

CITY OF SAN DIMAS  
SENIOR CITIZEN COMMISSION  
Thursday, November 1, 2018  
San Dimas Senior Citizen/Community Center Meeting Room  
201 East Bonita Avenue, San Dimas

**CALL TO ORDER**

The meeting was called to order by Commissioner Wolfe at 6:02 pm

**ROLL CALL**

Present: Ed Wolfe, Chairperson  
Maurice Kane, Vice Chairperson  
Paul Brosche  
Jay Pace  
James Shirley  
Hector Kistemann, Parks and Recreation Director  
Leon Raya, Recreation Manager  
Joseph Jones, Recreation Supervisor  
Veronica Saucedo  
Wayne Tennille  
Corazon Soriano  
Dominique Borba, Recreation Coordinator  
Absent: Denis Bertone, Councilmember

**AUDIENCE COMMUNICATION**

None

**APPROVAL OF MINUTES OF THE SEPTEMBER 6, 2018 AND OCTOBER 4, 2018 MEETINGS AS MAILED**

PRESIDENT WOLFE MOVED TO APPROVE THE MINUTES SEPTEMBER 6, 2018 AND OCTOBER 4, 2018 MEETINGS, SECOND BY VERONICA SAUCEDO AND APPROVED UNANIMOUSLY.

**SENIOR CITIZEN/COMMUNITY CENTER UPDATE**

**A. Attendance/Participation**

Recreation Coordinator Borba informed the committee of the monthly dinners, such as the sold out Willy Wonka Dinner and the upcoming “What a Bunch of Turkeys” Dinner event, which still has a few spots available. In addition to the dinners, the Flu Shot Vaccinations Drive brought out a total of 92 recipients which was just four less than what was done in the previous year. The excursions for this past October included a trip to Pechanga which was well received as well as the Wonder Valley Sequoia National Park Trip which also received positive feedback from the recipients. For the month of November the Grove and

Farmers Market trip currently only has one spot remaining. Case Management for October only had three participants which was significantly lower in participation than in the past.

Recreation Manager Raya reintroduced Coordinator Borba to the committee. She is now working with all Senior Citizen operations and events. He explained that we have switched the Coordinators around to get everyone well rounded in overseeing different operations and events.

**B. Programs and Activities**

Recreation Supervisor Jones explained that we did not have any additional programs or activities other than the ones that were previously discussed.

Supervisor Jones began reporting on the Fiscal Attendance Report that he handed out to the committee for review of the attendance of all classes, activities and current clubs/programs that are offered by the Senior Center. The hand out showed a breakdown of the participant totals for that month, the maximum participant totals; enrollment percentage and the previous month participation totals. Supervisor Jones explained that this was a new report that they have been currently working on to better illustrate the current trend in classes/program attendance.

Manager Raya explained why we're trying to evaluate and examine performance metrics more strategically. This is to make sure we are providing an accurate evaluation of our success and performance of our programs and activities; ensure we are using resources to its fullest.

President Wolfe stated the new report spreadsheet is very clean and easy to read.

**C. Miscellaneous**

None

**SENIOR CITIZEN COMMISSION FOUNDATION**

**A. Financial Report**

Manager Raya reviewed the financial statement report from September 1, through October 31, 2018. The statement indicated the initial checking account total on September 1, 2018. The account balance was at \$2,584.28 as of September 1, 2018. On September 5, 2018, \$21.90 was dispersed from the checking account to the Donor wall plates purchase and again on October 30, 2018 for the same purchase. The current balance in the checking account as of November 1, 2018, is \$5,977.47. The balance in the Money Market Account increases are strictly based on the interest paid which has increased the balance to \$13,009.07. The additional expenses for the dinner dance will be reflected in the next financial report.

**B. Update on the November 3 "Swinging for Seniors" Dinner Dance**

President Wolfe informed the Committee that the band is set and ready to go for the Swinging for Seniors event. The list of assignments was handed out to the Committee for review of specific tasks that will be performed by Committee members, Parks and Recreation Staff as well as the volunteers. On the same handout, a timeline was given as to what can be expected hourly throughout the evening.

Manager Raya stated that the dance instructors that will be demonstrating the Cha Cha during the event are an award winning ballroom dance team that travels and performs all over the world. They are trained dancers from Orange County School of the Arts.

