COM	2,386.00		4382-4408		N D 007.4345.020.002
157518	01/30/17	COMPUTER SERVICE COM	15,162.04		*CHECK TOTAL		N D 007.4345.041.002
157520	01/30/17	CONSTRUCTION HARDWAR	32.89		92777		N D 053.4410.023.000
157521	01/30/17	CRESCENDO PERFORMING	200.00				N D 001.4420.034.010
157522	01/30/17	D.H. MAINTENANCE SER	85.43		19238		N D 003.4410.023.001
157522	01/30/17	D.H. MAINTENANCE SER	885.41		19238		N D 001.4410.023.001
157522	01/30/17	D.H. MAINTENANCE SER	3,554.59		19238		N D 001.4410.023.000
157522	01/30/17	D.H. MAINTENANCE SER	1,548.71		19238		N D 001.4412.023.000
157522	01/30/17	D.H. MAINTENANCE SER	7,207.84		*CHECK TOTAL		N D 001.4430.023.000
157523	01/30/17	DAILY BULLETIN	3,631.28		297885		N D 001.4120.010.000
157524	01/30/17	DAPEER,ROSENBLIT & L	2,023.91		11952		N D 001.4170.020.001
157525	01/30/17	DEL VALLE/SANDRA	500.00				N D 001.341.002
157526	01/30/17	DEPARTMENT OF JUSTIC	177.00		209328		N D 001.4150.020.000
157527	01/30/17	DISON/SUSAN	16.20				M D 001.4420.013.009
157528	01/30/17	DOG WASTE DEPOT	479.59		133510		N D 008.4414.033.000
157529	01/30/17	DOORKING INC	74.80		1161030		N D 001.4342.020.003
157530	01/30/17	DU/ALBA	13.50				M D 001.4420.013.009
157531	01/30/17	ED'S AUTO PARTS	35.81		157310		M D 001.4342.011.000
157531	01/30/17	ED'S AUTO PARTS	11.84		157495		M D 001.4342.011.000
157531	01/30/17	ED'S AUTO PARTS	46.87		157550		M D 001.4342.011.000
			94.62		*CHECK TOTAL		

WARRANT DATE VENDOR BANK OF AMERICA

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
157532	01/30/17	ENDLICH/MARY				
157533	01/30/17	ENTERPRISE RENT A CA	12026684	12026684		M D 001.4420.013.009
157534	01/30/17	EWING IRRIGATION PRO	116.75	2640487		N D 001.4342.011.003
157535	01/30/17	F & H TIRE CO	145.00	728668		N D 008.4414.020.016
157536	01/30/17	FALCON SIGNS	300.00	#M3855Y		N D 001.4342.020.001
157537	01/30/17	FERGUSON ENTERPRISES	739.67	4187033		M D 001.4309.033.001
157537	01/30/17	FERGUSON ENTERPRISES	161.72	4187499		N D 001.4411.015.000
157537	01/30/17	FERGUSON ENTERPRISES	137.56	4187677		N D 001.4411.015.000
157537	01/30/17	FERGUSON ENTERPRISES	7.84	4187914		N D 001.4411.015.000
157537	01/30/17	FERGUSON ENTERPRISES	224.22	4191843		N D 001.4411.015.000
157537	01/30/17	FERGUSON ENTERPRISES	216.27	4191843		N D 001.4411.015.000
157537	01/30/17	FERGUSON ENTERPRISES	1,584.81	4192049		N D 001.4411.015.000
157538	01/30/17	GALLO/JOHN	45.00	*CHECK TOTAL		N D 001.332.001
157539	01/30/17	GALVEZ/VICTORIA	153.00			M D 001.4420.020.000
157540	01/30/17	GAS COMPANY/THE	4,546.19			N D 001.4430.022.002
157540	01/30/17	GAS COMPANY/THE	1,326.79			N D 001.4411.022.002
157540	01/30/17	GAS COMPANY/THE	225.50			N D 001.4411.022.002
157540	01/30/17	GAS COMPANY/THE	1,468.68			N D 001.4411.022.002
157540	01/30/17	GAS COMPANY/THE	7,001.35			N D 001.4411.022.002
157541	01/30/17	GEO-ADVANTEC INC.	2,870.00			N D 012.4841.692.007
157541	01/30/17	GOLDEN STATE WATER	312.64			N D 001.4415.022.004
157541	01/30/17	GOLDEN STATE WATER	1,944.43			N D 008.4414.022.004
157541	01/30/17	GOLDEN STATE WATER	1,506.03			N D 001.4415.022.004
157541	01/30/17	GOLDEN STATE WATER	431.89			N D 008.4415.022.004
157541	01/30/17	GOLDEN STATE WATER	229.30			N D 001.4414.022.004
157541	01/30/17	GOLDEN STATE WATER	472.48			N D 008.4414.022.004
157541	01/30/17	GOLDEN STATE WATER	1,178.43			N D 001.4414.022.004
157541	01/30/17	GOLDEN STATE WATER	416.34			N D 008.4414.022.004
157541	01/30/17	GOLDEN STATE WATER	1,176.34			N D 001.4415.022.004

\*CHECK TOTAL 764





WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	DISBURSEMENT JOURNAL	CLAIM	INVOICE	PO#	F 9 S ACCOUNT	CITY OF SAN DIMAS
157566	01/30/17	LOWE'S HOME IMPROVEM	15.14	10479	OUTLET COVER	2382			D 001.4412.033.000
157566	01/30/17	LOWE'S HOME IMPROVEM	32.59	10479	DUCT SEALANT	2653			D 001.4412.033.000
157566	01/30/17	LOWE'S HOME IMPROVEM	13.68	10479	FIXTURE REPLACEMENT	2653			D 001.4412.023.000
157566	01/30/17	LOWE'S HOME IMPROVEM	54.74	10479	BROKEN WINDOW REPAIR	2653			D 001.4412.023.000
			259.03		*CHECK TOTAL				
157567	01/30/17	LUNAR/VERONICA	500.00	.00008	COMM. BLDG RENTAL REF				N D 001.341.002
157568	01/30/17	MARIPOSA LANDSCAPES	574.91	12108	NOV EQUEST SYCAMOR 2	75159			N D 001.4414.020.004
157568	01/30/17	MARIPOSA LANDSCAPES	730.77	12108	NOV MEDJANS SYCAMOR 2	75159			N D 001.4415.020.002
157568	01/30/17	MARIPOSA LANDSCAPES	471.02	12108	NOV PARS & GROUND 10	75159			N D 008.4444.020.001
157568	01/30/17	MARIPOSA LANDSCAPES	661.24	12108	NOV SPORTSPLEX	75159			N D 008.4444.020.001
157568	01/30/17	MARIPOSA LANDSCAPES	787.61	12108	NOV PARKWAYS&DOWNTOWN	75159			N D 008.4444.020.002
157568	01/30/17	MARIPOSA LANDSCAPES	992.32	12108	NOV MISC LANDSCAPE AR	75159			N D 008.4444.020.003
157568	01/30/17	MARIPOSA LANDSCAPES	441.44	12108	NOV PLANTER CAN PICK 1	75159			N D 008.4444.020.003
157568	01/30/17	MARIPOSA LANDSCAPES	228.09	12108	NOV TRASH CAN PICK 1	75159			N D 008.4444.020.002
157568	01/30/17	MARIPOSA LANDSCAPES	574.91	12108	NOV BUS TRASH CANS	75159			N D 008.4444.020.003
157568	01/30/17	MARIPOSA LANDSCAPES	741.24	12108	NOV MEDJANS SYCAMORE 2	75159			N D 008.4444.020.001
157568	01/30/17	MARIPOSA LANDSCAPES	982.32	12108	NOV PARS & GROUND 10	75159			N D 008.4444.020.002
157568	01/30/17	MARIPOSA LANDSCAPES	441.44	12108	NOV PARK & RIDE CANS	75159			N D 008.4444.020.003
157568	01/30/17	MARIPOSA LANDSCAPES	93.00	12108	NOV TRASH CAN PICK 1	75159			N D 008.4444.020.002
157568	01/30/17	MARIPOSA LANDSCAPES	949.48	12108	NOV BUS TRASH CANS	75159			N D 008.4444.020.003
157569	01/30/17	MARKOSSIAN/ANNETTE H	1,387.80	10816	TINY TOTS 1/3-2/24/				M D 001.4420.020.000
157570	01/30/17	MATHISEN OIL COMPANY	1,732.97	14565	UNLEADED GASOLINE	12134			N D 001.4342.011.001
157570	01/30/17	MATHISEN OIL COMPANY	832.11	14565	DIESEL FUEL	12134			N D 001.4342.011.001
157571	01/30/17	MC DONALD/TERESA	13.95	11936	SR.GIFT BOUTIQUE SALES				M D 001.4420.013.009
157572	01/30/17	MITY-LITE INC	3,000.00	14599	TABLES & CHAIRS	38950			N D 001.4410.041.000
157572	01/30/17	MITY-LITE INC	846.38	14599	TABLES & CHAIRS	38950			N D 001.4411.041.000
157573	01/30/17	MUNOZ/SUSANNA	55.00	.00009	REFUND CITE #122128005				N D 001.332.001
157574	01/30/17	MYFLEETCENTER.COM	73.40	12278	SERVICE/LABOR UNIT #70	857548			N D 001.4342.020.001
157575	01/30/17	NRG DANCE AND CHEER	2,070.00	12264	COMPETITION FEE 2/4				N D 110.213.148
157576	01/30/17	PARS	416.16	11050	NOV PARS ARS FEES	36235			N D 001.4190.200.003
					*CHECK TOTAL				

