



# TEEN CITY

At the San Dimas Recreation  
Center

***The San Dimas Teen City—a safe, supportive and fun teen center where teens can discover positive experiences and build lasting friendships.***

Summer 2019  
June 10 - August 16



City of San Dimas  
Parks & Recreation Department  
(909) 394-6230



# "TEEN CITY"

Teen City is a Summer Camp for youth in grades 6 through 9.

For the 2019 Summer Session, Teen City will be conducted at:

Recreation Center  
990 W. Covina Blvd.  
San Dimas  
909-394-6288

The program hours are Monday through Friday 7:00 a.m. - 6:00 p.m. on the following dates:

June 10– August 16 (No camp July 4)

The Teen City enrollment fee is \$80.00 per week plus a \$10.00 fee per club shirt. One shirt is required, but additional shirts may be ordered.

A selection of field trips are available at an additional charge for each trip. Teen City shirts must be worn on all field trips.

Enrollment in Teen City begins on **May 1 for residents and May 2 for non-residents** at San Dimas City Hall, 245 E. Bonita Ave., beginning at **7:30 a.m.** The following forms **must be completed** in order for enrollment to be complete:

1. Program Registration Form
2. Family Identification Form
3. Payment Agreement Form (**NOTE: This Summer Payments are Due Three (3) Weeks in Advance**)
4. Identification and Emergency Information Form
5. Teen City Behavioral Contract
6. Consent for Medical Treatment
7. Permission Slips for optional excursions
8. Movie, TV & Game Consent Form
9. Consent to Administer Medication (optional)

## ***ACTIVITIES***

Teen City is supervised by trained Recreation Leaders who will provide activities including crafts, games, and sports. The room, games, and program supplies belong to all program participants. Proper care and clean up are part of our program. Cooperation is needed for clean up; putting things away, returning games, supplies and equipment when finished and before leaving.

## ***REASONABLE ACCOMMODATION***

The City of San Dimas is committed to providing reasonable accommodation to those with special needs (ex: medical, physical, and behavioral). Should a child require accommodations, please let the Parks and Recreation Department know.

## ***FIELD TRIPS***

There will be many field trips offered over the course of the Summer Break. A parent signature is required on a permission slip specific for each trip. Field trip transportation is provided by chartered bus or school bus. A fee will be charged for the trip. See Program Registration Form for the list of trips offered.

### ***MEALS***

A morning and afternoon snack will be provided. Participants **must bring their lunch** (no microwave available). Please plan nutritious lunches and limit the use of candy. A snack bar is available for participants to purchase snacks for a minimal price throughout the day.

Parents/guardians must note on the Consent for Emergency Medical Treatment form any food related allergies the child has.

### ***DROP OFF/PICK UP POLICY***

**All youth must be signed in and out of Teen City by an authorized person.** Participants will be released only to persons indicated on the Identification and Emergency form. All youth must be picked up by closing time (6:00 p.m.).

Parents will be charged \$5.00 for every five minutes past closing (\$60.00 per hour). If you know you will be late, make arrangements for one of the authorized persons to pick up your child and then contact the staff to inform them.

When participants arrive, it is expected that he/she will be rested, clean and appropriately dressed for the weather and daily activities.

If your child is absent from the program, please contact the Teen City staff or the Parks and Recreation staff at City Hall. It is important that infectious diseases, such as strep throat, chicken pox, etc. be reported to staff so that others may be notified of their exposure.

### ***HEALTH AND ILLNESS***

- A. Do not send your child to Teen City if there is evidence of any type of illness, or infectious or communicable disease.
- B. If a child should become ill while at Teen City, the staff will contact the parents or others authorized on the emergency form. It is expected that the child will be picked up immediately. The child will be excluded from activities with other children until he/she is picked up. The child will rest in a "quiet area".
- C. Children with an infectious or communicable disease will be excluded from the program. They may return to the program with written proof from a doctor that they no longer pose a health hazard.
- D. It is the responsibility of parents to inform Teen City staff in writing of special medical conditions, including allergies, relative to any child participating in the program. **Please notify us in advance of any special needs and any reasonable accommodations that are requested.**
- E. Suspected cases of child abuse or neglect will be reported to the appropriate authorities by staff. Reportable cases include a parent who is intoxicated when picking up a child from Teen City.

