



City of San Dimas  
Parks & Recreation Department  
(909) 394-6230

Parks  
Make  
Life  
Better!

A large, colorful, graffiti-style logo for the "City of San Dimas Kids Fun Club". The text "City of" is in orange script, "SAN DIMAS" is in blue and green block letters, and "KIDS FUN CLUB" is in large, multi-colored (green, blue, orange) block letters. The background features black splatters and paint-like textures.

*City of*  
**SAN DIMAS**  
**KIDS FUN CLUB**

**Summer 2019**  
June 10 - August 16



# "KIDS FUN CLUB"

Kids Fun Club is a Summer Day Camp for children grades 1 through 5.

For the 2019 Summer session, Kids Fun Club will be conducted at two locations :

Ladera Serra Park	Marchant Park
975 Calle Serra	400 N. Walnut Avenue
San Dimas	San Dimas
909-305-4876	

The program hours are Monday through Friday, 7:00 a.m. - 6:00 p.m. on the following dates:

June 10 – August 16  
(Program closed Thursday, July 4)

The enrollment fee is \$80.00 per week, plus a \$10.00 fee per camp shirt. One shirt is required, but additional shirts may be ordered.

A selection of field trips are available at an additional charge for each trip. Camp shirts must be worn on all field trips.

Enrollment in Kids Fun Club **begins on May 1 for residents and May 2 for non-residents** at San Dimas City Hall, 245 E. Bonita Ave., beginning at **7:30 a.m.** The following forms **must be completed** in advance in order for enrollment to be complete:

1. Program Registration Form
2. Permission Slip for Excursions and Special Events (optional)
3. Family Identification Form
4. Payment Agreement Form  
(NOTE: This Summer Payments are Due Three (3) Weeks in Advance)
5. Kids Fun Club Code of Conduct Form
6. Identification and Emergency Information Form
7. Consent for Medical Treatment
8. Consent to Administer Medication (optional)

## ***ACTIVITIES***

Each camp is supervised by trained Recreation Leaders who will provide activities including crafts, games, and sports. The room, games, toys, program supplies belong to all program participants. Proper care and clean up are part of our program. Cooperation is needed for clean up; putting things away, returning toys, supplies and equipment when finished and before leaving.

## ***REASONABLE ACCOMMODATION***

The City of San Dimas is committed to providing reasonable accommodation to those with special needs (ex: medical, physical, and behavioral). Should a child require accommodations, please let the Parks and Recreation Department know. Accommodation request review may take two (2) weeks for review and response.

## ***FIELD TRIPS***

There will be many field trips offered over the course of the Summer Break. A parent signature is required on a permission slip specific for the trip. Field trip transportation is provided by chartered bus or school bus. A fee will be charged for the trip. See Program Registration Form for a list of trips offered.

Lunch arrangements vary with each trip. When campers are required to buy lunch, the following protocol will be followed.

- At check in, Recreation Leaders and parents will verify the amount of money being sent with each camper.
- 1-3 grade campers - Send money with camper in a zippered plastic bag with their name written in permanent ink on the bag. Program leaders will carry and hold the money for campers. All purchase receipts and change will be kept in the plastic bag. The remaining money and all receipts will be provided to the parent/guardian at pick up.
- 4-5 grade campers will be responsible for carrying their own money, making their purchases and keeping their receipts. Program leaders will provide assistance on an as needed basis.

## ***MEALS***

A morning and afternoon snack will be provided at each site.

Ladera Serra Park: All Campers **must bring their lunch**. Please plan nutritious lunches. We prefer that children do not bring candy.

Marchant Park: Marchant Park Kids Fun Club site will offer the Summer Food Service Program. This is a lunch program sponsored by the USDA and California State Department of Education. Each Kids Fun Club camper will be eligible to have a FREE lunch each day. They will need to sign up for lunch the day before in order to have a lunch ordered for them. Since lunch is provided on a first come first serve basis and is open to the public. They may bring their lunch if they choose not to have a Summer Food Service Program lunch. The Summer Food Service Program will be offered weeks 1-10.

Parents/guardians must note on the Consent for Emergency Medical Treatment form any food related allergies the child has.

## ***DROP OFF/PICK UP POLICY***

**All** children must be signed in and out of Kids Fun Club by an authorized person. Children will be released only to persons indicated on the Identification and Emergency form. All children must be picked up by closing time (6:00 p.m).

Parents will be charged \$5.00 for every five minutes past closing (\$60.00/hour). If you know you will be late, make arrangements for one of the authorized persons to pick up your child and then contact the staff to inform them.

When a child arrives, it is expected that he/she will be rested, clean and appropriately dressed for the weather and daily activities.

If your child is absent from the program, please contact the Kids Fun Club staff or the Parks and Recreation staff at City Hall. It is important that infectious diseases, such as strep throat, chicken pox, etc. be reported to staff so that others may be notified of their exposure.