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
157577	01/30/17 PLUMBING WHOLESAL	15093 CLOSET DIAPHRAGM	122.42		S100132871.001		N D 001.4411.033.000
157577	01/30/17 PLUMBING WHOLESAL	15093 STEM REPAIR KIT	169.40	*CHECK	S100148326.001		N D 003.4410.033.000
157578	01/30/17 PROSOURCE FACILITY S	10138 FACILITY SUPPLIES	244.16		20700		N D 001.4411.031.000
157578	01/30/17 PROSOURCE FACILITY S	10138 FACILITY SUPPLIES	244.16		20700		N D 001.4411.031.000
157578	01/30/17 PROSOURCE FACILITY S	10138 FACILITY SUPPLIES	732.48	*CHECK	TOTAL		N D 001.4411.031.000
157579	01/30/17 PRUDENTIAL OVERALL S	15632 MATS	22.93		2234471		N D 001.4430.019.000
157579	01/30/17 PRUDENTIAL OVERALL S	15632 MATS	22.93		22347868		N D 001.4430.019.000
157579	01/30/17 PRUDENTIAL OVERALL S	15632 MATS	22.93		22351269		N D 001.4430.019.000
157579	01/30/17 PRUDENTIAL OVERALL S	15632 MATS	91.72	*CHECK	TOTAL		N D 001.4430.019.000
157580	01/30/17 QUALITY MOBILE HOME	11076 1205 W.CYPRESS# 76	2,850.00		5695		N D 034.4802.851.040
157581	01/30/17 RADIANT WATER INC	15682 SOFT WATER FEB'17	39.00				N D 001.4430.019.000
157582	01/30/17 RED HOT DANCE BOOSTE	11324 COMPETITION FEES 2/	1,680.00				N D 110.213.148
157583	01/30/17 REDROCK SECURITY & C	10344 MONITOR ANNUAL FEE	420.00		18652		N D 001.4411.015.000
157584	01/30/17 REGENCY LIGHTING	10757 SUPPLIES	129.71		3636372		N D 001.4410.033.000
157585	01/30/17 REIMER/KATYA	10154 JAN-SUNSHINE GENERATI	214.20				M D 001.4420.020.000
157586	01/30/17 RESERVE ACCOUNT	15392 POSTAGE BY PHONE FE	1,500.00				N D 001.4190.017.000
157587	01/30/17 RICOH USA, INC	10812 DEC IMAGES #3370163	136.73		5046294507		N D 001.4190.015.000
157588	01/30/17 RIGHT OF WAY INC	12433 TRAFFIC CONTROL	595.00		25405		N D 001.4345.020.000
157588	01/30/17 RIGHT OF WAY INC	12433 TRAFFIC CONTROL	196.00		22374		N D 001.4345.020.000
157588	01/30/17 RIGHT OF WAY INC	12433 TRAFFIC CONTROL	1,087.15	*CHECK	TOTAL		N D 001.4345.020.000
157589	01/30/17 ROBERTS/JERON	.00013 REFEREE 2 GAMES 1/14/1	40.00				N D 001.4420.020.000
157590	01/30/17 ROYAL CORPORATION	10198 ENZYME RELEASE	193.65		4651662		N D 001.4410.031.000
157590	01/30/17 ROYAL CORPORATION	10198 ENZYME RELEASE	193.65		4651662		N D 001.4411.031.000
157590	01/30/17 ROYAL CORPORATION	10198 ENZYME RELEASE	580.95	*CHECK	TOTAL		N D 001.4411.031.000
157591	01/30/17 RUIZ/NICOLAS	10519 REFEREE 3 GAMES 1/14/1	60.00				M D 001.4420.020.000
157592	01/30/17 SAN DIMAS HARDWARE	16016 MISC HARDWARE	6.57		3250180608		N D 001.4341.033.000
157592	01/30/17 SAN DIMAS HARDWARE	16016 MISC HARDWARE	30.71		3250180609		N D 001.4341.033.000
157592	01/30/17 SAN DIMAS HARDWARE	16016 MISC HARDWARE	48.15		3250180610		N D 001.4341.033.000
157592	01/30/17 SAN DIMAS HARDWARE	16016 MISC HARDWARE	50.62		3250180611		N D 001.4341.033.000
157592	01/30/17 SAN DIMAS HARDWARE	16016 MISC HARDWARE	28.36				N D 001.4342.033.000



WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA						
157601	01/30/17	SOUTHERN CALIF EDISO	182.02			N D 003.4410.022.001
157601	01/30/17	SOUTHERN CALIF EDISO	16.75			N D 034.4802.865.512
157601	01/30/17	SOUTHERN CALIF EDISO	16.75			N D 034.4802.865.512
157601	01/30/17	SOUTHERN CALIF EDISO	31.24			N D 007.4334.022.001
157601	01/30/17	SOUTHERN CALIF EDISO	31.24			N D 007.4334.022.001
157601	01/30/17	SOUTHERN CALIF EDISO	39.81			N D 007.4334.022.001
157601	01/30/17	SOUTHERN CALIF EDISO	39.81			N D 007.4334.022.001
157601	01/30/17	SOUTHERN CALIF EDISO	41.01			N D 008.4414.022.001
157601	01/30/17	SOUTHERN CALIF EDISO	41.01			N D 008.4414.022.001
157602	01/30/17	STEELCRAFT	2,558.84	58869		N D 012.4841.692.007
157603	01/30/17	STEVENS/LARRY	10307			N D 001.4308.021.000
157604	01/30/17	T-ZIGNS ETC	16524	17701-05		M D 001.4420.034.003
157605	01/30/17	THOMPSON/LEON	40.00			N D 001.4420.020.000
157606	01/30/17	TOLLY LANDSCAPE INC.	1,236.95	20128		N D 003.4410.023.000
157607	01/30/17	TORRENCE/LAKISHA	100.00			N D 001.341.002
157608	01/30/17	TORRICO/LOUIS	274.97			N D 001.4309.021.000
157609	01/30/17	TRL SYSTEMS, INC	420.00	389578		N D 003.4410.015.000
157610	01/30/17	TUCKER & SON INC/ J	81.24	4278		N D 001.4410.031.000
157610	01/30/17	TUCKER & SON INC/ J	87.88	4330		N D 001.4410.033.000
157610	01/30/17	TUCKER & SON INC/ J	179.12	*CHECK TOTAL		
157611	01/30/17	UNDERGROUND SERVICE	127.50	1120160637		N D 001.4310.016.000
157611	01/30/17	UNDERGROUND SERVICE	102.00	1220160635		N D 001.4310.016.000
157612	01/30/17	UNITED ROTARY BRUSH	671.79	293682		N D 001.4342.011.002
157613	01/30/17	UNIVERSITY OF LA VER	40,977.26	I16001TRE		N D 001.4190.020.006
157614	01/30/17	VALLEY TROPHY	190.31	21592		M D 001.4110.021.000
157615	01/30/17	VIDAS/SANDRA	45.00			N D 001.332.001
157616	01/30/17	WALCZAK/BEVERLY	735.30			M D 001.4420.020.000

\*CHECK TOTAL

\*CHECK TOTAL

\*CHECK TOTAL

\*CHECK TOTAL

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA						
157617	01/30/17	WALCZAK/JEROME	735.30			M D 001.4420.020.000
157618	01/30/17	WALMART COMMUNITY	45.67			N D 001.4420.033.000
157618	01/30/17	WALMART COMMUNITY	29.88	0060		N D 001.4420.033.000
157618	01/30/17	WALMART COMMUNITY	29.53	3890		N D 001.4420.033.000
157618	01/30/17	WALMART COMMUNITY	41.42	4889		N D 001.4420.033.000
157618	01/30/17	WALMART COMMUNITY	235.94	8877		N D 001.4420.033.000
				*CHECK TOTAL		
157619	01/30/17	WALTERS WHOLESAL E	46.64	S107038033.001		N D 001.4412.023.000
157620	01/30/17	WATERLINE TECHNOLOGI	518.32	5361726		N D 001.4420.033.000
157620	01/30/17	WATERLINE TECHNOLOGI	204.92CR	5362184		N D 001.4420.033.000
			313.40	*CHECK TOTAL		
157621	01/30/17	WEST COAST ARBORISTS	22,734.80	121514		N D 008.4415.020.008
157622	01/30/17	WEST COVINA NURSERY	211.45	402871		M D 008.4414.020.015
157622	01/30/17	WEST COVINA NURSERY	293.16	403807		M D 008.4414.020.015
157622	01/30/17	WEST COVINA NURSERY	846.02	403908		M D 008.4414.020.015
				*CHECK TOTAL		
157623	01/30/17	WHITE CAP INDUSTRIES	896.52	50005553676		N D 008.4414.033.000
157624	01/30/17	WOODARD/PATRICIA	36.00			N D 001.367.002
157625	01/30/17	ZAILO/ROBERT W	195.84			M D 001.4420.020.000
BANK OF AMERICA						
		TOTAL	865,339.64			

ACS FINANCIAL SYSTEM  
01/19/2017 09:28:52  
WARRANT DATE VENDOR  
REPORT TOTALS:

CITY OF SAN DIMAS  
GL540R-V07.27 PAGE 11  
F 9 S ACCOUNT

Disbursement Journal  
DESCRIPTION AMOUNT  
CLAIM INVOICE  
865,339.64

PO#

RECORDS PRINTED - 000323

ACS FINANCIAL SYSTEM  
01/19/2017 09:28:52

Disbursement Journal

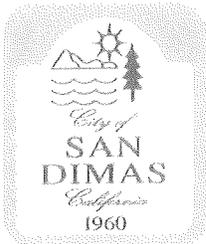
CITY OF SAN DIMAS  
GL060S-V07.27 RECAPPAGE  
GL540R

FUND RECAP:	
FUND	DESCRIPTION
001	GENERAL FUND
003	WALKER HOUSE LLC FUND
006	SEWER EXPANSION
007	CITY WIDE LIGHTING DISTRICT
008	LANDSCAPE MAINT & OPERATIO
012	LANDSCAPE MAINT & OPERATIO
021	OPEN SPACE (REPLACEMENT)
027	CIVIC CENTER PARKING DIST
034	HOUSING AUTHORITY 21 DIS
053	GOLF COURSE MAINT & OPERATIO
072	PROP A LOCAL TRANSPORTATION
075	LANDSCAPE MAINTENANCE DIST
110	TRUST AND AGENCY
	TOTAL ALL FUNDS