### ***MEDICATION***

If a child is prescribed oral or surface medication which must be taken during Teen City hours, parents must notify the staff in writing on the Consent to Administer Medication Form. The medication must be in the original container, properly labeled with the child's name, date, amount and frequency of dosage. Written permission must be given even to administer such medicine as cough syrup or aspirin (see form).

### ***PERSONAL BELONGINGS***

The San Dimas Parks and Recreation Department is not responsible for **lost or stolen items**. Space will be provided for your child's coat or sweater. It is advised that children **do not bring valuables** to the program. If they do, it is at their own risk. All items and belongings should be labeled with child's name.

## ***DISCIPLINE***

Staff will provide and maintain clear, reasonable limits for children's behavior. Positive behaviors will be reinforced and negative behaviors identified and redirected.

Children will be helped to recognize and identify their feelings as valid and acceptable. Staff members will intercede if a child's behavior is harmful to him/herself or others. Staff will plan ahead to try and prevent problems.

Your child(ren) will be free from corporal or unusual punishment, infliction of pain, humiliation, intimidation, ridicule, coercion, threat, mental abuse, or other actions of a punitive nature.

The Teen City program is a quality experience for most children. We reserve the right to ask any child to leave the program for his or her own betterment or the welfare of the group. The following are steps that will be taken as a result of abusive behavior:

Abusive behavior is defined as:

- A. Physical abuse - That which does harm to another's person or possession (i.e. hitting, biting, kicking, pushing, spitting), includes also victimless and disruptive behavior.
- B. Verbal abuse - that which is offensive and/or degrading to another individual (i.e. name calling, swearing).

The following steps will be taken as a result of abusive behavior:

- 1. Time Out - Child is placed in the designated "quiet corner" for a period of no longer than ten minutes. Child is not allowed to communicate with other children or staff. They must remain quiet.
- 2. Parent is called - Staff will explain the situation and the steps taken prior to the call. Parents will be asked to speak with their child and calm them down.
- 3. The parent is called and must remove the child from the program immediately.

## ***TERMINATION POLICY***

***NOTE:***        *No money will be refunded upon suspension or dismissal by Recreation Department.*

Participation in Teen City may be terminated for the following reasons:

- 1. The Recreation Coordinator and/or Recreation Services Manager decides that the program is not able to effectively serve the needs of a child or cope with a child's behavior patterns.
- 2. Chronic late pick up of child by parents or other persons given such responsibility.
- 3. Failure to provide current information.
- 4. Failure to keep registration fees current.
- 5. Deliberate destruction and/or damage to City property or property of others.\*

\*The City of San Dimas reserves the right to invoice parents/guardians for restitution/repair for damage/repairs of City property to include materials and labor.

# TEEN CITY PAYMENT SCHEDULE

## Summer 2019

TC Week #:	Date:	Payment Due at Rec. Dept:
1	June 10- June 14	Due at Registration
2	June 17-June 21	Due at Registration
3	June 24- June 28	Due at Registration
4	July 1-July 5 (Closed July 4)	5:00 p.m. on <b>June 10</b>
5	July 8-July 12	5:00 p.m. on <b>June 17</b>
6	July 15-July 19	5:00 p.m. on <b>June 24</b>
7	July 22-July 26	5:00 p.m. on <b>July 1</b>
8	July 19- August 2	5:00 p.m. on <b>July 8</b>
9	August 5-August 9	5:00 p.m. on <b>July 15</b>
10	August 12-August 16	5:00 p.m. on <b>July 22</b>

Fees for the first three weeks of Teen City reserved are due at the time of registration.

A non-refundable reservation fee of \$10.00 (per week of camp reserved) is due at the time of registration. The reservation fee will be applied to camp fee.

### **CANCELLATION AND REFUND POLICY**

Refund requests for summer camp programs must be submitted **21 days (3 weeks) prior** to the week that is being cancelled. All refund requests can be done at the Parks & Recreation Department in person, by calling during business hours OR by email to [parksrecreation@ci.san-dimas.ca.us](mailto:parksrecreation@ci.san-dimas.ca.us) . Payments made by cash/check will be refunded by check to original payee listed on the receipt. Allow three to four weeks for refund processing. Payments made by credit card will be refunded to the original credit card used.

### **CANCELLATION FEES:**

Cancellation of a week allows a child on the Wait List to be added.