If you have a custody agreement that affects pickup and drop off arrangements please notify us and provide a copy of the custody agreement. Any disputes among parent/guardian will be referred to the LA County Sheriff Department.

### ***HEALTH AND ILLNESS***

- A. Do not send your child to Kids Fun Club if there is evidence of any type of illness, or infectious or communicable disease.
- B. If a child should become ill while at Kids Fun Club, the staff will contact the parents or others authorized on the emergency form. It is expected that the child will be picked up immediately. The child will be excluded from activities with other children until he/she is picked up. The child will rest in a "quiet area".
- C. Children with an infectious or communicable disease will be excluded from the program. They may return to the program with written proof from a doctor that they no longer pose a health hazard.
- D. It is the responsibility of parents to inform Kids Fun Club staff in writing of special medical conditions, including allergies, relative to any child participating in the program. **Please notify us in advance of any special needs and any reasonable accommodations that are requested.**
- E. Suspected cases of child abuse or neglect will be reported to the appropriate authorities by staff. Reportable cases include a parent who is intoxicated when picking up a child from Kids' Fun Club.

### ***MEDICATION***

If a child is prescribed oral or surface medication which must be taken during Kids' Fun Club hours, parents must notify the staff in writing on the Consent to Administer Medication Form. The medication must be in the original container, properly labeled with the child's name, date, amount and frequency of dosage. Written permission must be given even to administer such medicine as cough syrup or aspirin (see form).

### ***PERSONAL BELONGINGS***

The San Dimas Parks and Recreation Department is not responsible for lost or stolen items. Space will be provided for your child's coat or sweater. **It is advised that children do not bring valuables to the program. If they do, it is at their own risk. All items and belongings should be labeled with child's name.**

### ***DISCIPLINE***

Staff will provide and maintain clear, reasonable limits for children's behavior. Positive behaviors will be reinforced and negative behaviors identified and redirected.

Children will be helped to recognize and identify their feelings as valid and acceptable. Staff members will intercede if a child's behavior is harmful to him/herself or others. Staff will plan ahead to try and prevent problems.

Your child(ren) will be free from corporal or unusual punishment, infliction of pain, humiliation, intimidation, ridicule, coercion, threat, mental abuse, or other actions of a punitive nature.

The Kids' Fun Club program is a quality experience for most children. We reserve the right to ask any child to leave the program for his or her own betterment or the welfare of the group. The following are steps that will be taken as a result of abusive behavior:

Abusive behavior is defined as:

- A. Physical abuse - That which does harm to another's person or possession (i.e. hitting, biting, kicking, pushing, spitting), includes also victimless and disruptive behavior.

- B. Verbal abuse - that which is offensive and/or degrading to another individual (i.e. name calling, swearing).

The following steps will be taken as a result of abusive behavior:

1. Time Out - Child is placed in the designated "quiet corner" for a period of no longer than five minutes. Child is not allowed to communicate with other children or staff. They must remain quiet.
2. Office Time Out - Child is separated from other children and must sit for ten minutes. Parents will be notified of child's time out in office via a note.
3. Parent is called - Staff will explain the situation and the steps taken prior to the call. Parents will be asked to speak with their child and calm them down.
4. The parent is called and must remove the child from the program immediately.

### ***TERMINATION POLICY***

***NOTE: No money will be refunded upon suspension or dismissal by Recreation Department.***

Participation in Kids' Fun Club may be terminated for the following reasons:

1. The Recreation Coordinator and/or Recreation Services Manager decides that the program is not able to effectively serve the needs of a child or cope with a child's behavior patterns.
2. Chronic late pick up of child by parents or other persons given such responsibility.
3. Failure to provide current information.
4. Failure to keep registration fees current.
5. Deliberate destruction and/or damage to City property or property of others.\*

\*The City of San Dimas reserves the right to invoice parents/guardians for restitution/repair for damage/repairs of City property to include materials and labor.

# KIDS FUN CLUB PAYMENT SCHEDULE

## Summer 2019

\*Note: Fees Due Three (3) Weeks in Advance

KFC Week #:	Date:	Payment Due at Rec. Dept:
1	June 10- June 14	Due at Registration
2	June 17- June 21	Due at Registration
3	June 24- June 28	Due at Registration
4	July 1- July 5 (Closed July 4)	5:00 p.m. on <b>June 10</b>
5	July 8- July 12	5:00 p.m. on <b>June 17</b>
6	July 15- July 19	5:00 p.m. on <b>June 24</b>
7	July 22- July 26	5:00 p.m. on <b>July 1</b>
8	July 29- August 2	5:00 p.m. on <b>July 8</b>
9	August 5- August 9	5:00 p.m. on <b>July 15</b>
10	August 12- August 16	5:00 p.m. on <b>July 22</b>

Fees for the first three weeks of camp reserved are due at the time of registration.

A **non-refundable reservation fee** of \$10.00 (per week of camp reserved) is due at the time of registration. The reservation fee will be applied to camp fee balance.