DISBURSEMENTS	
688,854.30	
3,332.81	
4,575.88	
53,751.49	
71,667.72	
6,440.29	
8,064.00	
3,313.35	
16,228.37	
12,723.20	
2,962.41	
6,707.41	
855,339.64	

BANK RECAP:	
BANK	NAME
CHEK	BANK OF AMERICA
	TOTAL ALL BANKS

DISBURSEMENTS	
865,339.64	
865,339.64	



## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*For the of January 24, 2017*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Krishna Patel, Director of Public Works *MP*

**Subject:** Approval of Resolution 2017-03, Annual Update of Parking Prohibition on Certain City Streets

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### DISCUSSION

Section 10.24.095 and 10.24.104 of the San Dimas Municipal Code permits the City Council by resolution to designate certain City Streets in which parking or stopping is prohibited. The attached resolution supersedes previous Resolution 2016-03. The resolution reflects several updates to parking restrictions city-wide that have been approved by the Traffic Safety Committee (including any Council approval) in **2016**, as shown in **bold**. The changes occurred at the following locations are detailed in Resolution 2017-03 as follows:

A. No Parking Any Time

- **Foothill Boulevard, 443 east to 448 Foothill Boulevard** – deleted from this section. The “No Parking Any Time” signage was removed from 432–448 East Foothill Boulevard. For line of sight concerns 200’ of red curb (in 50’ increments) was installed east of the driveways at: 448, 450, 510, and 540 East Foothill Boulevard.

B. No Parking Any Time, Except in Designated Spaces

No changes to this section

C. No Stopping Any Time or with Time Limits

- **Covina Boulevard** – extended parking restrictions 100’ e/o Lone Hill Avenue (near Lone Hill Middle School), signage reads:

*“No Stopping, 7AM-9AM and 2PM-4PM, School Days”*

- **Via Verde** – extended No Stopping Any Time restrictions w/o Puente Avenue all the way to Camino del Cerritos.

D. No Stopping Any Time – Tow Away

No changes to this section

E. Time Limit or Parking Restrictions

- **Allen Avenue** – signage updated to reflect the removal of the “5” minute reference, signs now read (near Allen Avenue Elementary).

*“No Parking 8:30AM-2:00PM/Passenger Loading 7:30AM-8:30AM & 2:00P-3:30PM,  
Parking, School Days Only”*

**RECOMMENDATION**

Staff recommends that the Council adopt the attached Resolution No. 2017-03 to update all parking prohibitions to date.

Respectfully submitted,



Krishna Patel  
Director of Public Works

01-17-13 kp

Attachment: Resolution 2017-03

**RESOLUTION 2017-03**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,  
COUNTY OF LOS ANGELES, PROHIBITING PARKING OR STOPPING OF  
VEHICLES ON CERTAIN STREETS.**

**WHEREAS**, Section 22507 of the California Vehicle Code and Sections 10.24.095 and 10.24.104 of the San Dimas Municipal Code permit the City Council, by resolution, to designate streets on which parking or stopping is prohibited; and

**WHEREAS**, Section 463 of the California Vehicle Code defines "Park or Parking" to mean the standing of a vehicle occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers

**WHEREAS**, THE City Council further resolves that the term merchandise in section 463 of the California Vehicle Code also include items defined as goods for the purposes of the City parking restrictions.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, it is determined necessary that parking or stopping be prohibited on certain city streets the City Council does find, determine, and declare as follows:

**SECTION 1.** Parking or stopping shall be prohibited as follows:

A. The following streets shall be posted "**NO PARKING ANY TIME**":

	<u>STREET</u>	<u>LIMITS</u>
1	Alleghany Circle	*
2	Allen Avenue	S. side @ Allen Avenue School parking lot
3	Allen Avenue	50' east of driveway to the driveway west of 457 Allen, north side
4	Arrow Highway	Freeway Underpass
5	Blackrock Court	*
6	Bonita Avenue	Along project frontage at SD Canyon Rd (development)
7	Briarwood Lane	*
8	Calaveras Road	E/o Alleghany Circle
9	Carson Court	*
10	Cataract Avenue	N/o Hartman Court
11	Cataract	West side; North of Foothill Boulevard
12	Castlebury Court	*
13	Cedar Creek Lane	*

14	Cienega Avenue	Freeway Underpass
15	Cliffside Drive	*
16	Cottonwood Lane	*
17	Covina Boulevard	Freeway Underpass
18	Covina Boulevard	North east curve between Badillo and Kimberly
19	Covina Boulevard	150' e/o 57Fwy s/b on-ramp
20	Covina Hills Road	100' e/o Paseo Victoria
21	Covina Hills Road	50' e/o & w/o Calle Francesca
22	Cypress Street	North side – 1,900' w/o Lone Hill Avenue
23	Dallas Road	*
24	Delancey Avenue	West side; Allen Avenue – 130' southerly
25	Delancey Avenue	West side: 150' – 630' n/o Gladstone Street
26	Driftwood Lane	*
27	Eucla Avenue	Fifth Street – north to end
28	Foothill Boulevard	North side; Cataract Avenue – 200' east side of Cataract Avenue
29	Foothill Boulevard	Walnut Avenue – east for 400'
30	Gladstone Street	South side; 100' e/o Gladstone School parking lot
31	Greystone Court	*
32	Harwood Court	*
33	Hoover Court	East side only
34	Ironbark Lane	East of Beechwood extending through the curve, adjacent to intersection
35	Knollwood Lane	*
36	Monte Vista Ave	10' north of Park & Ride Parking lot driveway/RR tracks and north of City parking lot driveway
37	Orangewood Lane	*
38	Oxford Court	*
39	Pinewood Lane	*
40	Puddingstone Drive	Full Street, with exception of east side 275' south of Tanglewood
41	Redwood Lane	*
42	Rennell Avenue	Arrow Highway – 270' Northerly
43	Rosewood Lane	*
44	San Antonio Road	*
45	San Dimas Avenue	East side 80' s/o 210 Fwy
46	San Dimas Avenue	210 Fwy underpass
47	San Dimas Canyon Road	Freeway Underpass
48	San Dimas Canyon	Along project frontage at Bonita (w/development)
49	San Carlos Court	*
50	San Lucas Court	*

\*indicates the full street including both sides of the street  
New (2016) installation in **bold** font

51	San Luis Rey Drive	*
52	San Marcos Court	*
53	San Pablo Court	*
54	San Simeon Court	*
55	Santa Cruz Court	*
56	Santa Paula Court	*
57	Santa Rosa Court	*
58	Smokewood Lane	*
59	Sycamore Canyon Rd.	East side, north end of San Dimas Canyon Road parking lot to end of street west side: entire length of street
60	Teakwood Lane	*
61	Tiverton Court	*
62	Via Verde Road	150' n/o Covina Hills Road
63	Walnut Avenue	Freeway Underpass
64	Walnut Avenue	East side; AT&SF – 280' North
65	Wickham Court	*
66	Wildwood Lane	*

B. The following streets shall be posted “**NO PARKING ANY TIME, EXCEPT IN DESIGNATED SPACES**” :

<u>STREETS</u>		<u>LIMITS</u>	<u>STREETS</u>		<u>LIMITS</u>
1	Auburn Road	*	22	Leeds Court	*
2	Beechwood Lane	*	23	Lodi Creek Road	*
3	Bidwell Road	*	24	Lotus Circle	*
4	Bonnieglen Lane	*	25	Malakoff Road	*
5	Caldwell Court	*	26	Meadowglen Lane	*
6	Canyon Hill Road	*	27	Noah Court	*
7	Dalton Road	*	28	Oak Creek Road	*
8	Deer Creek Road	*	29	Ophir Circle	*
9	Derby Road	*	30	Pistol Creek Court	*
10	Downie Circle	*	31	San Creek Road	*
11	El Paso Court	*	32	Shadyglen Lane	*
12	Fernglen Lane	*	33	Stone Creek Road	*
13	Forestglen Lane	*	34	Tarryglen Lane	*
14	Hathaway Rod.	*	35	Tucson Court	*
15	Hartman Court	*	36	Vermilion Creek Road	*
16	Heatherglen Lane	*	37	Via Vaquero	*
17	Hidden Creek Road	*	38	Walker Road	*
18	Hollyglen Lane	*	39	Whisperglen Lane	*
19	Hutchings Court	*	40	Willowglen Lane	*
20	Kelsey Road	*	41	Woodglen Drive	*
21	Kent Drive	*			*

\*indicates the full street including both sides of the street  
New (2016) installation in **bold font**

