

MINUTES

CITY OF SAN DIMAS
PUBLIC SAFETY COMMISSION
TUESDAY JULY 19, 2005 6:00 PM
CITY MANAGER'S CONFERENCE ROOM
245 EAST BONITA AVENUE

ATTENDANCE:

Members:

Staff/City Representatives:

Allan Nash, Chair	Mayor Curt Morris
Bruce Colburn, Vice Chair	
David Harbin	City Manager Blaine Michaelis
Karol Curtis (excused)	Lt. Kimball, Sheriff's Department
Stephen Ensberg (absent)	Comm. Dev. Dir. Larry Stevens
Robert Anderson (absent)	
Elizabeth Gould	
Francis Arocha	
Don Handley	
Don Green	
Dave Campbell	
Bob Olander (absent)	

- I. Welcome and Call to Order
Meeting called to order by Chairman Nash at 6:00 pm
- II. Business from the public not on the agenda
Review of upcoming calendar items:
July 23 – Mt. Rescue pancake breakfast
July 30 – Mt. Rescue dinner
July 31 – Sheriff's Booster Car Show
Aug 02 – National Night Out
- III. Approval of May 17, 2005 Minutes – Commissioners absent from the meeting abstained.
- IV. Presentation – City Code Enforcement Program
Community Development Director Stevens reviewed the city's process and organization with code enforcement activity. He noted that Building Safety, Business License and Public Works staff all deal with code violations but the majority of code enforcement activity is administered through his department as it relates to land use and zoning enforcement activity. The Planning Department Code Enforcement acts as an umbrella to coordinate enforcement activity. Primarily Code Enforcement responds to complaints – conducting physical inspections to determine if a violation exists – if so, a process is started. Code enforcement will work to coordinate what is necessary to have the property be compliant. The objective is compliance not punishment. When voluntary abatement is not possible, the department uses a prosecutor to handle the matter. Code enforcement officers have the authority to issue citations which are infractions. There are times when officers act without a complaint if a safety or gross condition exists. At this point, the Department does not have an aggressive stance with residential properties unless needed. Generally the city does not accept anonymous complaints – we desire to be able to respond and communicate with the reporting party as needed. The department does not divulge the identity of reporting parties. The code enforcement

division handles 350-400 formal cases each year with 2 officers. Other situations are resolved without a formal case being filed. Mr. Stevens responded to various questions. The commission thanked Mr. Stevens for his presentation.

V. Reports from Staff

City Manger Michaelis reported on the adoption of the city's budget – maintaining public safety service levels.

Lt Kimball provided reports on the various activities of the Sheriff's Department.

VII. Reports from Commissioners

Commissioner Handley noted vegetation has encroached into the cycle path on San Dimas Avenue near Puddingstone.

Commissioner Campbell noted a complaint of trash cans being chronically left out beyond the collection day at 615 and 631 West Fifth.

Commissioner Green expressed concern with the lack of maintenance of trees located in the west portion of Horsethief Canyon Park (old Christmas tree farm trees).

VIII. Agenda for next meeting – Community Action Team (Sheriff's Department)

IX. Adjournment at 8:00 pm to: September 20, 2005 6 pm (no meeting in August)