### **CANCELLATION AND REFUND POLICY**

Refund requests for day camp programs must be submitted 21 days (3 weeks) prior to the week that is being cancelled. All refund requests can be done at the Parks & Recreation Department in person, by calling during business hours OR by email to parksrecreation@ci.san-dimas.ca.us . Payments made by cash/check will be refunded by check to original payee listed on the receipt. Allow three to four weeks for refund processing. Payments made by credit card will be refunded to the original credit card used.

### **CANCELLATION FEES:**

Cancellation of a week allows a child on the Wait List to be added.

Weeks Paid in Full:

A \$10 service fee is applied to each **camp week** cancelled up to a maximum of **\$40** if cancelled **at one time**. An **additional** \$10 service fee for each excursion/activity cancelled is also applied up to a maximum of \$40 if cancelled at one time. If there are multiple siblings, the service fees are applied to only **ONE child** as long as the refund request is done **at the same time**.

Weeks with Reservation Fees:

**These fees are non-refundable.** Cancellation of a week that has a reservation fee can be cancelled on or before the scheduled payment plan due date listed on the Payment Schedule (see form for details).

Credit to Account:

A \$10 service fee will be applied to all credit to account requests for each day camp week and/or excursion up to a maximum of \$40. The \$10 service fee is charged at the time of the request.

## **TRANSFERS:**

There is no service fee for transferring your payment to another week. Transfers are only available if there is room in the camp and upon approval.

Please remember the Reservation Fee is retained and a child's space on the roster is released if the final payment is not on time per the Payment Schedule.

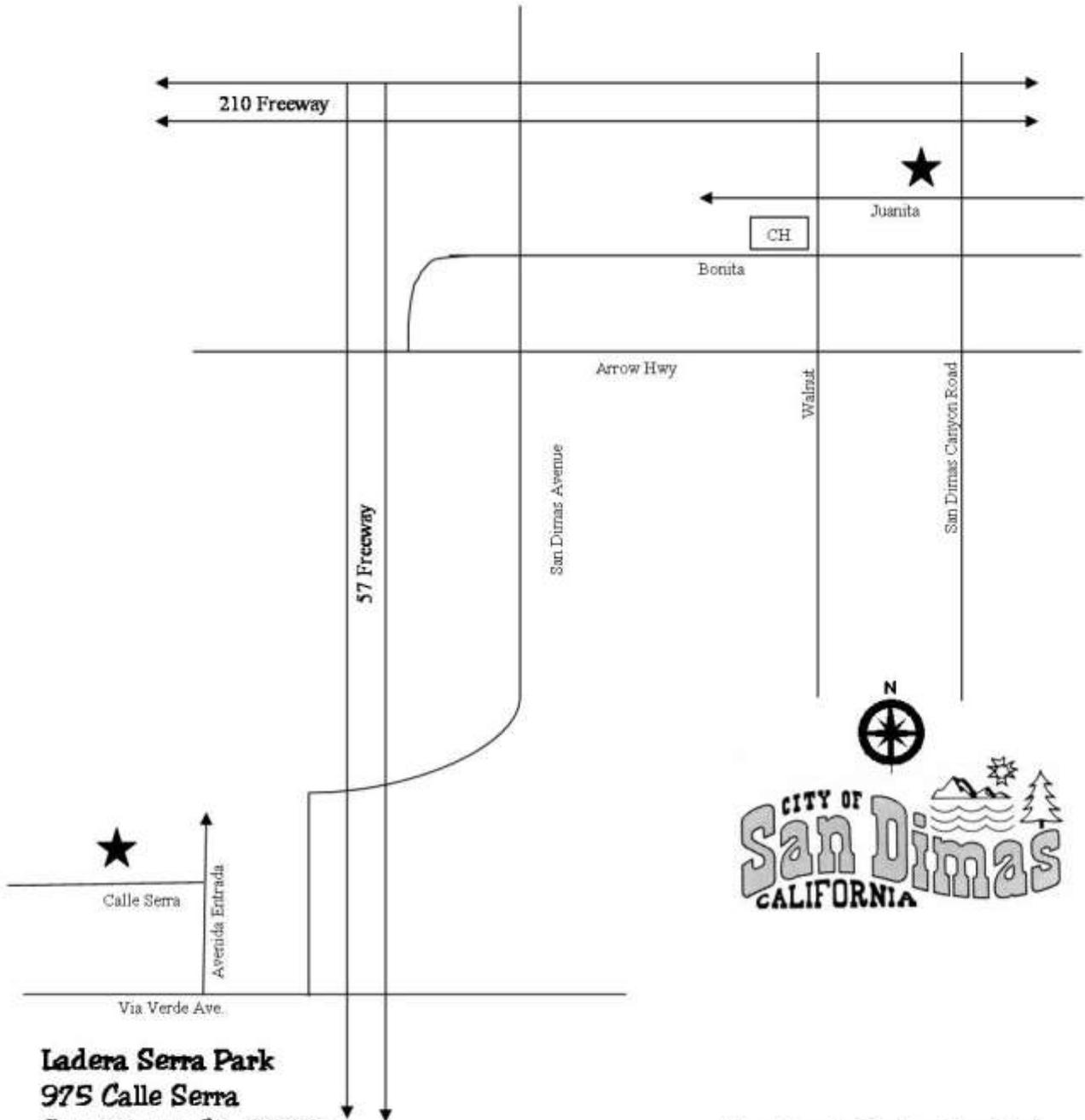
1. Fees are based on **enrollment** not attendance. There will be no refund for absences, vacation or illness.
2. **Fees must be paid at least three weeks in advance.** Registrations not paid in full by due date will be released to children on the waiting list.
3. Failure on the part of the parent to keep payments current will lead to the termination of the Kids Fun Club services.
4. Any bank service charge for returned checks will be due and payable by the parents within one week of notification. All further payments must be made by cash or money order.
5. Parents will be charged \$5.00 for every 5 minutes past 6:00 pm. A child will not be allowed to return to the program until the fee has been paid.
6. No money will be refunded upon suspension or dismissal from the Kids Fun Club by the Recreation Department.
7. **Please keep your receipts for tax purposes. The City of San Dimas Tax I.D. No. is 95-2104508.**
8. Parents must provide a sack lunch for their child daily except for special events and excursions that include lunch. Failure to do so will result in a \$10.00 penalty.
9. A parent/guardian who drops off a child at camp, whose fees are not paid and current, will be called to pick up their child immediately.
10. Parents are not to send day camp payments with their child.