C. The following streets shall be posted “NO STOPPING ANY TIME” or with  
**TIME LIMITS:**

	<u>STREETS</u>	<u>LIMITS</u>
1	Allen Avenue	North Side; 100' e/o Calaveras Road
2	Allen Avenue	North Side @ 615; 50' either side of driveway
3	Arrow Highway	East city limits – west city limits
4	Bonita Avenue	North side; Arrow Hwy. – 940' east
5	Bonita Avenue	South side; Pony Express – 170' west
6	Bonita Avenue	North side, San Dimas Canyon - 600' west
7	Cataract Avenue	Arrow Highway – Covina Boulevard
8	Cienega Avenue	South side; Lone Hill Avenue – 600' east
9	Cienega Avenue	Valley (Pvt) Court – Oakglen Court
10	Covina Boulevard	Cataract Avenue – 50' w/o Terrace Drive east
11	Covina Boulevard	South side; 150' w/o 57fwy southbound on-ramp to 57fwy southbound on-ramp
12	Covina Boulevard	South side; Saints Court to 200' e/o Saints Court, “No Stopping 7:00AM to 9:00AM and 2:00PM to 4:00PM, School Days”
13	<b>Covina Boulevard</b>	<b>South side; Lone Hill Avenue to 100' e/o Lone Hill Avenue “No Stopping 7:00AM to 9:00AM and 2:00PM to 4:00PM School Days”</b>
14	Foothill Boulevard	Wild Rose Lane – Birchnell Avenue
15	Foothill Boulevard	West entrance Woodglen Drive 50' each side
16	Foothill Boulevard	554 Foothill Blvd. 100' w/o driveway
17	Gladstone Street	South side; Lone Hill Avenue - Railroad crossing @ Costco
18	Gladstone Street	North side; Lone Hill Avenue – 1029 Gladstone Street
19	Gladstone Street	South side; Shellman Avenue – east driveway
20	Gladstone Street	Dallas Road to 50' e/o Monte Vista Avenue
21	Gladstone Street	Delancey Avenue to San Dimas Canyon Road both sides
22	Gladstone Street	Freeway underpass and southside 200' e/o underpass
23	Horsethief Canyon Park Road	West parking lot perimeter and circle
24	Lone Hill Avenue	East side; n/o Overland Ct. – Gladstone Street
25	Lone Hill Avenue	East side; Covina Boulevard – Cienega Avenue
26	Lone Hill Avenue	Arrow Highway – 400' northerly
27	Lone Hill Avenue	Gladstone Street to Saint George west side
28	Overland Court	*
29	Puente Street	West city limit – Via Esperanza both sides

\*indicates the full street including both sides of the street  
New (2016) installation in **bold font**

30	Puente Street	North side; 200' e/o Via Verde
31	Puente Street	South side; e/o Via Verde to Calle Leandro
32	Puente Street	West side; west city limits – 68' e/o Via Esperanza
33	Puente Street	West side; 1500' w/o Via Verde
34	Saints Court	West side; Covina Boulevard – 300' south
35	Saints Court	West side; 441' s/o Covina Boulevard – south to end of cul-de-sac
36	Saints Court	East side; Covina Boulevard – south to end
37	San Dimas Avenue	West side; 200' north to 200' s/o Arrow Highway
38	San Dimas Avenue	Via Amarillo – Avenida Domingo
39	San Dimas Avenue	Avenida Domingo 1600'
40	San Dimas Avenue	West side, s/o 57 Fwy
41	San Dimas Avenue	East and west side, between Gladstone Street to Allen Avenue (exception east side on Allen Ave. for 200')
42	San Dimas Avenue	West side from 210 Fwy to 180' s/o 210 Fwy
43	San Dimas Avenue	Both sides from 210 Fwy to Baseline Road
44	San Dimas Avenue	East side, 200' s/o Foothill blvd
45	San Dimas Canyon Road	East side; 50' n/o Via Los Santos – north 100' to 2 <sup>nd</sup> driveway entrance
46	San Dimas Canyon Road	West side, 600' s/o Bonita intersection and 75' s/o Bonita Ave.
47	Terrace Drive/East	50' n/o Covina Boulevard; east and west side
48	Via Verde	North side; 200' e/o Puente Street to Puente Street
<b>49</b>	<b>Via Verde</b>	<b>North side; Puente Street to Camino del Cerritos</b>
50	Walnut Avenue	Flagstaff Street – Allen Avenue; east side only
51	Walnut Avenue	West side, double arrow 18' south of driveway at 251 and at existing 2-hr sign (left arrow)
52	San Dimas Avenue	West side from Bonita Ave. to Commercial. East side from arrow Hwy to Bonita Ave.
53	San Dimas Avenue	Allen Avenue to Gladstone Street, both sides

D. The following streets shall be posted “**NO STOPPING ANY TIME – TOW AWAY**”

	<u>STREET</u>	<u>LIMITS</u>
1	Bonita Avenue	South side; Iglesia – 350' w/o Walnut Avenue
2	San Dimas Avenue	Via Vaquero – 210 Freeway
3	San Dimas Canyon Road	Canyon Hill Road – Caballo Ranch Road

\*indicates the full street including both sides of the street  
New (2016) installation in **bold font**

E. The following streets shall be posted with the following **TIME LIMITS** or **PARKING RESTRICTIONS**:

<u>STREET</u>	<u>LIMITS</u>	
1	Allen Avenue	"No Parking 8:30AM-2:00PM/Passenger Loading 7:30-8:30AM & 2:00-3:30PM, 5 Minute Parking, School Days Only" south side of Allen Ave between San Dimas Canyon Road and school's entrance driveway
2	<b>Allen Avenue</b>	<b>"No Parking 8:30AM-2:00PM/Passenger Loading 7:30-8:30AM &amp; 2:00-3:30PM, School Days Only" south side of Allen Ave between school driveways</b>
3	Auto Center Drive/Amelia Ave	"No Parking, Student Loading/Unloading, 7:30-8:30AM, and 1:00-3:00PM, Non-School Days Exempt", west of Amelia
4	Amelia Avenue	West side; @ Shull School, South driveway – 200' south "No Parking 7:30 A.M. to 8:30 A.M. and 1:30 P.M. to 3:30 P.M. During School Days"
5	Bonita Avenue	North side; San Dimas Avenue – Iglesia Avenue, "1-Hour Parking, 7:00 A.M to 6:00 P.M."
6	Calaveras Rd.	Entrance sign: "No Parking Except on Calaveras Road, Parking Subject to City Overnight Restrictions"
7	Cannon Avenue	Entrance sign: "No Parking Any Time on Cannon Avenue, Community Streets"
8	Covina Boulevard	South side; 150' e/o Lone Hill Ave to 600' e/o Lone Hill Ave, "No Parking 7:00AM to 9:00AM and 2:00PM to 4:00PM, School Days"
9	Covina Boulevard	South side; 250' e/o Saints Court to 1200' e/o Saints Court, "No Parking, Student Loading & Unloading, 7:00AM to 9:00AM and 2:00PM to 4:00PM, School Days"
10	Eucla Avenue	R/R Crossing to Alley North of 2 <sup>nd</sup> Street, east side- "2-hour parking"
11	Eucla Avenue	In front of 205 and 209, west side- "2-hour parking"
12	Exchange Place	East side; "20-Minute Parking"
13	Foothill Blvd. Frontage	Birchnell Avenue – 100' west
14	Gladstone Street	North side; 170' e/o Lone Hill Avenue - 630' e/o Lone Hill Avenue, "1 Hour Parking 7:00 A.M. to 6:00 P.M. except Saturdays, Sundays and Holidays"
15	Juanita Avenue	North side; Walnut – first driveway "No Parking 7:30 A.M. to 3:30 P.M. School Days"
16	Lone Hill Avenue	East side; North driveway – 260' south "No Parking 8:00 A.M. to 9:00 A.M. and 3:00 P.M. to 4:00 P.M."

\*indicates the full street including both sides of the street  
New (2016) installation in **bold** font

		School Days”
17	Lone Hill Avenue	East side; South driveway – Cypress Street “No Parking 8:00 A.M. to 9:00 A.M. and 3:00 P.M. to 4:00 P.M., Buses Exempt School Days”
18	Monte Vista Avenue	East side: First Street – 200’ south, “1 Hour Parking 9:00 A.M. to 6:00 P.M. except Sunday”
19	Monte Vista Avenue	East side; Bonita Avenue – 300’ north “30 Minute Parking”
20	Monte Vista Avenue	West side: Bonita Ave. – 300’ north, “1 Hour Parking 9:00 A.M. to 6:00 P.M.”
21	Monte Vista Avenue	Fifth Street to Gladstone Street, east side – “No Parking Any Time – Tow Away”
22	Paseo Victoria	Entrance Sign: “No Parking on Paseo Victoria Monday thru Friday 8:00 A.M. to 10:00 A.M. Except Holidays”
23	Puddingstone Drive	East side 250’ s/o of Tanglewood, “No Parking, 10am-5pm, June-Sept”
24	San Dimas Canyon Road	“Passenger Loading 7:30-8:30AM & 2:00-3:00PM School Days, 5 Minute Parking” east side between Allen Avenue and school pedestrian gate
25	Via Verde Avenue	Covina Hills Road – s/o Camino Del Sur; east side only. “No Parking 8:00 A.M. to 10:00 A.M. Monday thru Friday”.
26	Walnut Avenue	West side: Juanita-Fifth, “No Parking During School Hours”
27	Walnut Avenue	West side: AT&SF – 280’ north, “2-Hour Parking 8:00 A.M. to 4:00 P.M., Monday thru Friday”
28	Walnut Avenue	East side; Juanita Avenue to Fifth Street “No Parking 7:30 A.M. to 3:30 P.M. School Days”
29	Walnut Avenue	S/o Foothill Boulevard – Baseline Road east & west side of street “2 Hour Parking 9:00 A.M. to 3:00 P.M. Monday thru Friday”
30	Walnut Avenue	N/o Cannon Avenue - Harwood Court west side only; “No Parking Any Time – Tow Away”
31	Walnut Avenue	Cannon Avenue to Puddingstone Drive, both sides – “No Parking Any Time – Tow Away”

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Curtis W. Morris, Mayor City of San Dimas

**ATTEST:**

\_\_\_\_\_  
Debra Black, Assistant City Clerk

\*indicates the full street including both sides of the street  
New (2016) installation in **bold** font

I, Debra Black, Assistant City Clerk, hereby certify that Resolution 2017-03 was adopted by the City Council of San Dimas at its regular meeting of January 24, 2017 by the following vote:

**AYES:**

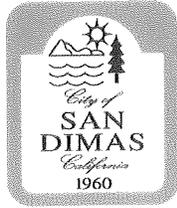
**NOES:**

**ABSENT:**

**ABSTAIN:**

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Debra Black, Assistant City Clerk



**REGULAR CITY COUNCIL MEETING  
MINUTES  
TUESDAY, JANUARY 10, 2017, 7:00 P. M.  
SAN DIMAS COUNCIL CHAMBERS  
245 E. BONITA AVE.**

---

**CITY COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Emmett Badar  
Councilmember Denis Bertone  
Councilmember John Ebner  
Councilmember Jeff Templeman

**STAFF:**

City Manager Blaine Michaelis  
Assistant City Manager/City Clerk Ken Duran  
Assistant City Manager of Development Services Larry Stevens  
Director of Parks and Recreation Theresa Bruns  
Director of Public Works Krishna Patel  
Superintendent of Building and Safety Eric Beilstein  
City Attorney Mark Steres

**CALL TO ORDER AND FLAG SALUTE**

**Mayor Morris** called the meeting to order and led the flag salute at 7:00 p.m.

**ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

**MEMBERS OF THE AUDIENCE**

**Gil Gonzalez** resident asked to be allowed to speak on item 5 (a). Mayor Morris responded that he would be allowed to speak at the time the item is discussed.