#### Weeks Paid in Full:

A \$10 service fee is applied to each **camp week** cancelled up to a maximum of **\$40** if cancelled **at one time**. An **additional** \$10 service fee for each **excursion/activity** cancelled is also applied up to a maximum of **\$40** if cancelled at one time. If there are multiple siblings, the service fees are applied to only **ONE child** as long as the refund request is done **at the same time**.

#### Weeks with Reservation Fees:

**These fees are non-refundable.** Cancellation of a week that has a reservation fee can be cancelled on or before the scheduled payment plan due date listed on the Payment Schedule (see form for details).

#### Credit to Account:

A \$10 service fee will be applied to all credit to account requests for each summer camp week and/or excursion up to a maximum of \$40. The \$10 service fee is charged at the time of the request.

## **TRANSFERS:**

There is no service fee for transferring your payment to another week. Transfers are only available if there is room in the camp and upon approval.

Please remember the Reservation Fee is retained and a child's space on the roster is released if the final payment is not on time per the Payment Schedule.

1. Fees are based on **enrollment** not attendance. There will be no refund for absences, vacation or illness.
2. Fees must be paid at least two weeks in advance. Registrations not paid in full by due date will be released to children on the waiting list.
3. Failure on the part of the parent to keep payments current will lead to the termination of Teen City services.
4. Any bank service charge for returned checks will be due and payable by the parents within one week of notification. All further payments must be made by cash or money order.
5. Parents will be charged \$5.00 for every 5 minutes past 6:00 pm. A child will not be allowed to return to the program until the fee has been paid.
6. No money will be refunded upon suspension or dismissal from the Teen City by the Recreation Department.
7. **Please keep your receipts for tax purposes. The City of San Dimas Tax I.D. No. is 95-2104508.**
8. Parents must provide a sack lunch for their child daily, if they are remaining after 12:00 p.m., except for special events and excursions that include lunch. Failure to do so will result in a \$10.00 penalty.
9. A parent/guardian who drops off a child at camp, whose fees are not paid and current, will be called to pick up their child immediately.
10. Parents are not to send summer camp payments with their child.

Teen City is located at the  
City of San Dimas Recreation Center  
Address: 990 W. Covina Blvd.  
Phone Number: 909-394-6288

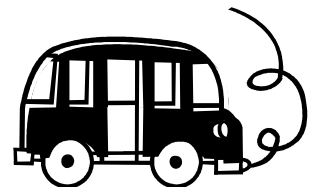




# PARENTS PLEASE NOTE ...

## ABOUT OUR EXCURSIONS

- **Would you like to attend a family excursion with your child?** You are always welcome to do so. It's best to sign-up as early as possible to guarantee that you will have a space. We can take your registration for excursions at the same time that you reserve for your child (see registration form attached). **Please note, however, Teen trips are for ages 12-17 only.**
- **All Kids Fun Club and Teen City participants are eligible to go on the excursions, regardless of age.** All Kids Fun Club participants are supervised by a trained Recreation Leader on all excursions.
- **As a participant in Kids Fun Club and Teen City, your child is given first priority for excursions at the time of Kids Fun Club/Teen City Registration.** If you do not enroll your child for an excursion at registration, space is not guaranteed if you decide to enroll them at a later date.
- **Excursion Money Procedure**
  - Lunch arrangements vary with each trip. When campers are required to buy lunch, the following protocol will be followed.
  - At check in, Recreation Leaders and parents will verify the amount of money being sent with each participant.
  - **All teen city participants will be responsible for carrying their own money, making their purchases and keeping their receipts. Program leaders will provide assistance on an as needed basis.**
- **All Teen City teens are eligible to go to Recreation Swim.** Teen Recreation Swim is a recreation swim program at the San Dimas Recreation Center. The program is held every day from 1:30pm - 3:45pm. There is an additional \$1.00 fee to be paid each day teens elect to participate in Recreation Swim. Teens are supervised at all times by trained Recreation Leaders and Lifeguards. Participants will return to Teen City when Recreation Swim has ended.
- If you need to withdraw your child from an excursion, **refunds must be requested 7 days prior to the excursion.** There will be a \$10.00 service charge for withdrawal from each excursion per child.
- **Completed permission slips are required for each excursion.**
- **Please be sure your child is at the camp site at least 30 minutes before scheduled departure.**