Directions to Marchant Park

From Bonita Ave. or Arrow Highway:

- North on Walnut
- Right at Stop Sign on Juanita
- Park is on left.

**Marchant Park**  
**400 N. Walnut Avenue**  
**San Dimas, CA 91773**



**Ladera Serra Park**  
**975 Calle Serra**  
**San Dimas, CA 91773**

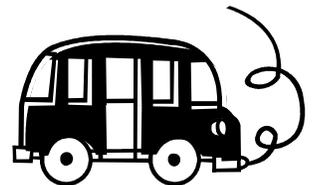
Directions to Ladera Serra Park

- San Dimas Ave or 57 Freeway South to Via Verde
- Right on Via Verde
- Right on Avenida Entrada
- Left at Stop Sign at Calle Serra
- Park is on right.

## PARENTS PLEASE NOTE ...

### ...ABOUT OUR EXCURSIONS

- **Would you like to attend an excursion with your child?** You are always welcome to do so. It's best to sign-up as early as possible to guarantee that you will have a space. We can take your registration for excursions at the same time that you reserve for your child.
- **All Kids Fun Club and Teen City participants are eligible to go on the excursions, regardless of age.** All Kids Fun Club participants are supervised by a trained Recreation Leader on all excursions.
- **As a participant in Kids Fun Club and Teen City, your child is given first priority for excursions at the time of Kids Fun Club/Teen City Registration.** If you do not enroll your child for an excursion at registration, space is not guaranteed if you decide to enroll them at a later date.
- **All Kids Fun Club children are eligible to go to Swim Express.** Swim Express is a recreation swim program at the San Dimas Recreation Center. The program is held on Thursdays from 1:00pm-4:15pm. Children are supervised at all times by trained Recreation Leaders and Lifeguards. Participants will be picked up and dropped off at the Kids Fun Club sites. The Fee is \$1.00.
- If you need to withdraw your child from an excursion, **refunds must be requested 7 days prior to the excursion.** There will be a \$10.00 service charge for withdrawal from each excursion for each child.
- **Completed permission slips are required for each excursion.**
- **Please be sure your child is at the camp site at least 30 minutes before scheduled departure.**



# KIDS FUN CLUB

## Summer Camp 2019

### PROGRAM REGISTRATION FORM

Childs Name \_\_\_\_\_ Age \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Parents Name \_\_\_\_\_ Email Address \_\_\_\_\_

No. of T-Shirts: \_\_\_\_\_ T-Shirt Size: YOUTH: S M L or ADULT: S M L XL  
 (\$10.00 each) (circle one)

Please check the desired weeks of attendance in order to reserve your child's space in the program. Fees for the first three (3) weeks of camp reserved are due at the time of registration. **A non-refundable registration fee of \$10.00** per week of camp reserved is due at the time of registration and will be applied to enrollment fees. **All appropriate fees are due at least three weeks in advance of attendance.** Please see attached Payment Schedule. Choose the excursions that will be most suitable for your child. Each of these excursions will be supervised by the appropriate Staff members. If your child chooses NOT to go on the excursion, there will be a Staff member available at Kids Fun Club site to conduct games and fun activities for them. Please check **ONLY** the excursions you want us to reserve in your child's name. Each excursion has a limited number of spaces and **MUST** be paid at the time of registration to guarantee the reservation. Please be aware that our FREE off-site Special Events are considered a part of the regular activity schedule and attendance is not optional. All children are expected to attend these free events and transportation is provided.