**Jamielin Moreto** ASB President San Dimas High School announced events and activities occurring at the high school.

**Rick Hartman** Chamber President made announcements for the upcoming State of the City Address, Candidates Forum and Toast of the Town.

**CONSENT CALENDAR**

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

Councilmember Bertone asked that item 3 (d) be removed for a separate vote.

- a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

**RESOLUTION 2017-01, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, APPROVING CERTAIN DEMANDS FOR THE MONTHS OF DECEMBER 2016 AND JANUARY 2017.**

- b. Approval of minutes for the City Council Meeting of December 13, 2016.

- c. **ORDINANCE 1251, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS COUNTY OF LOS ANGELES, ADOPTING MUNICIPAL CODE TEXT AMENDMENT 16-01, A REQUEST TO REVISE CHAPTER 18.38 (SECOND UNITS) TO BE CONSISTENT WITH STATE LAW CHANGES REGARDING ACCESSORY DWELLING UNITS (ADUS) (SECOND READING AND ADOPT)**

**END OF CONSENT CALENDAR**

**MOTION:** Motion/second by Councilmember Bertone/Ebner to approve the consent calendar with the exception of item 3 (d). The motion passed by unanimous vote. **(5-0)**

- YES:** Badar, Bertone, Ebner, Morris, Templeman
- NOES:** None
- ABSENT:** None
- ABSTAIN:** None

**ORDINANCE 1252, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS REPEALING AND REPLACING SAN DIMAS MUNICIPAL CODE CHAPTER 8.40 OF TITLE 8 REGARDING RESIDENCY RESTRICTIONS OF REGISTERED SEX OFFENDERS (SECOND READING AND ADOPTION)**

**Mr. Duran** read the ordinance by title. Motion/second by Councilmember Badar/Templeman to waive further reading. The motion passed by unanimous vote. **(5-0)**

- YES:** Badar, Bertone, Ebner, Morris, Templeman
- NOES:** None
- ABSENT:** None
- ABSTAIN:** None

**Motion:** Motion/second by Councilmember Badar/Templeman to adopt Ordinance 1252. The motion passed by a vote of 4-1 with Councilmember Bertone voting no. **(4-1)**

- YES:** Badar, Ebner, Morris, Templeman
- NOES:** Bertone
- ABSENT:** None
- ABSTAIN:** None

**PUBLIC HEARING**

**ORDINANCE 1250**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS AMENDING SPECIFIED CHAPTERS OF TITLE 15 OF THE SAN DIMAS MUNICIPAL CODE AND ADOPTING BY REFERENCE THE 2016 EDITION OF THE CALIFORNIA BUILDING CODE, VOLUMES 1 & 2, THE 2016 EDITION OF THE CALIFORNIA RESIDENTIAL CODE. THE 2016 EDITION OF THE CALIFORNIA ELECTRICAL CODE, THE 2016 EDITION OF THE CALIFORNIA MECHANICAL CODE, THE 2016 EDITION OF THE CALIFORNIA GREEN BUILDING STANDARDS CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, DELETIONS, AND EXCEPTIONS, INCLUDING FEES AND PENALTIES **(SECOND READING AND ADOPTION)**

**Mr. Beilstein** presented the staff report on this item.

**Mayor Morris** opened the public hearing.

**Gil Gonzalez** resident asked if the adoption include the fee schedule. **Mr. Beilstein** responded that the City adopted the County fee schedule in 1994 and all changes by the County since then are automatically incorporated by the City.

**Mayor Morris** closed the public hearing.

**Mr. Duran** read the ordinance by title.

**MOTION:** Motion/second by Councilmember Ebner/Bertone to waive further reading and adopt Ordinance 1250. The motion passed by unanimous vote. **(5-0)**

**YES:** Badar, Bertone, Ebner, Morris, Templeman  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**OTHER MATTERS**

- a. **ORDINANCE 1253**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, AMENDING CHAPTER 10.18 OF THE SAN DIMAS MUNICIPAL CODE TO DELETE THE REFERENCE TO “WOODEN SIDEWALKS” AND TO PROHIBIT BICYCLES AND WHEELED TOYS ON SIDEWALK SEGMENTS OF BONITA AVENUE AND SAN DIMAS AVENEUE **(FIRST READING AND INTRODUCTION)**

**RECOMMENDED ACTION:** Read by title, waive further reading and introduce Ordinance 1253.

**Mr. Patel** presented the staff report on this item.

**Councilmember Templeman** asked if the term use or operate includes walking a bicycle. **Mr. Patel** responded yes it does. **Mr. Steres** commented that he does believe that use or operate would including walking. There was discussion on the definition of use or walk and the desire to not prohibit walking a bicycle, other definitions in general and the appropriate language on signs.

**Gil Gonzalez** resident expressed that he thinks the use of the word toy is too loose and confusing. **Mayor Morris** responded that according to **Mr. Steres** the code does contain a definition of the term wheeled toys.

**Mr. Steres** that when this item is brought back staff will include the sections that provide the definitions as well as the exemptions which should help in make the matter clearer.

The consensus was to continue the matter and for staff and the city attorney to bring it back with clearer definitions.

**Councilmember Ebiner** commented that this discussion brings to mind that cyclists on Bonita Ave. have little room and he suggested that as we are reconstructing the roadway we may want to consider restriping Bonita to eliminate the middle turn lane to give cyclists more room.

**b. Update on the Downtown Project**

**Mr. Patel** provided an update on the downtown renovation project.

**ORAL COMMUNICATIONS**

- a. Members of the Audience (*Speakers are limited to five (5) minutes or as may be determined by the Chair.*)

**Gil Gonzalez** resident expressed concern with how the restaurant fences will be attached and maintained in the downtown. He also expressed concern with code enforcement violations at the back of the San Dimas Station Shopping Center.

- b. City Manager

**Mr. Michaelis** reported the Mayors call in show on Thursday night.

- c. City Attorney

No report.

- d. Members of the City Council

- 1) Councilmembers' report on meetings attended at the expense of the local agency.

None to report.

- 2) Individual members' comments and updates.

**Councilmember Templeman** had no report.

**Councilmember Ebiner** had no report.

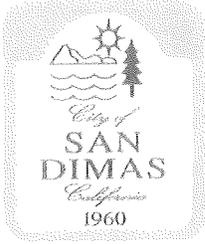
**Councilmember Badar** commented there have been some questions asked about the City's restrictions for door to door solicitors and he asked for staff to report back on the restrictions. Mr. Duran explained that a business license and permit are required and that staff will report back at the next meeting on the procedures.

**Councilmember Bertone** wished everyone a Happy and Healthy New Year.

**Mayor Morris** had not report.

**ADJOURNMENT**

The meeting adjourned at 8:00 p.m. to the next meeting on January 24, 2017, 7:00 p.m.



## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*For the Meeting of January 24, 2017*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Krishna Patel, Director of Public Works *MP*

**Subject:** **Approval of Project Budget and Award of Construction Contract 2017-02, Bonita Et Al Street Improvement Project to Gentry Brothers, Inc. in the bid amount of \$1,136,128.00**

### **SUMMARY**

The City received 6 bids for Construction Contract 2017-02 Bonita et al Street Improvement Project. The streets slated for repair in this contract are primarily within the City's downtown. The pavement repairs will incorporate approximately 300,000 square feet of paving using approximately 8,500 tons of asphalt. The project also includes removal/replacement of 42 ADA Curb ramps, and other minor concrete repairs. Bids were received on January 18<sup>th</sup>, and the lowest bidder was Gentry Brothers, Inc at \$1,136,128.00.

In addition to the construction contract, Staff recommends that the project budget include monies for the following items: 15% contingency for construction (\$170,000.00), compaction and materials testing/engineering survey \$40,000.00. This would bring the total project budget to \$1,346,128.00.

### **BACKGROUND**

CC 2017-02 Bonita et al Street improvement project consists of asphalt pavement repairs and miscellaneous concrete repairs on several streets within the City. These streets include portions of Bonita Avenue, Monte Vista Avenue, Cataract Avenue, Fifth Street, Walnut Avenue, Payson Street, Allen Avenue, Rennell Avenue. The construction contract includes approximately 300,000 square feet of pavement repairs requiring approximately 8,500 tons of asphalt. There are also 42 ADA curb ramps to be removed and replaced to bring them to current code standards along with minor curb and gutter and sidewalk replacement. The work will also require a permit from the Southern California Railroad Agency as portions of the pavement repairs will be within the railroad right of way.

### **DISCUSSION/ANALYSIS**

Sealed bids were received by the City Clerk on Wednesday, January 18, 2017 and publicly opened for Construction Contract 2017-02 Bonita et al Street Improvement Project.