# TEEN CITY

## Summer 2019

### PROGRAM REGISTRATION FORM

Participant's Name \_\_\_\_\_ Age \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell \_\_\_\_\_

Parents Name \_\_\_\_\_ Email \_\_\_\_\_

No. of T-Shirts: \_\_\_\_\_ T-Shirt Size: Youth S M L or Adult S M L XL  
 (\$10.00 each) (circle one)

Please check the desired weeks of attendance in order to reserve your child's space in the program. Fees for the first three (3) weeks of camp reserved are due at the time of registration. **A non-refundable registration fee of \$10.00 per week of camp reserved is due at the time of registration and will be applied to enrollment fees. All appropriate fees are due at least three weeks in advance of attendance.** Please see attached Payment Schedule. Choose the excursions that will be most suitable for your child. Each of these excursions will be supervised by the appropriate Staff members. If your child chooses NOT to go on the excursion there will be a Staff member available at the Teen City site to conduct activities for them. Please check ONLY the excursions you want us to reserve in your child's name. Each excursion has a limited number of spaces and **MUST** be paid at the time of registration to guarantee the reservation. Please be aware that our FREE off-site Special Events are considered a part of the regular activity schedule and attendance is not optional. All children are expected to attend these free events and transportation is provided.

### TEEN CITY

PROGRAM  
(\$80.00 per week)

FIELD TRIPS  
(Price quoted per trip)

<p>_____ Week 1 ( June 10 - June 14)</p>	<p>_____</p>	<p>Wed. 6/12</p>	<p>Castle Park 11:30am-5pm \$32.00 per person (Lunch Included)</p>
	<p>_____</p>	<p>Thur. 6/13</p>	<p>Teen Trips~ Round 1 Bowling 11:30am- 2:30pm \$30 per person (includes 2hrs of bowling, shoe rental, and lunch)</p>

Week 2 (June 17-June 21)		Tues.	6/18	<b>Teen Trips~</b> <b>Santa Monica Pier</b> 9:30am-6:00pm \$30 per person (Includes admission, unlimited ride wristband and lunch)
		Wed.	6/19	<b>Skate Express</b> 11:30am-4:30pm \$22.00 per person (Lunch is included)
	√	Thurs.	6/20	<b>Sizzling Summer Luau</b> <b>San Dimas Recreation Center</b> 1:30pm-3:30pm FREE Snow Cones 50¢
Week 3 (June 24 - June 28)		Wed.	6/26	<b>Los Angeles Zoo</b> 9:15am - 4:30pm \$27.00 ages 2-12 years \$30.00 ages 13 and older (Bring your lunch or extra money)
		Thur.	6/27	<b>Teen Trips~</b> <b>Balboa Beach</b> 9:00am-5:30pm \$12 per person (Bring your lunch or extra money)
Week 4 (July 1- July 5) No Camp July 4		Tues.	7/2	<b>Columbia Memorial Science Center</b> 10:00am-3:00pm \$12 (Bring your lunch)
		Wed.	7/3	<b>Teen Trips~</b> <b>4<sup>th</sup> of July BBQ</b> 1:30pm-3:30pm \$5 per person (includes lunch and swimming)
Week 5 (July 8 - 12)		Wed.	7/10	<b>Balboa Beach</b> 9:15am-4:30pm \$12.00 per person (Bring your lunch)
		Fri.- Sat.	7/12- 7/13	<b>Teen Trips~</b> <b>Downtown Disney -Student Union Sleepover</b> 6pm Friday-8 am Saturday \$30 per person (includes dinner and a continental breakfast, bring sleeping bag)