LOCATION CHOICE: **Marchant Park/Ekstrand** \_\_\_\_\_ **Ladera Serra Park** \_\_\_\_\_

**PROGRAM**  
 (\$80.00 per week)

**FIELD TRIPS**  
 (Price quoted per trip)

<p>_____ <b>Week 1 ( June 10 - June 14)</b></p> <p>_____ <b>Week 2 (June 17-June 21)</b></p>	<p>_____ <b>Wed.</b></p> <p>_____ <b>Wed.</b></p>	<p><b>6/12</b></p> <p><b>6/19</b></p>	<p><b>Castle Park</b>          11:30am-5pm  <b>\$32.00 per person</b>          (Lunch Included)</p> <p><b>Skate Express</b>          11:30am-4:30pm  <b>\$22.00 per person</b>          (Lunch is included)</p>
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**Thurs. 6/20 Sizzling Summer Luau and Swim Express**  
**San Dimas Recreation Center**  
**1:00pm-4:15pm FREE**  
**Snow Cones 50¢**

\_\_\_\_\_ **Week 3 (June 24 - June 28)**

\_\_\_\_\_ **Wed. 6/26 Los Angeles Zoo**  
**9:15am - 4:30pm**  
**\$27.00 ages 2-12 years**  
**\$30.00 ages 13 and older**  
**(Bring your lunch or extra money)**

\_\_\_\_\_ **Thurs. 6/28 Swim Express**  
**1:00pm-4:15pm \$1.00**  
**(Pay the day of event)**

\_\_\_\_\_ **Week 4 (July 1- July 5)**  
**\*NO CAMP ON JULY 4**

\_\_\_\_\_ **Tues. 7/2 Columbia Memorial Science Center**  
**10:00am-3:00pm**  
**\$12**  
**(Bring your lunch)**

\_\_\_\_\_ **Wed 7/3 4<sup>th</sup> of July BBQ & Swim Express**  
**1:00pm-4:15pm**  
**\$5.00**  
**(includes lunch and swimming)**

\_\_\_\_\_ **Week 5 (July 8 - July 12)**

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\_\_\_\_\_ **Tue. 7/9 The Great Tree Adventure Pioneer Park**  
**8:30am-11:00am FREE**  
**(Snack will be served)**

\_\_\_\_\_ **Wed. 7/10 Balboa Beach**  
**9:15am-4:30pm**  
**\$12.00 per person**  
**(Bring your lunch)**

\_\_\_\_\_ **Thurs. 7/11 Swim Express**  
**1:00pm-4:15pm \$1.00**  
**(Pay the day of event)**

\_\_\_\_\_ **Week 6 (July 15 - July 19)**

\_\_\_\_\_ **Wed. 7/17 Medieval Times**  
**9:30am-2:15pm**  
**\$33.00 per person**  
**(Roasted chicken lunch included)**

\_\_\_\_\_ **Thurs. 7/18 Swim Express**  
**1:00pm-4:15pm \$1.00**  
**(Pay the day of event)**

_____	<b>Week 7 (July 22-July 26)</b>	✓	<b>Tues.</b>	<b>7/23</b>	<b>San Dimas Fit &amp; Fun Day Via Verde Park 10:15am-11:30am FREE</b>
		_____	<b>Wed.</b>	<b>7/24</b>	<b>Quakes Game 9:15am-til game ends \$22.00 per person (Lunch included)</b>
		_____	<b>Thurs.</b>	<b>7/24</b>	<b>Swim Express 1:00pm-4:15pm \$1.00 (Pay the day of event)</b>
_____	<b>Week 8 ( July 29-August 2)</b>	_____	<b>Wed.</b>	<b>7/31</b>	<b>California Science Center 9:15am-4:00pm \$20.00 per person (bring money for lunch)</b>
		_____	<b>Thurs.</b>	<b>8/1</b>	<b>Swim Express 1:00pm-4:15pm \$1.00 (Pay the day of event)</b>
_____	<b>Week 9 (August 5 - 9)</b>	_____	<b>Tues.</b>	<b>8/6</b>	<b>Sports Spectacular 12:45pm-3:30pm \$10 per person, (Includes refreshments and activities)</b>
		_____	<b>Wed.</b>	<b>8/7</b>	<b>Knott's Soak City 9:15am - 4:30pm \$45 per person (Includes Lunch)</b>
		_____	<b>Thurs.</b>	<b>8/8</b>	<b>Swim Express 1:00pm-4:15pm \$1.00 (Pay the day of event)</b>
_____	<b>Week 10 (August 12- 16)</b>	_____	<b>Wed.</b>	<b>8/14</b>	<b>Boomers 11:30am-4:00pm \$32.00 per person (Lunch Included)</b>
		_____	<b>Thurs.</b>	<b>8/15</b>	<b>Swim Express 1:00pm-4:15pm \$1.00 (Pay the day of event)</b>