The bid results for the construction of the signal improvements are as follows:

Company Name	Total Bid
1) Gentry Brothers, Inc	\$ 1,136,128.00
2) All American Asphalt	\$ 1,207,770.00
3) Sequel Construction	\$ 1,227,371.50
4) Sully-Miller Contracting	\$ 1,266,978.80
5) Excel Paving	\$ 1,316,362.00
6) Hardy & Harper	\$ 1,551,000.00

The City has budgeted this project in FY 2016/2017 as part of Pavement Preservation funding along with funds (Proposition C) earmarked for reconstruction of this portion of Bonita Avenue. Additionally the City successfully applied for and will receive a grant in the amount of \$38,000 from the State of California for using recycled tires in the asphalt material.

Construction Costs	\$ 1,136,128
15% Construction Contingency	\$ 170,000
Geotechnical/Survey	\$ 40,000
Total Project Budget:	\$ 1,346,128

The project budget is within the amount allocated in this fiscal year budget. No additional funds are needed. However, since the bid unit pricing is highly favorable, Staff will likely request approval for change order work in the vicinity of Rhoads Park and nearby streets. There are items to be negotiated with the contractor prior to submitting the change order for Council's review.

Staff has reviewed the bid proposal, bid bond, and references provided by the lowest responsible bidder, Gentry Brothers, Inc. and verified that the contractor's bid bond is issued by an admitted surety, as required by Public Contract Code Section 20170. It was confirmed through the State Contractor's License Board that the Contractor's license number 397682 Class A (General Engineering Contractor) is valid and expires on 12/31/2018. Gentry Brothers is also currently registered with the Department of Industrial Relations (DIR Number 1000002240) as required by Labor Code Section 1725. All subcontractors were also currently registered with the DIR as required by the Labor Code. Gentry Brothers has successfully completed several projects in the City.

### RECOMMENDATION

Staff recommends that Council approve the project budget of \$1,346,128.00 and award Construction Contract 2017-02 Bonita et al Street Improvement Project to the low bidder, Gentry Brothers, Inc in the amount bid of \$1,136,128.00.

Respectfully submitted,



Shari Garwick  
Senior Engineer

01-17-08 swg



## AGENDA ITEM STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council  
For the Meeting of January 24, 2017

**FROM:** Larry Stevens, Assistant City Manager – Community Development

**INITIATED BY:** Ann Garcia, Community Development

**SUBJECT:** Proposed CDBG Program FY 2017-18 Projected Use of Funds

### **SUMMARY**

*The Housing Division is in the process of planning activities for FY 2017-2018 Community Development Block Grant Program (CDBG) Year.*

*This is a Public Hearing for the proposed FY 2017-2018 programs which are greatly influenced by the City's limited allocation of CDBG funds and the success of implementing good viable CDBG projects.*

### **BACKGROUND**

Each year, Community Development Block Grant (CDBG) funds are allocated to cities by the Department of Housing and Urban Development (HUD) which is administered through the Los Angeles County Community Development Commission (CDC). Participating cities receive funding based upon the number of cities participating in the County's program, community development need, and a city's commitment to provide housing, economic and, community development opportunities.

Projects must be implemented according to the 1974 Housing and Community Development Act and the National Affordable Housing Act passed by Congress in 1990. Consequently, our preparation for the FY 2017-18 program year will be regulated in a manner consistent with these laws.

Activities carried out with CDBG funds must address at least one of the national objectives of the CDBG program which include:

- ✓ Benefiting low and moderate income persons,
- ✓ Addressing slum or blight; or,
- ✓ Meeting a particular urgent community development need.

Activities may include, but are not limited to, public facilities and improvements, acquisition and relocation, public services and housing improvement/rehabilitation programs. Applicable statutes and regulations place specific requirements on certain activities such as a limitation on the amount of CDBG funds which may be used for public services, planning and administration costs.

### **DISCUSSION/ANALYSIS**

The City of San Dimas strives to maintain a safe, decent, and sanitary environment for all of its residents. Therefore, the grant amount is spent only on those activities that will enhance the ability to achieve this goal.

## ***Housing Rehabilitation Program - Continuing City Project***

The Housing Rehabilitation Program assists eligible households with the high cost of repairing their residences. The program also reimburses Administration staff costs. The Rehabilitation Programs have been most successful and highly supported by the residents of San Dimas. The program also provides support to City code enforcement efforts to correct substandard housing conditions.

### ***Program Administration***

Program allowable funds at 15-20% of the eligible program can be used for administration and management of that program. After putting out an RFP, the City contracted with New Turtle Island as our consultant for administering the CDBG Housing Rehabilitation Program with an option to continue their contract for up to an additional (4) more program years.

### **PROGRAM FY 2016-17 UPDATE**

The FY 2016-17 CDBG Program started in July 2016 with our two programs; Housing Rehabilitation and the Youth Scholarship Program. In our Housing Rehabilitation program we have a goal of assisting a minimum of 10 households with various housing rehabilitation projects. Applications we have received have varied greatly from re-roofs to plumbing and flooring to windows.

The Housing Rehabilitation Program has continued to gain interest from the residents with 21 applications having been sent out. 8 projects are in the process of being completed while the remaining 13 are being evaluated and qualified by our consultant.

The Youth Scholarship program has a goal of assisting at least 50 youth for the program year 2016-17 and as of this month, we have met that goal with 50 youth awarded assistance through this program.

The Housing Authority fund is being used for Mobile Home park housing rehabilitation projects. (23) residents have been assisted, (8) applications are in progress and (9) residents remain on our wait list. The grants for the Mobile Home program are up to \$3,000 for rehabilitation work on their unit. Eligibility is based on the income limits provided by the CDBG program for Los Angeles County.

### **PROPOSED FY 2017-18**

The FY 2017-18 grant allocation is approximately \$138,570 and will be updated later this year. Staff is proposing to allocate 100% of the City's total program budget to activities benefiting low to moderate income persons. As customary, additional funding from prior year carryover is reallocated to the Housing Rehabilitation program when financial closeout is completed. The City does not have a total yet of unallocated funds from the 2016-17 program year. We will have a total available by the end of April and at that time will make adjustments to the budget.

The proposed project continues to maintain the city's affordable housing supply and provide supportive services for targeted low-income groups, including persons who are homeless, persons with disabilities, the elderly, and other special needs groups. The projects identified below are existing CDBG programs that have been successful and are supported in the community.

<b>Proposed Projects FY 2017-18</b>			
<b>Program</b>	<b>Budget</b>	<b>Approx. % of Budget</b>	<b>Estimated Accomplishments</b>
Housing Rehabilitation	\$ 109,284	78%	8-10 Households
Program Management-Housing Rehab.	\$ 19,286	15%	Program Management
Youth Scholarship Program	\$ 10,000	7%	50+ Youth Applicants
<b>TOTALS</b>	<b>\$ 138,570</b>	<b>100%</b>	

## **CONCLUSIONS**

Staff understands that there are other options for these CDBG funds, but these two proposed projects are the most cost efficient approach in meeting our goals of maintaining a safe, decent and sanitary environment for our residents and provides for the continuation of successful viable projects.

Expanding our CDBG programming to other programs would require using even more administrative resources from the steadily decreasing CDBG money available to us. Our current strategy of housing rehab and recreation scholarships is about the most cost efficient approach with the requirements and conditions that come with CDBG money. For this reason, staff is recommending that we stay with the current CDBG strategy and programs – the CDBG dollars are not as consumed by administrative requirements as other options resulting in more CDBG dollars accomplishing a direct benefit for our residents.

Staff is prepared to support any recommendations Council may provide within the scope, objectives, and mandated requirements of the CDBG program.

## **RECOMMENDATION**

Community Development Department recommends that the City Council approve the proposed FY 2017-18 CDBG program as outlined in the staff report and the resolution, and authorize the City Manager or Assistant City Manager to execute any and all documents necessary to further the projects approved herein, including but not limited to amendments and modifications thereto for CDBG projects with the Los Angeles County Community Development Commission.

Prepared By:

Ann Frances Garcia  
Administrative Analyst

**RESOLUTION 2017-04**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,  
COUNTY OF LOS ANGELES, AUTHORIZING THE ALLOCATION OF  
THE 2107 YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
FUNDS FOR FISCAL YEAR 2017-18**

**WHEREAS**, the Community Development Block Grant (CDBG) Program has operated since 1974 to provide local governments the resources to meet the needs of persons of low-and moderate-income; and

**WHEREAS**, the City of San Dimas contracts with the Los Angeles County Community Development Commission for the disbursement of Community Development Block Grant Funds; and

**WHEREAS**, the City of San Dimas will receive an estimated total of \$138,570 in Fiscal Year 2017-18 through the Community Development Block Grant Funds; and

**WHEREAS**, the City Council has conducted a public hearing, with the required prior noticing to provide the public and opportunity to comment on the programs proposed for the Fiscal Year 2017-18 Community Development Block Grant Funds Program.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN DIMAS DOES HEREBY RESOLVE AND ORDER AS FOLLOWS:**

**Section 1:** The City Council approves the Community Development Block Grant (CDBG) Program Budget for Fiscal Year 2017-18 and instructs staff to submit the necessary document and a copy of this Declaration to the Los Angeles County Community Development Commission.

**Section 2:** The City Council authorizes City staff to adjust the Program budget as necessary throughout the Fiscal Year. This includes, but is not limited to, allocating amounts on a per project basis, adjusting project budgets, implementing a new activity, or cancelling existing activities to allow for the timely expenditure of CDBG-funds.

**PASSED, APPROVED AND ADOPTED this 24th day of January, 2017.**

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Curtis W. Morris, Mayor City of San Dimas

**ATTEST:**

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Debra Black, Assistant City Clerk

I, Debra Black, Assistant City Clerk, hereby certify that Resolution 2017-04 was adopted by the City Council of San Dimas at its regular meeting of January 24, 2017 by the following vote:

**AYES:**

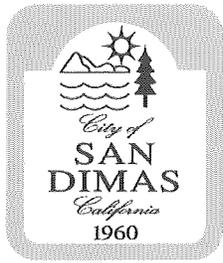
**NOES:**

**ABSENT:**

**ABSTAIN:**

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Debra Black, Assistant City Clerk



## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*For the Meeting of January 24, 2017*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Krishna Patel, Director of Public Works *KP*

**Subject:** Introducing Ordinance 1253 proposing Municipal Code Text Amendment of Chapter 10.18 of the San Dimas Municipal Code to prohibit the use of bicycles or wheeled toys on Bonita Avenue sidewalks between Walnut Avenue and Cataract Avenue and on San Dimas Avenue sidewalks between Bonita Avenue and Arrow Highway.