___ <b>Week 6 (July 15 - July 19)</b>	___	<b>Wed.</b>	<b>7/17</b>	<b>Medieval Times</b> 9:30am-2:15pm \$33.00 per person (Roasted chicken lunch included)
	___	<b>Thur.</b>	<b>7/18</b>	<b>Teen Trips~</b> Knott's Berry Farm 9:00am-5:30pm \$45 per person (Bring \$ for lunch)
___ <b>Week 7 (July 22-July 26)</b>	___	<b>Wed.</b>	<b>7/24</b>	<b>Quakes Game</b> 9:15am-til game ends \$22.00 per person (Lunch included)
	___	<b>Thur.</b>	<b>7/25</b>	<b>Teen Trips~</b> Ice Skating 12pm - 5:30pm \$20.00 per person (Skate rental included, bring lunch)
___ <b>Week 8 (July 29 - August 2)</b>	___	<b>Wed.</b>	<b>7/31</b>	<b>California Science Center</b> 9:15am-4:00pm \$20.00 per person (bring money for lunch)
	___	<b>Thur.</b>	<b>8/1</b>	<b>Teen Trips~</b> Speed Zone 11:30am-5:00pm \$30 per person (Includes admission, unlimited racing, video games, 1 round of mini golf and lunch)
___ <b>Week 9 (August 5 - 9)</b>	___	<b>Tues.</b>	<b>8/6</b>	<b>Sports Spectacular</b> 12:45pm-3:00pm \$10 per person (Includes refreshments and activities)
	___	<b>Wed.</b>	<b>8/7</b>	<b>Knott's Soak City</b> 9:15am - 4:30pm \$45 per person (Includes Lunch)

	_____	<b>Thur.</b>	<b>8/8</b>	<b>Teen Trips~  Laser Island  11:30 am-5pm  \$30 per person  (includes \$10 arcade card, laser tag, mini bowling and lunch)</b>
<b>Week 10 (August 12 - 16)</b>	_____	<b>Tue.</b>	<b>8/14</b>	<b>Boomers  11:30am-4:00pm  \$32.00 per person  (Lunch Included)</b>
	_____	<b>Thur.</b>	<b>8/15</b>	<b>Teen Trips~  Raging Waters  11:30am-5:00pm  \$30 per person  (Bring lunch; bring swimsuit, towel and sunscreen)</b>

**Liability Waiver (must be signed by participant or by parent/guardian):**

I fully understand that my participation, or that of the minor in my custody as registered, in the above-mentioned activity, presents exposure to the risk of personal injury, death or property damage. I hereby acknowledge that participation in this event/class is voluntary and agree to assume any such risks. I hereby release, discharge and agree not to sue the City of San Dimas, its officers, agents, employees or volunteers for any injury, death or damage to or loss of personal property arising out of, or in connection with, participation in the event/class from whatever cause, including the active or passive negligence of the City of San Dimas, its officers, agents, employees or volunteers or any other participants in the event/class. In consideration for being permitted to participate in the event/class, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City of San Dimas from any and all claims, demands, actions or suits arising out of or in connection with my participation in the event/class. I also agree and acknowledge that participant may be photographed while participating, and release use of the photographs for reproduction in City sponsored publications.

I have carefully read this release, hold harmless and agreement not to sue, and fully understand its contents. I am aware that it is a full release of all liability and sign it on my own free will.

\_\_\_\_\_  
Participant Signature or Parent/Guardian if under age 18

\_\_\_\_\_  
Date

**CITY OF SAN DIMAS PARKS AND RECREATION DEPARTMENT - 909-394-6230**  
**PERMISSION SLIP FOR EXCURSIONS AND SPECIAL EVENTS 2019**

***Teen City***

<b>Excursion</b>	<b>Initials</b>	<b>Excursion</b>	<b>Initials</b>
Castle Park- 6/12 \$32 11:30-4:30		Teen- Knott's Berry Farm-7/18 \$45 9:00-5:30	
Teen-Round 1- 6/13 \$30 11:30-2:30		Quakes Camp Day - 7/24 \$22 9:15-1:30	
Teen-Santa Monica Pier- 6/18 \$30 9:30-6:00		Teen Ice Skating - 7/25 \$20 12-5:30	
Skate Express 6/19 \$22 11:30-4:30		California Science Center- 7/31 \$20 9:15-4:00	
Sizzling Summer Luau- 6/20 Free 1:30-3:30		Teen-Speed Zone-8/1 \$30 11:30-5:00	
Los Angeles Zoo- 6/26 \$27/\$30		Sports Spectacular-8/6 \$10 12:45-3:00	
Teen- Balboa Beach -6/27 \$12 9:00-5:30		Knott's Soak City 8/7 \$45 9:15-4:30	
Columbia Memorial Science Center- 7/2 \$12 10:00-3:00		Teen-Laser Island -8/8 \$30 11:30-5:00	
4 <sup>th</sup> of July BBQ- 7/3 \$5 1:30-3:30		Boomers 8/14 \$32 11:30-4:00	
Balboa Beach- 7/10 \$12 9:15-4:30		Teen- Raging Waters- 8/15 \$30 11:30-5:00	
Teen-Student Union Sleepover \$30 7/12-7/13 6:00pm-8:00am (Downtown Disney)		Teen Recreation Swim Mon-Fri \$1 per day June 10 - Aug 16 (Except 7/4) 1:30-3:45	
Medieval Times- 7/17 \$33 9:30-2:15		Walk it out- 6/14, 6/21, 6/28, 7/5, 7/12, 7/19, 7/26, 8/2, 8/9, 8/16	