**Day Camp Liability Waiver (must be signed by participant or by parent/guardian):**

I fully understand that my participation, or that of the minor in my custody as registered, in the above-mentioned activity, presents exposure to the risk of personal injury, death or property damage. I hereby acknowledge that participation in this event/class is voluntary and agree to assume any such risks. I hereby release, discharge and agree not to sue the City of San Dimas, its officers, agents, employees or volunteers for any injury, death or damage to or loss of personal property arising out of, or in connection with, participation in the event/class from whatever cause, including the active or passive negligence of the City of San Dimas, its officers, agents, employees or volunteers or any other participants in the event/class. In consideration for being permitted to participate in the event/class, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City of San Dimas from any and all claims, demands, actions or suits arising out of or in connection with my participation in the event/class. I also agree and acknowledge that participant may be photographed while participating, and release use of the photographs for reproduction in City sponsored publications.

I have carefully read this release, hold harmless and agreement not to sue, and fully understand its contents. I am aware that it is a full release of all liability and sign it on my own free will.

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Participant Signature or Parent/Guardian if under age 18

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Date

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**CITY OF SAN DIMAS  
PARKS AND RECREATION DEPARTMENT - 909-394-6230**

**PERMISSION SLIP FOR EXCURSIONS AND SPECIAL EVENTS 2019**

**Kids Fun Club (MP)** \_\_\_\_\_

**Kids Fun Club (LSP)** \_\_\_\_\_

Excursion	Initials	Special Events	Initials
Castle Park-6/12 \$32 11:30-4:30		Sizzling Summer Luau- 6/18 Free 1-4:15	
Skate Express 6/19 \$22 11:30-4:30		4 <sup>th</sup> of July BBQ- 7/3 \$5 1:00-3:30	
Los Angeles Zoo 6/26 \$27/\$30 9:15-4:30		The Great Tree Adventure-7/9 Free 8:30-11:00	
Columbia Memorial Science Center 7/2 \$12 10:00-3:00		San Dimas Fit & Fun Day- 7/23 Free 10:15-11:30	
Balboa Beach- 7/10 \$12 9:15-4:30		Sports Spectacular- 8/6 \$10 12:30-3:30	
Medieval Times- 7/17 \$33 9:30-2:15		Library Days MP- 7/5& 7/26 Free 1:00-3:00	
Quakes Camp Day - 7/24 \$22 9:15-1:30		6/25,7/16,8/12 Free 10:30-11:30	
California Science Center- 7/31 \$20 9:15-4:00		Library Days LSP- 6/21 & 8/2 Free 1:00-3:00	
Knott's Soak City 8/7 \$45 9:15-4:30		7/2,7/30,8/13 Free 10:30-11:30	
Boomer's -8/14 \$32 11:30-4:00			
Swim Express- \$1 per day 1:00-4:15 6/13, 6/20, 6/27, 7/3, 7/11, 7/18, 7/25, 8/1, 8/8, 8/15			

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 Name: \_\_\_\_\_ Birthdate \_\_\_\_\_ Age \_\_\_\_\_ Activity: **As Indicated Above**  
 Parent or Guardian \_\_\_\_\_ Home Phone \_\_\_\_\_  
 Address \_\_\_\_\_ Work Phone \_\_\_\_\_  
 City \_\_\_\_\_ Zip \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Patient medical history (epilepsy, diabetes, allergies, etc.) \_\_\_\_\_

Emergency numbers (other than parents)  
 1. Name \_\_\_\_\_ Phone \_\_\_\_\_  
 2. Name \_\_\_\_\_ Phone \_\_\_\_\_

**Liability Waiver (must be signed by participant or by parent/guardian):**

I fully understand that my participation, or that of the minor in my custody as registered, in the above-mentioned activity, presents exposure to the risk of personal injury, death or property damage. I hereby acknowledge that participation in this event/class is voluntary and agree to assume any such risks. I hereby release, discharge and agree not to sue the City of San Dimas, its officers, agents, employees or volunteers for any injury, death or damage to or loss of personal property arising out of, or in connection with, participation in the event/class from whatever cause, including the active or passive negligence of the City of San Dimas, its officers, agents, employees or volunteers or any other participants in the event/class. In consideration for being permitted to participate in the event/class, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City of San Dimas from any and all claims, demands, actions or suits arising out of or in connection with my participation in the event/class. I also agree and acknowledge that participant may be photographed while participating, and release use of the photographs for reproduction in City sponsored publications.

I have carefully read this release, hold harmless and agreement not to sue, and fully understand its contents. I am aware that it is a full release of all liability and sign it on my own free will.

\_\_\_\_\_  
 Participant Signature or Parent/Guardian if under age 18

\_\_\_\_\_  
 Date

\_\_\_\_ I would like my child to remain with a Recreation Leader throughout the entire excursion.