Manager Raya reported on the current Dinner Dance Budget Review handout. The report stated that there were 124 tickets sold which totals \$2,620.00; Sponsorship & Ads totaled \$2,050.00 creating a combined total of \$4,670.00. The current expenses were listed out pertaining to the cost of meals totaling \$825.00, decorations totaling \$400.00, drinks totaling \$400.00, plates, napkins and etc. \$200.00 and the dancer's stipend of \$200.00. The total projected expenditure is \$2,225.00. Manager Raya stated the projected net revenue is \$2,500.00.

## **SELECTION OF COMMISSION CHAIRPERSON AND VICE CHAIRPERSON FOR 2019**

Senior Commission Chair Wolfe announced he would be accepting nominations for the next Chairperson and Vice Chairperson. Vice Chairperson Maurice Kane nominated Chair Wolfe for a second term, Committee member Veronica Saucedo seconded the nomination. Chair Wolfe asked if all were in favor and all agreed. Chair Wolfe announced he would be accepting nominations for Vice Chairperson. Committee member Veronica Saucedo nominated Maurice Kane for a second term; Committee member Paul Brosche seconded the nomination. Chair Wolfe asked if all were in favor and all agreed.

## **ORAL COMMUNICATIONS**

### **A. Staff**

Director Kistemann reported on Commissioner Welch stepping down due to health concerns and introduced Genevieve Amaro, who will now be attending all commission meetings to take the minutes.

### **B. City Council Liaison**

Councilmember Ebner informed the Commission of the Veteran's Day Celebration on Monday, November 12<sup>th</sup>, 2018, in Freedom Park at 4:00pm. In addition, he mentioned the City will also be having their annual Holiday Extravaganza event on Saturday Dec. 1, 2018, which will be an all-day event.

Supervisor Jones was able to provide additional information on the upcoming events that are scheduled, starting with the Bowser Bash on November 17, 2018, at Horsethief Canyon Park. This event is expected to draw large crowds as it has in the past. The second event that was mentioned was the Holiday Extravaganza event set for Dec. 1, 2018, which also includes a holiday parade. The theme for this year's parade is "Story Book Holiday." Immediately following the parade will be the festivities in downtown, entertainment on the main stage and the smaller stage, snow slides, selfies with Santa at the Walker House, hay rides at the Walker House, pony rides, bouncers, food trucks, skating rink and a few other bells and whistles. Supervisor Jones also reported that the City of San Dimas will be partnering with the City of Hope who will be conducting a blood drive, as well as a toy drive with the San Dimas Sheriff's Department with additional details to follow.

Chair Wolfe informed the Commission that he will be putting together a twenty-five piece brass ensemble and they will be performing at 4:30pm on the main stage just before the Christmas tree lighting. The performance is set to run for one hour. The tree lighting ceremony is set to follow at 5:30pm.

Councilmember Ebner informed the Commission of the restoration of the historic Roady's restaurant sign which will be set to make its debut in about four weeks.

**C. Members of the Commission**

Commissioner Saucedo stated she is looking forward to all the upcoming activities and will be celebrating her daughter's birthday on the upcoming Sunday. She also stated that she had an amazing time at the Halloween Spectacular event.

Coordinator Borba stated that they had 601 guests in attendance to the haunted hall.

Commissioner Jay Pace stated she was stunned with the huge turn out to the hall and was so impressed on how well planned the event was.

Commissioner Brosche shared his gratitude for the event and all that Chair Wolfe has done for coordinating all musical events and performances. Additional praises was given in support of the musicians and their continued participations.

Commissioner Tennille stated his concerns regarding the e-newsletter he recently received. He stated that there wasn't any mention of the upcoming Swinging for Seniors Dance and was curious as to why it had been omitted as it did highlight all other events such as the upcoming council meetings and the Bowser Bash.

Manager Raya did report that we have the event being advertised on our Facebook, Twitter and Channel 3 Network as well.

Commissioner Brosche inquired if it would be possible to have a location on the City website designated just for Senior Club News. Manager Raya stated that it would be something that they could look into at a later date.

Commissioner Soriano wanted to recognize the staff for their commitment and how well organized the event preparation has been.

Commissioner Kane recognized Chair Wolfe for all his hard work for the Committee and for the upcoming event. He also recommended that we have a blood drive next year at the Halloween Spectacular event.

**ADJOURNMENT**

CHAIR WOLFE MOVED TO ADJOURN, SECOND BY COMMISSIONER SAUCEDO.

The meeting was adjourned at 7:00 p.m. and next scheduled meeting to January 3, 2018, at 6:00 p.m.

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Genevieve Amaro, Departmental Assistant