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### SUMMARY

*This is a continued item from the January 10<sup>th</sup> Council meeting for the proposed Municipal Code Text Amendment of Chapter 10.18 of the San Dimas Municipal Code which is to update Sections 10.18.020 and 10.18.040 to reflect sidewalk changes as a result of the Bonita Avenue Boardwalk Streetscape Replacement and Renovation Project and to review consideration for the installation of bike lanes on Bonita Avenue.*

### BACKGROUND

In 1975, the City of San Dimas established Chapter 10.18 of the Municipal Code prohibiting bicycles and wheeled toys to be operated on wooden sidewalks. When Chapter 10.18 was established, the only wooden sidewalks in the City were along Bonita Avenue from San Dimas Avenue to Cataract Avenue. The intention of the ban was to keep the downtown core inviting to pedestrians and promote the downtown business by keeping bicycles and wheeled toys off the downtown wooden sidewalks.

The City is currently constructing the Bonita Avenue Boardwalk Streetscape Replacement and Renovation Project (“Renovation Project”) in order to revitalize the City’s downtown core. As a part of the project, in addition to the hazards and high maintenance costs, the wooden sidewalks were removed to create an inviting ambience and pedestrian friendly environment and in their place concrete sidewalks were installed (variable concrete sidewalks from 5 to 24 feet wide).

The newly constructed concrete sidewalks along Bonita Avenue have become very inviting for pedestrians, bicyclists and skateboarders. With the Renovation Project almost completed, and in order to maintain the spirit of the existing Chapter 10.18, a municipal code text amendment is required. The Renovation Project's removal of the wooden boardwalks on Bonita Avenue makes portions of Chapter 10.18 of the Municipal Code invalid with any reference to "wooden" sidewalks. Having cyclists, skateboarders and/or roller skates etc. share the new sidewalk with pedestrians creates conflicts and is contradictory to the City Council's vision to initiate the Renovation Project.

With the above in mind, Staff presented the introduction of Ordinance 1253 at the last City Council meeting and discussions on the wheeled toy topic caused the continuation of this item. Additionally, during the January 10<sup>th</sup> City Council meeting, Council Member Ebner expressed interest in adding bike lanes along Bonita Avenue from San Dimas Avenue to Cataract Avenue.

Staff examined both the Municipal Code language relating to wheeled toys and also reviewed Bonita Avenue with the City's Traffic Engineer for the feasibility of a bike lane.

## **DISCUSSION/ANALYSIS**

### ***MUNICIPAL CODE***

Currently, two sections in Chapter 10.18 of the San Dimas Municipal Code refer to "wooden" sidewalks. They are:

*Chapter 10.18.020: Wooden sidewalk – Operation prohibited.*

*No person shall use or operate any bicycle or wheeled toy upon any wooden sidewalk.*

*Chapter 10.18.040: Parking restrictions.*

*No person shall park or leave any bicycle or wheeled toy upon any street or alley, nor upon any wooden sidewalk in such manner as to obstruct or hinder the free passage of pedestrians or other vehicles or devices permitted to use the same. Any bicycle or wheeled toy found in violation of this section may be impounded by the police department and returned to the owner under such reasonable conditions as may be established by the chief of police.*

At the January 10, 2016 City Council meeting, there was a fair amount of discussion regarding the definition of a "wheeled toy". Per the attached, Chapter 10.18.010 defines a wheeled toy as:

"Wheeled objects, regardless of motive power, not classified as bicycles in this code nor as vehicles in the Vehicle Code of the state, and specifically includes, but without limitation, roller skates, skateboards, coasters, scooters and toy vehicles."

Similarly, in regards to strollers, wheelchairs and wagons, section 10.18.050 grants an exception from these regulations to devices designed to transport infants, invalids or incapacitated persons, and devices intended and used for the transportation of merchandise.

After a review of the existing text language contained within Chapter 10.18, Staff recommends updating the two sections (see Attachment A for the complete Chapter 10.18 in context of the proposed municipal code changes) in order to more accurately reflect the area described in the Municipal Code and ensure enforceability as follows:

Amendment to Section 10.18.020

To maintain pedestrian safety and to promote downtown business, Staff recommends deleting the reference to “wooden sidewalk” in Section 10.18.020 and adding Bonita Avenue sidewalks between Walnut Avenue and Cataract Avenue.

City Council expressed concerns over people walking along with the bicycle or carrying wheeled toys at the January 10<sup>th</sup> meeting to address that concern we added a sentence to 10.18.20 “*Walking alongside a bicycle or wheeled toy or carrying a wheeled toy shall not be prohibited on such sidewalk areas that are set forth in this section*”. Since the California Vehicle Code Section 21100(H), defers decisions in allowing bicycles and wheeled toys on any sidewalk to the local jurisdiction and with the growing use of bicycles and wheeled toys on sidewalk areas in the live work areas on San Dimas Avenue (between Bonita and Arrow Highway), Staff also recommends to further extend the prohibition of bicycle and wheeled toys for section 10.18.020 as follows:

*10.18.020 – Specific Sidewalks – Operation is prohibited*

*No person shall use or operate any bicycle or wheeled toy upon any sidewalk within the following areas: Bonita Avenue between Walnut Avenue and Cataract Avenue and San Dimas Avenue between Bonita Avenue and Arrow Highway. Walking alongside a bicycle or wheeled toy or carrying a wheeled toy shall not be prohibited on such sidewalk areas that are set forth in this section.*

Amendment to Chapter 10.18.040

Staff recommends that section 10.18.040 be modified by eliminating the word “**wooden**” in this section. This would prohibit bicycles or wheeled toys on any sidewalk in any such manner that obstructs pedestrian traffic. Additionally, *this modification would not preclude persons from walking along with a bicycle or carrying a wheeled toy.*

The Los Angeles County Sheriff’s Department shall enforce the provision of this Ordinance. Violation by any persons within areas mentioned in section 10.18.020 fall under General Penalty of the Municipal Code 1.12.030, which is classified as an infraction and shall be punishable by a fine.

***BIKE LANE***

At the January 10, 2017 City Council meeting interest was expressed in adding bike lanes along Bonita Avenue from San Dimas Avenue to Cataract, changing this street segment from a Class III to a Class II bike lane. Bonita Avenue is currently classified as a Class III bicycle lane, as per

the City's master bicycle plan. A Class III bike lane provides for shared use of the roadway with motor vehicle traffic. The current traffic configuration along Bonita Avenue allows adequate space for cyclists and vehicle traffic to coexist. Staff reviewed the Council Members request with the City's Traffic Engineer to consider adding 5' wide striped bike lanes on both sides of the street.

While it may appear to be feasible to add the bike lane in lieu of the 10' center median, it would also mean removal of the existing center median, which serves as dual left turn pockets for the driveways at the Wagon Wheel Square and Rhoads Park, west of Monte Vista including at the intersection, as well as the eastbound left turn at Exchange Place.

The removal of the median to install (2) bike lanes will result in backup/stacking of vehicles along Bonita Avenue for vehicles turning into the driveways, or Monte Vista and Exchange Place. This backup/delay may likely extend to or across the railroad tracks at Cataract Avenue and potentially create dangerous and hazardous conditions.

Again, while it is possible to add a single bike lane along the south side of Bonita Avenue which would begin at Rhoads Park near the heritage trees to San Dimas Avenue, it is not recommended. To add a single bike lane in this area as it creates certain design constraints that are non-standard and possibly out compliance with the Manual of Uniform Traffic Devices.

With all the above mentioned challenges, Staff does not recommend the addition of any bike lanes on Bonita Avenue between Cataract and San Dimas Avenue. Staff recommends that the Council determine to keep Bonita Avenue as per the Master Bicycle Plan and continue with the free and safe traffic movements along this corridor of Bonita Avenue as it exists.

#### RECOMMENDATION

Staff recommends that City Council:

1. Introduce for first reading Ordinance 1253 amending Chapter 10.18 of the San Dimas Municipal Code by amending sections 10.18.020 and 10.18.040
2. Concur with Staff's recommendation to not add bike lanes on Bonita Avenue and keep as per the Master Bicycle Plan

Respectfully submitted,

  
Krishna Patel  
Public Works Director

Attachments: Attachment A – proposed ordinance  
Ordinance 1253

## Attachment A

All proposed additions have been highlighted in red letters and deletions have been noted with a ~~strike through~~.

### **Chapter 10.18 WHEELED TOYS**

#### **10.18.010 Definitions.**

For the purpose of this chapter, certain words and terms are defined in this section, and shall have the meanings ascribed:

A. Bicycle. "Bicycle" includes every device propelled in whole or in part by human power upon which a person may ride, having two or more tandem wheels any one of which is over fourteen inches in diameter.

B. Place of Public Assembly. A "place of public assembly" includes all buildings or areas where persons congregate from time to time, including but not limited to, the San Dimas Civic Center, any community or senior citizens center and any assembly hall.

C. Sidewalk. "Sidewalk" means that area adjacent to a traveled roadway, whether hard-surfaced or not, upon which the public is customarily invited or permitted to walk or otherwise use.

D. Wheeled Toy. "Wheeled toy" includes all other wheeled objects, regardless of motive power, not classified as bicycles in this code nor as vehicles in the Vehicle Code of the state, and specifically includes, but without limitation, roller skates, skateboards, coasters, scooters and toy vehicles. (Ord. 888 § 1, 1988)

#### **10.18.020 ~~Wooden Sidewalk—Operation prohibited.~~**

No person shall use or operate any bicycle or wheeled toy upon any ~~wooden~~ sidewalk within the following areas: Bonita Avenue between Walnut Avenue and Cataract Avenue and San Dimas Avenue between Bonita Avenue and Arrow Highway. Walking alongside a bicycle or wheeled toy or carrying a wheeled toy shall not be prohibited on such sidewalk areas that are set forth in this section.