CITY OF SAN DIMAS  
PARKS AND RECREATION DEPARTMENT

**KIDS' FUN CLUB**

***FAMILY IDENTIFICATION FORM***

A. Name(s) of child(ren) enrolling in Kids' Fun Club: Kids Fun Club Site: (circle) MP LSP

_____	_____	_____	_____	_____
Last	First	Middle	School Attending	Grade
_____	_____	_____	_____	_____
Last	First	Middle	School Attending	Grade
_____	_____	_____	_____	_____
Last	First	Middle	School Attending	Grade

B. Name(s) of Parent(s) or Guardian(s):

_____	_____	_____	Phone _____ / _____	_____
Last	First	Middle	Home	Work
_____	_____	_____	Phone _____ / _____	_____
Last	First	Middle	Home	Work

Address:

_____	_____	_____
Street	City	Zip Code

C. Name(s) of child(ren) in household:

_____	_____	_____	_____	_____
Last	First	Middle	Age	Birth date
_____	_____	_____	_____	_____
Last	First	Middle	Age	Birth date
_____	_____	_____	_____	_____
Last	First	Middle	Age	Birth date

D. Name(s) of other household member(s):

Last	First	Middle	Relationship to child(ren)
_____	_____	_____	_____
_____	_____	_____	_____

E. Parent(s) Employment Information:

Mother

Employer \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Phone \_\_\_\_\_

Father

Employer \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Phone \_\_\_\_\_

F. Approximate hours child(ren) will attend Kids' Fun Club:

		Time In	Time Out
Weekly	Monday		
	Tuesday		
	Wednesday		
	Thursday		
	Friday		

Information Submitted By:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

City of San Dimas  
Parks and Recreation Department

**"KIDS FUN CLUB"**

**Parent Signature Sheet**

**PAYMENT AGREEMENT FORM**

This will acknowledge that I/we are the parent(s)/guardian(s) of \_\_\_\_\_,  
(Name of Child)

have legal authority to sign agreements for and the above-named child, and have received a copy of the Kids Fun Club Payment Agreement form, and the Kids Fun Club Packet. I have read and understand the Payment Agreement Form and the Kids Fun Club Packet, and will be responsible for compliance with all policies and procedures.

\_\_\_\_\_  
Signature of Parent(s)/Guardian(s)

\_\_\_\_\_  
Date

**PARENT PERMISSION FORM**

I, having legal authority to sign agreements for and as parent or legal guardian of \_\_\_\_\_,  
age \_\_\_\_\_, (Name of Child)

permit my child(ren) to participate in walking field trips to be held as part of the Kids Fun Club Program.

In consideration of the above participation, I hereby release and hold harmless the City of San Dimas, their employees, any volunteers who may assist in said direction, from any and all liability which may occur by reason of their participation.

I understand that the Kids Fun Club program has certain risks and hazards inherent with the mode of travel and the places to which my child will travel. I certify that, to the best of my knowledge, my child is physically, mentally, and emotionally capable to participate in this program. I further agree to direct my child to conform to the fullest with the instructions of the recreation leaders in charge.

Signed: \_\_\_\_\_  
(Parent /Guardian)

\_\_\_\_\_  
(Date)



## "Kids Fun Club" CODE OF CONDUCT

Please review the following basic program rules with your child. Signatures required below.

1. Participants are required to return registration and code of conduct forms signed by themselves and a parent prior to participation at the Kids Fun Club. Code of conduct form will include the following program rules.
2. Participants may not possess, sell, use or furnish, nor be under the influence of any alcoholic beverage, intoxicant or controlled substance. Tobacco products are also prohibited. Consequences will include suspension or expulsion from the program and involvement of the Sheriffs Department.
3. Participants may not possess dangerous objects, including but not limited to weapons, firearms, knives, explosives or replicas thereof. Consequences will include expulsion from the program and involvement of the Sheriffs Department.
4. Participants shall demonstrate respect toward staff, other participants, program equipment and supplies, and the facility. Consequences of infraction will result in suspension from the program. Participants may not cause, or threaten to cause physical harm to another person. Intimidation, threats, harassment, and roughhousing are prohibited.
5. Participants may not yell or use profanity, offensive language or obscene gestures.
6. Dress guidelines: Participants must wear shoes at all times. Clothing that advertises or promotes alcohol, tobacco, drugs, sexual activity, or suggests obscenity or anti-social behavior is not allowed. Derogatory messages or messages that disparage any individual or group are not allowed.
7. Participants may not deliberately damage or destroy property/supplies of the City or other participants.

I have read and agree to the terms listed in the "Kids Fun Club" Code of Conduct. Failure to comply will result in disciplinary action.