Name: \_\_\_\_\_ Birth date \_\_\_\_\_ Age \_\_\_\_\_ Activity: **As Indicated Above**

Parent or Guardian \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_ Work Phone \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Cell Phone \_\_\_\_\_

Patent medical history (epilepsy, diabetes, allergies, etc.) \_\_\_\_\_

Emergency numbers 1. Name \_\_\_\_\_ Phone \_\_\_\_\_

(other than parents)

2. Name \_\_\_\_\_ Phone \_\_\_\_\_

**Liability Waiver (must be signed by participant or by parent/guardian):**

I fully understand that my participation, or that of the minor in my custody as registered, in the above-mentioned activity, presents exposure to the risk of personal injury, death or property damage. I hereby acknowledge that participation in this event/class is voluntary and agree to assume any such risks. I hereby release, discharge and agree not to sue the City of San Dimas, its officers, agents, employees or volunteers for any injury, death or damage to or loss of personal property arising out of, or in connection with, participation in the event/class from whatever cause, including the active or passive negligence of the City of San Dimas, its officers, agents, employees or volunteers or any other participants in the event/class. In consideration for being permitted to participate in the event/class, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City of San Dimas from any and all claims, demands, actions or suits arising out of or in connection with my participation in the event/class. I also agree and acknowledge that participant may be photographed while participating, and release use of the photographs for reproduction in City sponsored publications.

I have carefully read this release, hold harmless and agreement not to sue, and fully understand its contents. I am aware that it is a full release of all liability and sign it on my own free will.

\_\_\_\_\_  
Participant Signature or Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
I would like my child to remain with a Recreation Leader throughout the entire excursion.





City of San Dimas  
Parks and Recreation Department

**"TEEN CITY"**

**Parent Signature Sheet**

**PAYMENT AGREEMENT FORM**

This will acknowledge that I/we, the parent(s)/guardian(s) of \_\_\_\_\_  
(Name of Child)

have legal authority to sign agreements for the above-named child, and have received a copy of the Teen City Payment Agreement form, and the Teen City Packet. I have read and understand the Payment Agreement Form and the Teen City Packet, and will be responsible for compliance with all policies and procedures.

\_\_\_\_\_  
Signature of Parent(s)/Guardian(s)

\_\_\_\_\_  
Date

-----  
**PARENT PERMISSION FORM**

I have legal authority to sign agreement for and as parent or legal guardian of

\_\_\_\_\_, age\_\_\_\_\_,  
(Name of Child)

and I permit my child(ren) to participate in walking field trips to be held as part of the Teen City Program.

In consideration of the above participation, I hereby release and hold harmless the City of San Dimas, their employees, any volunteers who may assist in said direction, from any and all liability which may occur by reason of their participation.

I understand that the Teen City program has certain risks and hazards inherent with the mode of travel and the places to which my child will travel. I certify that, to the best of my knowledge, my child is physically, mentally, and emotionally capable to participate in this program. I further agree to direct my child to conform to the fullest with the instructions of the recreation leaders in charge.