#### **10.18.030 Wheeled toys prohibited on streets.**

No person shall use, operate, park or leave any wheeled toy upon the traveled way of any public street or alley.

#### **10.18.035 Wheeled toys prohibited in places of public assembly.**

Where the prohibition has been posted pursuant to Section 10.18.045, no person shall use, operate, park or leave any wheeled toy in any place of public assembly. (Ord. 888 § 2, 1988)

#### **10.18.040 Parking restrictions.**

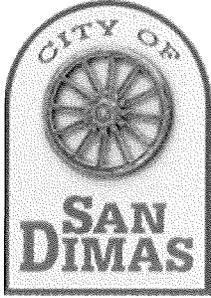
No person shall park or leave any bicycle or wheeled toy upon any street or alley, nor upon any ~~wooden~~ sidewalk in such manner as to obstruct or hinder the free passage of pedestrians or other vehicles or devices permitted to use the same. Any bicycle or wheeled toy found in violation of this section may be impounded by the police department and returned to the owner under such reasonable conditions as may be established by the chief of police.

**10.18.045 Posting requirements.**

The prohibition of using, operating, parking or leaving skateboards and other wheeled toys has been properly posted if the prohibition is displayed, in plain view at all entrances to the property, on a sign not less than eighteen inches by twenty-four inches in size, with lettering not less than one inch in height. (Ord. 888 § 2, 1988)

**10.18.050 Exception from regulations.**

Devices designed, intended and used solely for the transportation of infants, invalids or incapacitated persons, or devices designed, intended and used for the transportation of merchandise to or from the place of purchase, and other wheeled devices when being used for either of said purposes, shall be exempted from the regulations imposed by this chapter. (Ord. § 17, 1975)



## MEMORANDUM

**DATE:** January 24, 2017  
**TO:** Mayor and City Council  
**FROM:** Community Development  
**SUBJECT:** Downtown Business Sign Project

On December 13, 2016 City Council approved the design concept for the new Downtown Business Signs and reviewed a draft of the operating procedures for the Downtown Business Sign project. Staff was directed to solicit input from the Downtown Business community before finalizing the procedures.

Staff notified all businesses and property owners on Bonita Avenue between Cataract and San Dimas Avenue and hosted a meeting on January 9, 2017 to share the approved sign concept and solicit input on the operating procedures. At the same meeting Staff distributed the recently approved guidelines regarding encroachment permits. We encouraged those in attendance to complete forms that were provided so that both sign participation and encroachment permit procedures could be initiated.

Regarding the conceptual sign design no comments were provided at the meeting. Staff is working with the graphic design consultant to finalize details and prepare specs for bidding.

The following comments were received regarding the operating procedures:

1. One business requested to be added – Now & Zen Salon (237 W. Bonita, #D.) – Appears to meet the criteria to participate.
2. One business asked to use Capital letters for a portion of their name (ACE Hardware). Probably appropriate in the requested context.
3. One business asked to be included on the sign as a multitenant building (K2 Financial Building). Has two tenants in the former Walterscheid Building.
4. Jon Krellwitz (also Krellwitz Kurimoto & Associates) suggested that “if sign locations are available have a lottery to allow upstairs, rear and office tenants to fill empty spaces.”
5. Several businesses located in the rear portions of multitenant buildings suggested that they should be given sign priority over businesses in the front who could display signs on their building on Bonita whereas the rear tenants could not.
6. The following businesses submitted preapplications to participate:

A Few Nice  
Things

K2 Financial Bldg.

San Dimas  
ACE Hardware

Beautiful Quilt  
Fabric

Quality Instant  
Printing

O'Malley's Flowers

Now & Zen Salon

San Dimas Grain  
and Pet

Heart of the  
Village

Bonita Antiques

Old Towne  
Antiques

The above illustrates whether they prefer one or two lines of text and the preferred business name. This represents less than half of the eligible participants although several others in attendance said they would submit their requests later.

7. Bank of America submitted a written request for sign design to allow them to secure corporate approval.
8. During the meeting several other concerns were raised including:
  - Anticipated completion date of sidewalk project.
  - Timing of street resurfacing project.
  - Parking in the municipal parking lots
  - Interest in a future façade program

Staff has attached the draft of the operating procedures for final approval. Several minor edits are shown in red.

Staff requests Council direction on the attached Draft Criteria regarding any comments made at the January 9 meetings.

## UPDATED PARTICIPATION STATUS

*Sign #1 – 101-135 Bonita (north side):*

Old Town Antiques  
Beautx

The Salon  
Bank of America

*Sign #2 – 151-175 Bonita (north side)*

Bonita Antiques  
Quality Instant Printing  
O'Malley's Flowers

Heart of the Village  
**Computer Village**  
A Few Nice Things

*Sign #3 - 201-299 Bonita (north side);*

San Dimas Hardware  
San Dimas Wine Shop  
EZ Step  
Beautiful Quilt Fabric

Sata Lawnmowers  
Wagon Wheel square  
Country Village Antiques  
Now & Zen Salon

*Sign #4 – 150-168 Bonita (south side);*

Agence  
San Dimas Cupcake Company  
American Patriot Coins  
Perfect 10 Salon

K2 Financial Building [??]\*\*  
San Dimas Barber Shop  
Roady's Restaurant

*Sign #5 - 100-142 Bonita (south side):*

San Dimas Certified Tire  
Pozzetto's Restaurant  
Mercantile Building  
Sweet & Savory  
138 Salon ???

Early Ford Store  
Town Center Building  
San Dimas optometry  
I Do Bridal  
San Dimas Grain and Pet

Green – Preapplication submitted

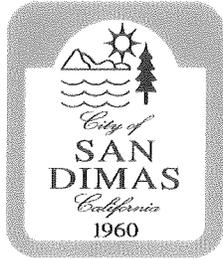
Red – At meeting but no preapplication submitted

Black – No response (except Bank of America as noted).

\*\* Eligibility in question.

## DRAFT CRITERIA

1. Participation shall be limited to the following:
  - a. Businesses which previously had a monument sign that was removed by the project (except that for a multi-tenant building only the building and frontage tenants may participate).
  - b. Business with a direct storefront on Bonita Avenue which are either retail or personal service businesses (except offices may not participate).
  - c. All businesses shall be located on the first floor.
  - d. No offices or second floor businesses are allowed.
  - e. Multi-tenant buildings shall be allowed one sign which may only identify the building name. Multitenant buildings shall consist of a minimum of three tenants.
2. Signs shall be placed in address order from lowest number to highest address number starting in upper left (when viewed from east) moving to upper right and continuing following that fashion to the end of each block.
3. Businesses shall be limited to one double faced sign per business and the sign shall only be allowed in the same block in which the business is located.
4. Text shall be 3' or 4" in height and shall be Century Schoolbook Narrow.
5. Text shall be limited to one line if 4" text is selected.
6. ~~Two lines of text shall only be allowed if the 9 1/2" panels are included in the selected design.~~
7. Text shall be limited to the business name or and general description on the business type No advertising text is allowed.
8. Text shall generally be upper and lower case using sentence case format.
9. No logos shall be permitted.
10. No change in colors from the selected design shall be permitted.
11. Prior to inclusion on the sign all businesses shall authorize the name and text to be used in writing.



## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*January 24, 2017*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Ken Duran, Assistant City Manager

**Subject:** Report on door to door solicitation permits and requirements

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### SUMMARY

At the January 10, 2017 City Council meeting Councilmember Badar asked for a report on the City's requirements for door to door solicitors.

### BACKGROUND

The San Dimas Municipal Code has provisions that require door to door solicitors to obtain both a business license and a solicitor's permit, specifically Sections 5.04.020, 5.08.360, 5.28, 5.32 and 5.84 of the Code. The definition of soliciting is:

5.08.360 Soliciting. "Soliciting" means any person engaged in the business of going from house to house, or place to place, other than commercial business houses, or at, on or along the public streets, sidewalks or public places, selling or taking orders for, or offering to sell or take orders for, goods, or for services to be performed in the future, or for things of value to be delivered in the future, or performing services which require further development, consummation or completion elsewhere than at the place where performed. (Prior code § 7-1)

The reason for the permit is an attempt to discourage and vet out illegitimate solicitors. A part of the permit process is a background check of each individual solicitor. The City's permit process and fees are very typical of other cities.

The process to obtain a license and permit is as follows:

1. The business needs to fill out a business license application (we use one application for all of our types of businesses). A part of the application is to provide a list of each solicitor that will be canvassing the area.
2. We require a Department of Justice criminal background check for each individual solicitor.
3. Current Annual Fees for Principle Solicitor is \$211.40 each additional is \$140.90. If the applicant is a charitable organization they are exempt from the current annual fees providing the organization can submit the Articles of Incorporation (501C).
4. Once approved each canvassing solicitor is required to carry a copy of the solicitors permit for proof of compliance with the City's Municipal Code.

Enforcement of the permit requirement is typically based upon resident complaints to the Sheriff's Department. Deputies are aware of the permit requirement and will ask to see a copy of the permit. If they do not have a permit they are told to cease soliciting until a permit is obtained. Most choose not to obtain a permit and simply cease to solicit. In reality, very few permits are obtained. Currently, there are two active permits, one for a solar business and one for a non-profit. In the past there have been others, typically businesses such as cable television providers.

Periodically, the City has disseminated information to residents as to the permit requirements and requirement for a solicitor to show their permit upon request. We encourage residents to report any unpermitted solicitors to the Sheriff's Department. Since this question has come up recently staff will again disseminate this information to the public.