PARENT SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

CHILD'S NAME (Print) \_\_\_\_\_ DATE: \_\_\_\_\_

CHILD'S SIGNATURE \_\_\_\_\_

## IDENTIFICATION AND EMERGENCY INFORMATION CHILD CARE CENTERS/FAMILY CHILD CARE HOMES

To Be Completed by Parent or Authorized Representative

CHILD'S NAME	LAST	MIDDLE	FIRST	SEX	TELEPHONE ( )
ADDRESS	NUMBER	STREET	CITY	STATE	ZIP
BIRTH DATE					
FATHER'S/GUARDIAN'S/FATHER'S DOMESTIC PARTNER'S NAME	LAST	MIDDLE	FIRST	BUSINESS TELEPHONE ( )	
HOME ADDRESS	NUMBER	STREET	CITY	STATE	ZIP
HOME TELEPHONE ( )					
MOTHER'S/GUARDIAN'S/MOTHER'S DOMESTIC PARTNER'S NAME	LAST	MIDDLE	FIRST	BUSINESS TELEPHONE ( )	
HOME ADDRESS	NUMBER	STREET	CITY	STATE	ZIP
HOME TELEPHONE ( )					
PERSON RESPONSIBLE FOR CHILD	LAST NAME	MIDDLE	FIRST	HOME TELEPHONE ( )	BUSINESS TELEPHONE ( )

### ADDITIONAL PERSONS WHO MAY BE CALLED IN AN EMERGENCY

NAME	ADDRESS	TELEPHONE	RELATIONSHIP

### PHYSICIAN OR DENTIST TO BE CALLED IN AN EMERGENCY

PHYSICIAN	ADDRESS	MEDICAL PLAN AND NUMBER	TELEPHONE ( )
DENTIST	ADDRESS	MEDICAL PLAN AND NUMBER	TELEPHONE ( )

IF PHYSICIAN CANNOT BE REACHED, WHAT ACTION SHOULD BE TAKEN?

- CALL EMERGENCY HOSPITAL       OTHER      EXPLAIN: \_\_\_\_\_

### NAMES OF PERSONS AUTHORIZED TO TAKE CHILD FROM THE FACILITY

(CHILD WILL NOT BE ALLOWED TO LEAVE WITH ANY OTHER PERSON WITHOUT WRITTEN AUTHORIZATION FROM PARENT OR AUTHORIZED REPRESENTATIVE)

NAME	RELATIONSHIP

TIME CHILD WILL BE CALLED FOR: \_\_\_\_\_

SIGNATURE OF PARENT/GUARDIAN OR AUTHORIZED REPRESENTATIVE	DATE
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### TO BE COMPLETED BY FACILITY DIRECTOR/ADMINISTRATOR/FAMILY CHILD CARE HOMES LICENSEE

DATE OF ADMISSION	DATE LEFT
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## CONSENT FOR EMERGENCY MEDICAL TREATMENT- Children's Residential Facilities

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AS THE PARENT OR AUTHORIZED REPRESENTATIVE, I HEREBY GIVE CONSENT TO

City of San Dimas - Kids Fun Club

FACILITY NAME

TO PROVIDE ALL EMERGENCY MEDICAL OR DENTAL CARE

PRESCRIBED BY A DULY LICENSED PHYSICIAN (M.D.) OSTEOPATH (D.O.) OR DENTIST (D.D.S.) FOR

\_\_\_\_\_. THIS CARE MAY BE GIVEN UNDER WHATEVER

NAME

CONDITIONS ARE NECESSARY TO PRESERVE THE LIFE, LIMB OR WELL BEING OF THE CHILD NAMED

ABOVE.

CHILD HAS THE FOLLOWING MEDICATION ALLERGIES:

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DATE

PARENT OR AUTHORIZED REPRESENTATIVE SIGNATURE

HOME ADDRESS

HOME PHONE

( )

WORK PHONE

( )

CITY OF SAN DIMAS PARKS & RECREATION DEPARTMENT

909-394-6230

www.cityofsandimas.com



KIDS FUN CLUB/TEEN CITY  
MEDICATION AUTHORIZATION FORM

This form must be filled out for every child attending Kids Fun Club and/or Teen City and anytime medication is added or changed. Parent or legal guardian must complete and sign this form. City of San Dimas staff are not allowed to administer medication unless: it is in its original container with all original labels attached. A doctor's prescription is required for any medication. Children in the Kids Fun Club/Teen City Day Camp program may not keep medications on them at any time. All medications must be given directly to the City of San Dimas staff to keep. City of San Dimas staff will keep a record of the administration of this medication and parents have access to these records upon request.

Name of medication(s) taken

(1) \_\_\_\_\_ (2) \_\_\_\_\_

Time medication is taken: (1) \_\_\_\_\_; (2) \_\_\_\_\_

Special instructions in regard to taking this medication (including dosage):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

I, \_\_\_\_\_, give City of San Dimas staff permission to administer the above mentioned medications to my child at the designated time. I understand that if anything changes in regard to this medication, I am responsible for informing the City of San Dimas staff at every camp of these changes.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Child's Name Printed

\*Please note: Additional forms and policies may apply based on the Medication Authorization Request being submitted.