Signed: \_\_\_\_\_  
(Parent /Guardian)

\_\_\_\_\_  
(Date)





**City of San Dimas Parks and Recreation Department  
San Dimas Teen City  
BEHAVIORAL CONTRACT**

Name: \_\_\_\_\_ Age: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

**The Teen Center and its activities are a PRIVILEGE and the rules of conduct must be observed by all participants. Rules and regulations are as follows:**

- Teen Center sign in is required to enter the facility
- Participants must be in grades 6<sup>th</sup>-9<sup>th</sup>
- Follow the same dress code rules that are expected at school(no gang attire, no mid drift showing etc)
- Weapons, drugs, alcohol and tobacco products will not be allowed in or around the Teen Center
- Harassment of any kind will not be tolerated
- Participant is responsible for his/her own property
- Food and drinks are allowed in designated areas Only!
- Fighting is prohibited
- Profanity is prohibited
- Equipment must be used properly
- Participants must keep their hands and feet to themselves
- Defacing facility or equipment is prohibited; Participants may not deliberately damage or destroy property/supplies of the City or other participants
- Respect the personal property of others
- Disrespect of any staff member will result in disciplinary action
- No skateboarding, scooter or bike riding is allowed in or in front of the center

**I have read and understand the above rules and I am aware that any violation of these rules may result in suspension and/or expulsion from any current and/or future Teen Center privileges.**

Participants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_



City of San Dimas Parks and Recreation Department  
San Dimas Teen City  
Movie & Television Consent Form

The City of San Dimas provides its participants with an opportunity to view movies during various programs held at the Teen Lounge. Due to the content of some of the movies, the ratings may range from PG to PG-13. The movies viewed may include mature themes, strong language, mild violence or comedic violence. Staff will attempt to avoid any movies that contain inappropriate material, such as excessive profane language, graphic violence and explicit sexual content.

Participants may also be given the opportunity to view television programs on local stations or basic cable channels, but not premium or pay-per-view channels. Staff will try to avoid the viewing of inappropriate programming whenever possible.

I have read this document, and I hereby grant consent for my child to participate in the following activities checked below during various programs held at the Teen Center:

- View movies selected by Teen City staff, which are rated G, PG or PG-13
- Playing video games with a rating of T for Teens or lower
- View television programs aired over basic cable channels, and not including premium or pay-per-view channels.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CITY OF SAN DIMAS  
PARKS AND RECREATION DEPARTMENT

**TEEN CITY**

***FAMILY IDENTIFICATION FORM***

A. Name(s) of child(ren) enrolling in Teen City:

_____	_____	_____	_____	_____
Last	First	Middle	School Attending	Grade
_____	_____	_____	_____	_____
Last	First	Middle	School Attending	Grade
_____	_____	_____	_____	_____
Last	First	Middle	School Attending	Grade

B. Name(s) of Parent(s) or Guardian(s):

_____	_____	_____	Phone _____	/	_____
Last	First	Middle	Home		Work
_____	_____	_____	Phone _____	/	_____
Last	First	Middle	Home		Work

Address:

_____	_____	_____
Street	City	Zip Code

C. Name(s) of child(ren) in household:

_____	_____	_____	_____	_____
Last	First	Middle	Age	Birth date
_____	_____	_____	_____	_____
Last	First	Middle	Age	Birth date
_____	_____	_____	_____	_____
Last	First	Middle	Age	Birth date

D. Name(s) of other household member(s):

_____	_____	_____	_____
Last	First	Middle	Relationship to child(ren)
_____	_____	_____	_____
Last	First	Middle	Relationship to child(ren)

E. Parent(s) or Guardian(s) Employment Information:

1<sup>st</sup> Parent/Guardian

Employer \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Phone \_\_\_\_\_

2<sup>nd</sup> Parent/Guardian

Employer \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Phone \_\_\_\_\_

F. Approximate hours child(ren) will attend Teen City:

		Time In	Time Out
Weekly	Monday		
	Tuesday		
	Wednesday		
	Thursday		
	Friday		

Information Submitted By:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

## IDENTIFICATION AND EMERGENCY INFORMATION CHILD CARE CENTERS/FAMILY CHILD CARE HOMES

To Be Completed by Parent or Authorized Representative

CHILD'S NAME	LAST	MIDDLE	FIRST	SEX	TELEPHONE ( )
ADDRESS	NUMBER	STREET	CITY	STATE	ZIP
BIRTH DATE					
FATHER'S/GUARDIAN'S/FATHER'S DOMESTIC PARTNER'S NAME	LAST	MIDDLE	FIRST	BUSINESS TELEPHONE ( )	
HOME ADDRESS	NUMBER	STREET	CITY	STATE	ZIP
HOME TELEPHONE					( )
MOTHER'S/GUARDIAN'S/MOTHER'S DOMESTIC PARTNER'S NAME	LAST	MIDDLE	FIRST	BUSINESS TELEPHONE ( )	
HOME ADDRESS	NUMBER	STREET	CITY	STATE	ZIP
HOME TELEPHONE					( )
PERSON RESPONSIBLE FOR CHILD	LAST NAME	MIDDLE	FIRST	HOME TELEPHONE ( )	BUSINESS TELEPHONE ( )

