

City of San Dimas
Golf Course Advisory Committee
Meeting Minutes
Thursday, October 18, 2018
San Dimas Canyon Golf Course Clubhouse

CALL TO ORDER

The meeting was called to order at 7:35 a.m.

Present: Curt Morris, San Dimas Mayor
Emmett Badar, San Dimas Councilmember
Charles Rosales, La Verne Councilmember
Ron Ingles, La Verne public member (alternate)
Debbie Iketani, San Dimas public member
Jesse Ash, San Dimas public member

Blaine Michaelis, City Manager
Hector Kistemann, Recreation Director
Brian Bode, SDCGC General Manager
Trip Stevens, SDCGC Manager

Absent: none

APPROVAL OF JULY 19, 2018 MEETING MINUTES

The minutes of July 19, 2018 were unanimously approved as written.

REVIEW OF MONTHLY REVENUE REPORTS FOR JULY, AUGUST, AND SEPTEMBER

Trip Stevens reported that in the month of July we saw a decrease due to the extreme weather temperatures which resulted in our rounds being down 11% with total income up 16% in the month of August. It was also noted that food and beverage was up 49%. In turn, this made the 3rd quarter of September their best one yet. The 3rd quarter was balanced out due to a strong September.

Brian Bode commented that San Dimas Canyon is holding its own when compared with their competitors.

MANAGER'S REPORT

A. General Update

Trip Stevens reviewed his report noting that the weather was uncomfortably hot which posed a challenge for many of those in the golf industry. However, the golf rounds managed to be just 1.8% short of those in 2017's third quarter. The goal for the remainder of 2018 is to continue to strive for ways to make all of the guest's stay at San Dimas Canyon better than that of the competitors.

B. 2018 Clubhouse Capital Improvement Project Review and Update

Trip Stevens reported on the status of the Clubhouse projects which include:

Clubhouse Renovation Design Project	\$12,000 approved budget
Cost to date:	\$6,000
Estimated Completion:	March 31, 2019

Design and plan for clubhouse upgrade and renovation is expected to be completed by the end of the first quarter. Plans have been submitted to the City and are approved. The Capital Fund is budgeted at \$169,000. The upgrades include: interior painting, new LED lighting, painting the exterior building, vinyl wood flooring, replacing the doors in the clubhouse, new railing on the balcony, replacing all the light fixtures, redoing the entry way.

Trip Stevens inquired if the Planning Department is reviewing the remodel plans of the clubhouse. Hector Kistemann reassured him that the Planning Department is currently reviewing the final plans and making sure the drawings are correct. Trip Stevens followed up with the estimated cost for completion of the project which will be \$170,000.

C. 2018 Golf Course Capital Improvement Project Review and Update

Trip Stevens reported on the Golf Operations capital Improvement Proposal for 2019. The current design cost is \$33,000. It was proposed that the renovations would be in two phases beginning in 2019 to renovate the Bunkers of Holes #10 through #18 and expand the #18 Green. In 2020 it was proposed to renovate the Bunkers of Holes #1 through #9 and rebuild the #10 Tee Box.

Hector Kistemann reported that the roof is being replaced in the clubhouse and is going out for bid in a couple of weeks. Opening bids are set for this morning, 10/22/2018, at 10:00 AM and will be approved and awarded by 10/24 after the council meeting. The project is set to begin early November 2018.

CHARLIE ROSALES MOTIONED TO MOVE FORWARD WITH THE CLUBHOUSE IMPROVEMENT PROJECTS THAT IS BUDGETED AT \$170,000. THIS WAS SECONDED BY DEBBIE IKETANI, AND PASSED UNANIMOUSLY.

ORAL COMMUNICATIONS

Emmett Badar stated that he knows the renovations will be great for the clubhouse and so far everything is going great.

ADJOURNMENT

The meeting was adjourned at 8:27 a.m.