### ADDITIONAL PERSONS WHO MAY BE CALLED IN AN EMERGENCY

NAME	ADDRESS	TELEPHONE	RELATIONSHIP

### PHYSICIAN OR DENTIST TO BE CALLED IN AN EMERGENCY

PHYSICIAN	ADDRESS	MEDICAL PLAN AND NUMBER	TELEPHONE ( )
DENTIST	ADDRESS	MEDICAL PLAN AND NUMBER	TELEPHONE ( )

IF PHYSICIAN CANNOT BE REACHED, WHAT ACTION SHOULD BE TAKEN?

CALL EMERGENCY HOSPITAL

OTHER EXPLAIN: \_\_\_\_\_

### NAMES OF PERSONS AUTHORIZED TO TAKE CHILD FROM THE FACILITY

(CHILD WILL NOT BE ALLOWED TO LEAVE WITH ANY OTHER PERSON WITHOUT WRITTEN AUTHORIZATION FROM PARENT OR AUTHORIZED REPRESENTATIVE)

NAME	RELATIONSHIP

TIME CHILD WILL BE CALLED FOR: \_\_\_\_\_

SIGNATURE OF PARENT/GUARDIAN OR AUTHORIZED REPRESENTATIVE

DATE

### TO BE COMPLETED BY FACILITY DIRECTOR/ADMINISTRATOR/FAMILY CHILD CARE HOMES LICENSEE

DATE OF ADMISSION

DATE LEFT

## CONSENT FOR EMERGENCY MEDICAL TREATMENT- Children's Residential Facilities

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AS THE PARENT OR AUTHORIZED REPRESENTATIVE, I HEREBY GIVE CONSENT TO

City of San Dimas-Teen City \_\_\_\_\_ TO PROVIDE ALL EMERGENCY MEDICAL OR DENTAL CARE  
FACILITY NAME

PRESCRIBED BY A DULY LICENSED PHYSICIAN (M.D.) OSTEOPATH (D.O.) OR DENTIST (D.D.S.) FOR

\_\_\_\_\_. THIS CARE MAY BE GIVEN UNDER WHATEVER  
NAME

CONDITIONS ARE NECESSARY TO PRESERVE THE LIFE, LIMB OR WELL BEING OF THE CHILD NAMED

ABOVE.

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CHILD HAS THE FOLLOWING MEDICATION ALLERGIES:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PARENT OR AUTHORIZED REPRESENTATIVE SIGNATURE

\_\_\_\_\_  
HOME ADDRESS

\_\_\_\_\_  
HOME PHONE

{ }

\_\_\_\_\_  
WORK PHONE

{ }



CITY OF SAN DIMAS PARKS & RECREATION DEPARTMENT

909-394-6230

www.cityofsandimas.com



KIDS FUN CLUB/TEEN CITY  
MEDICATION AUTHORIZATION FORM

This form must be filled out for every child attending Kids Fun Club and/or Teen City and anytime medication is added or changed. Parent or legal guardian must complete and sign this form. City of San Dimas staff are not allowed to administer medication unless: it is in its original container with all original labels attached. A doctor's prescription is required for any medication. Children in the Kids Fun Club/Teen City Summer camp program may not keep medications on them at any time. All medications must be given directly to the City of San Dimas staff to keep. City of San Dimas staff will keep a record of the administration of this medication and parents have access to these records upon request.

Name of medication(s) taken

(1) \_\_\_\_\_ (2) \_\_\_\_\_

Time medication is taken: (1) \_\_\_\_\_; (2) \_\_\_\_\_

Special instructions in regard to taking this medication (including dosage):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I, \_\_\_\_\_, give City of San Dimas staff permission to administer the above mentioned medications to my child at the designated time. I understand that if anything changes in regard to this medication, I am responsible for informing the City of San Dimas staff at every camp of these changes.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Child's Name Printed

\*Please note: Additional forms and policies may apply based on the Medication Authorization Request being submitted.